



# AGENDA ITEM

## Breezy Point City Council

<b>Prepared By:</b> Janette Rust, Finance Specialist	<b>Meeting Date:</b> 11/4/2024	<input checked="" type="checkbox"/> <b>Regular Agenda Item</b> <input type="checkbox"/> <b>Consent Agenda Item</b>	<b>Item No.</b> Click or tap here to enter text.
<b>Item Description:</b> <b>***PUBLIC HEARING***</b> 2024 Delinquent Sewer Utility Accounts Assessment Certifications		<b>Reviewed By:</b> Jerry Bohnsack, Interim City Administrator	
		<b>Reviewed By:</b> Deb Runksmeier, Deputy City Clerk	

### **ACTION REQUESTED**

Motion to approve a RESOLUTION placing delinquent sewer utility charges against specified properties for collection with the 2025 property taxes.

### **BACKGROUND/DISCUSSION**

This year, as in past years, we have some delinquent sewer accounts. Last year was a year of change in the sewer department; we had a new person settle into the Finance Specialist position and we changed when bills are generated (at the end of the quarter as opposed to the beginning of the quarter). Because of all this change, past due penalties were not charged in 2023, many accounts were delinquent, and these accounts were not certified to the property taxes in 2023, resulting in some large past-due account balances.

Late notices with penalties are mailed to property owners monthly. Many accounts have become current, but there are still quite a few that have not paid or reached out to Finance Specialist Rust to arrange a payment plan.

Letters (sample attached) were sent to property owners that had a past-due account balance due to non-payment on October 4, 2024. Property owners have until November 14, 2024, to bring their account(s) current. There are 13 delinquent accounts totaling \$7,543.51. Those accounts not paid by November 14, 2024, will be certified to the 2025 property taxes.

### **FINANCIAL IMPACT**

Delinquent sewer bills have a direct impact on the cash flow of those funds.

### **STAFF RECOMMENDATION**

Approve the 2024 special assessments for delinquent sewer utility accounts to the 2025 property tax payable.

### **ATTACHMENTS**

- Notice mailed to delinquent account owners
- Public Hearing Notice
- Resolution XX-2024 Certifying Delinquent Sewer Charges to the Tax Rolls



8319 County Road 11  
Breezy Point, MN 56472  
218-562-4441  
[www.breezypointmn.gov](http://www.breezypointmn.gov)

October 4, 2024

Property Owner  
XXXXX Anywhere Ln  
Breezy Point, MN 56472

Account: 0X-00000XXXX-00-X  
Service Address: XXXXX Anywhere Ln  
Parcel Number: 12345678  
**Amount Due: \$ 398.72**

### NOTICE OF PENDING PROPERTY OWNER ASSESSMENT

Dear Property Owner,

Our records indicate a delinquent balance at the above service address. The Breezy Point Municipal Code provides for the following responsibilities: the owner shall be liable for the utilities provided to his/her property and any charges unpaid shall be certified for assessment to the County Auditor and placed on the tax rolls against the property.

According to our records, there is a past due amount of **\$398.72** that was delinquent as of October 4, 2024. This assessment will be included with your property taxes payable in 2025 as defined under Minnesota State Statute §444.075.

You are hereby given until Thursday, November 14, 2024, to pay the balance of the delinquent account listed above. Any amount remaining unpaid after this date will be certified to the Office of the Crow Wing County Auditor. The delinquent amount will then appear on the 2025 property tax statement.

You are being provided this opportunity to make payment on this delinquent account. Accounts that were delinquent as of October 30, 2024, will be presented to the City Council on November 4, 2024 for certification to the county for collection with taxes payable in 2025. That amount including all penalties will be **\$398.72**.

You have the right to appeal the assessment by requesting a hearing before the City Council during the regularly scheduled meeting on November 4, 2024, whereupon a determination shall be made as to whether the charge is actually due and unpaid.

If you have questions regarding your account, please contact the Finance Specialist at 763-569-1005.

Respectfully,

City of Breezy Point  
Janette Rust  
Finance Specialist

CITY OF BREEZY POINT  
Crow Wing County  
State of Minnesota

NOTICE OF PUBLIC HEARING  
FOR ASSESSMENT OF UNPAID SEWER UTILITIES

NOTICE is hereby given that the following public hearing will be held before the Breezy Point City Council at 6:30pm on November 4, 2024, in the City Hall located at 8319 Co. Rd. 11, Breezy Point, MN 56472

- Assess Delinquent Sewer Utility Bills to 2025 Property Taxes
  - Send to Crow Wing County

All such persons desiring to be heard on these matters will be given an opportunity to do so.

Jerry Bohnsack  
Interim City Administrator

(Publish in the Pine and Lakes Echo Journal October 23, 2024)

**BREEZY POINT CITY COUNCIL  
RESOLUTION XX-2024**

**A RESOLUTION PLACING DELINQUENT SEWER CHARGES  
AGAINST SPECIFIED PROPERTIES**

**WHEREAS**, the city of Breezy Point maintains a municipal sewer system and charges fees to users of the system; and

**WHEREAS**, property owners who have delinquent accounts were given notice of delinquencies as provided for under section 50.04 of the city code; and

**WHEREAS**, those properties that have not satisfied delinquent accounts require certification to the tax rolls for collection.

**NOW THEREFORE BE IT RESOLVED** by the Breezy Point City Council that the following delinquent sewer accounts are to be certified to the tax rolls.

PID	Address	Sewer Acct No.	Amount Due
10211152	29787 Lakeshore Drive	01-00000330-00-1	398.72
10162039	30400 N Spruce Drive	01-00000560-00-4	833.92
10161937	8773 North Drive	01-00001040-00-2	1,468.12
10161839	30746 N Lakeview Drive	01-00001390-00-8	791.94
10161692	29903 Canary Lane	01-00001750-00-4	467.26
10161676	8606 Eagle Lane	01-00002191-00-4	398.72
10210964	30080 Circle Drive	01-00002250-00-8	1,254.13
10210918	30055 Circle Drive	01-00002570-00-5	174.83
10162007	30406 N Pinewood Drive	01-00002620-00-7	117.33
10210897	29715 Aspen Lane	01-00002774-00-3	184.58
10160703	9151 Breezy Point Dr #434	01-00004720-00-2	199.83
10210767	29850 Poplar Drive	02-00000891-00-6	1,254.13

**BE IT FURTHER RESOLVED** that if payment is made by a property owner to the city prior to certification to the tax rolls the certification will be withdrawn.

Angel Zierden \_\_\_\_\_  
Steve Jensen \_\_\_\_\_  
Rebecca Olson-Ball \_\_\_\_\_

Michael Moroni \_\_\_\_\_  
Brad Scott \_\_\_\_\_

Adopted this 4th day of November 2024.

Attest:

\_\_\_\_\_  
Mayor Angel Zierden

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Debra Runksmeier, Deputy City Clerk