

Parks and Recreation Committee
Thursday May 8, 2025 - 5:00 p.m.
Meeting minutes

Call To Order

The meeting was called to order.

Pledge Of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Public Works Supervisor Joe Zierden conducted roll call with members Gail Arne, Jody Miller, Kimberly Slipy, Deanne Trottier, Diane Williams, and Megan Zierden in attendance. Staff present included Zierden and Deputy City Clerk Deb Runksmeier.

Approval Of Minutes

April 10, 2025 Parks And Recreation Meeting Minutes

A motion was made to approve the minutes from April 10th.

Megan Zierden made a motion to approve the minutes from April 10th. Kimberly Slipy seconded the motion. The motion passed 6-0

Request For Proposal Park Master Plan

The committee discussed the draft Request for Proposal (RFP) for the Park Master Plan. Joe Zierden had prepared the draft using examples from Widseth and previous RFPs. The committee agreed to add a sentence under general information to provide more context about the city park's role in the community and the desire to enhance it for all age groups.

The committee discussed the selection criteria for the consultant. They agreed on an even split of 33% for each of the three criteria: cost, understanding of project scope, and qualifications.

Zierden mentioned that the city council wanted to expand the scope to include the concept of a larger city campus. He said he would modify the map for the proposal accordingly.

The committee discussed the project schedule and agreed that it would be better to let the selected consultant propose a timeline rather than dictating one in the RFP.

Staff Reports

Joe Zierden reported on several ongoing projects:

- The disc golf baskets that were removed for winter would be reinstalled around May 12th.
- The sprinkler system at City Hall was down due to construction, which might affect the ball fields.

- The community garden had temporary water access through extended hoses.
- The department was busy with spring work, including road work and getting the sewer plant operational.

Committee Member Reports

Committee members discussed several topics:

- The resignation of Bill Toft and last meeting for Jody Miller.
- The Paul Bunyan Scenic Byway website update and the need to review and provide updated information about Breezy Point.
- The community garden group suggestion to create a Facebook group for garden plot users.
- Williams shared an update on the Crosslake Community Center and its development over 52 years, which provided ideas and inspiration for Breezy Point's future projects.
- The need for community involvement and fundraising for park projects.
- The possibility of organizing events to celebrate and promote park facilities, such as a grand opening for the expanded disc golf course.

Adjourn

A motion to adjourn was made by Trottier and seconded by Slipy. The motion passed unanimously.

The meeting was adjourned at 5:44 pm