

December 30, 2024

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Honorable Mayor and City Council
City of Breezy Point
8319 County Road 11
Breezy Point, MN 56472

RE: Recap of Widseth Services for 2024

Dear Mayor and City Council of Breezy Point,

As 2024 has ended and we begin 2025, Widseth Smith Nolting & Associates, Inc. (Widseth) would like to express our gratitude to the City of Breezy Point for choosing us as your city engineer and serving you with architectural services. 2024 was a very productive year with several accomplishments being achieved. We believe we have been responsive to the City's needs and have provided the City with sound professional service at a good value. With this letter, we are thanking you with sincere gratitude for your consideration to continue our relationship with the City of Breezy Point as your City Engineer for 2025.

In 2024 we discussed feasibility and options for a sanitary sewer extension on County Road 11. We provided a damage assessment, design, and construction administration services for reconstructing an ice-damaged segment of Shoreview Lane. We brought the City Hall remodel and addition project through design phase and into construction phase. We also are continuing to create a user-friendly Capital Improvement plan for City streets, storm sewer, sanitary sewer, signs and trails. We have also provided the City with routine technical assistance at no charge.

The City Hall remodel and addition project is processing well. Widseth's team has met with City staff and the new Mayor to update them on the building project specifics. Working closely with Hy-Tec Construction, the project is currently on schedule and budget. The furniture for phase 1 has been ordered and is expected to arrive intime for installation in the new addition prior to staff moving into their new spaces. Hy-Tec Construction anticipates turning over additional square footage in the phase 1 remodel, which would include the Council Chambers and Community Room. The overall project is still on target to be completed in August 2025.

In addition to the specific items listed above, we propose to continue providing the level of service you should expect from us as your City Engineer. The services we will provide in 2025, include:

- Attendance at City Council meetings at no charge as needed or requested by the City
- Answering routine calls and questions at no charge
- Providing proposals for requested services on specific projects
- Providing regulatory review of proposed site development projects
- Assign 2 engineers to the City (1 backup contact to serve in the absence of the primary contact)
- Offering the City a large variety of resources that are in close proximity and cost-effective, including but not limited to:
 - Architects
 - Civil, Electrical, Mechanical, & Structural Engineers
 - Environmental Engineers and Scientists
 - Water Resources specialists
 - Surveyors & GIS specialists
 - Marketing personnel
 - Funding assistance specialists
 - IT specialists
 - Technicians in all listed areas
 - Aerial Mapping Service

This investment on our part is necessary to provide you with the quality of service needed to continue functioning as your City Engineer, and we are happy to fulfill this role as an extension of your city staff.

The 2024 calendar year was productive and enjoyable for us at Widseth in our role as City Engineer for the City of Breezy Point. We look forward to continuing our relationship in 2025.

Sincerely,

Widseth



Nick Peterson, EIT
Civil Engineer in Training



David S. Reese, PE
Civil Engineer | VP

cc: Jerry Bohnsack, Interim City Administrator