

TO: Mayor and City Council  
FROM: David Chanski, City Administrator/Clerk  
RE: July City Council Meeting Date  
DATE: June 5, 2023

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The July City Council meeting is currently scheduled for Monday, July 3. Being the evening before Independence Day and given the many related events that take place on July 3<sup>rd</sup>, staff would like to discuss moving the July City Council meeting to an alternate date.

The City's policy is that when a regular City Council meeting lands on a recognized holiday, the meeting is automatically scheduled for the following day (i.e. Tuesday) at the same meeting time. Following the spirit of that policy, staff would have recommended that the July City Council meeting be moved to July 5. However, as the auditors need to present the 2022 Audit Report prior to submitting it to the State Auditor and are unavailable on July 5 as they are presenting an audit report to another municipality, staff recommends moving the City Council meeting from Monday, July 3 to Thursday, July 6.

**Council Action**

Staff recommends that the City Council move the July 2023 regular City Council meeting from Monday, July 3 @ 6:30pm to Thursday, July 6 @ 6:30pm.