



Memo to: Breezy Point Mayor and City Council  
From: Jerry Bohnsack, Interim City Administrator  
Date: December 2, 2024  
Re: City Administrator Search

We have received three proposals to provide City Administrator recruitment assistance. GMP Consultants, MGT, and DDA.

All three firms have extensive knowledge of municipal government and have assisted numerous communities with searches for City Administrators.

Although each firm utilizes video interviews in their initial screening of applicants, each has assured us that there will be face to face interactions with council and staff throughout the process.

The fee for the service will be approximately \$25,000 and should take approximately 12 to 15 weeks.

After reviewing the proposals, the council will need to choose a consultant to initiate the process.