

TO: Mayor and City Council
FROM: David Chanski, City Administrator/Clerk
RE: Acquisition of Charter Communications Building
DATE: April 26, 2023



The City has leased a portion of city-owned land adjacent to the Maintenance Building on North Dr. to Charter Communications since 2012. Charter built a 20'x20' insulated outbuilding for the storage of communications equipment. The original lease (attached) was from 2012 through 2017 with the option for Charter to extend the lease for two period of 5 years. Charter did exercise these options and is currently under lease through 2027.

At the beginning of April, the City received a demolition permit for Charter to demolition there building as they no longer have need for it. As a result, staff engaged Charter as the lease technically states that it is the City's discretion whether the build is demolished or ownership transferred to the City. Staff subsequently inspected the building a found it in very good shape. The transfer of ownership would be at no cost to the City. The only costs to the City would be building maintenance, utilities (the building is connected to electricity and natural gas, both of which can be shutoff when not in use), and insurance.

While the City does not have an immediate use for the building, staff believes it is in the City's best interest to accept ownership of building as there is minimal cost to do so.

Council Action

Staff recommends that the City Council choose to accept ownership of the Charter Communications building located on city-owned property and release Charter from their lease obligations effective immediately.