

TO: Mayor and City Council  
FROM: David Chanski, City Administrator/Clerk  
RE: Buschmann Road Design Contract Amendment  
DATE: April 26, 2023

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On April 10, the Ideal Township Board of Supervisors voted unanimously to join the City in Phase I of the Buschmann Road project for the portion of the road that is shared between the City and Ideal Township.

This section of road, which is approximately ½ mile in length, was excluded from the original contract with WSB as it was not certain whether Ideal would participate in the project. As such, the attached contract amendment needs to be approved to add this section of road into Phase I. The Phase I cost to include this section of road is \$68,580, which will be split evenly between the City of Breezy Point and Ideal Township.

As the City already holds a contract with WSB, the City will continue to manage all work and invoice Ideal for their portion. As a result, the attached shared services agreement must be approved in addition to the contract amendment.

With the inclusion of Ideal Township into the Buschmann Road project, the project timeline also needs to be altered. Phase I, which is preliminary design, is still scheduled to be completed this summer. However, staff is recommending that Phase II (final design and project bidding) be moved to 2024 and Phase III (construction) be moved to 2025. As the City is currently only under contract for Phase I, this timeline alteration will provide the City Council more time to fully evaluate the results of Phase I before deciding whether to move forward with Phase II and Phase III. This alteration also allows Ideal Township to effectively budget each phase of the project as well.

Project Manager Paul Sandy will be present at the May 1 City Council meeting to provide the City Council with a full update on the project.

### **Council Action**

Staff recommends that the City Council approve the attached shared services agreement between the City of Breezy Point and Ideal Township as well as approve the attached contract amendment with WSB, contingent on the approval of the shared services agreement by the Ideal Township Board of Supervisors.