

TO: Mayor and City Council

FROM: David Chanski, City Administrator/Clerk

RE: City Council Workshop

DATE: April 26, 2023

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Widseth in finalizing their report on the City Hall Facility Assessment. Staff requests that the City Council schedule a workshop for the purpose of receiving a presentation on the facility assessment from Widseth and holding initial discussions on how to proceed.

City Administrator Chanski surveyed the City Council, and the dates that seem to work the best for a workshop on Monday, May 15, Tuesday, May 16, Monday May 22, or Tuesday, May 23. Staff does believe that it would be more conducive to hold this workshop prior to the City Council's retreat on May 20.

**Council Action**

Schedule a workshop for discussion on the City Hall Facility Assessment final report.