

TO: Mayor and City Council

FROM: David Chanski, City Administrator/Clerk

RE: City Hall Project Groundbreaking

DATE: September 3, 2024

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Hy-Tec Construction anticipates commencing construction on the addition to City Hall by the end of September. As is customary with significant projects such as this, staff recommends that the City Council hold a groundbreaking ceremony prior to the commencement of construction.

Looking at the calendar, staff recommends that the groundbreaking ceremony take place either prior to the start of the September City Council Workshop (e.g. ceremony at 5:30pm and workshop at 6:00pm) or prior to or after completion of the Buschmann Road Open House scheduled for Wednesday, September 25 from 5:00pm to 7:00pm (e.g. ceremony at 4:30 prior to open house or at 7:00pm following completion of open house).

**Council Action**

Staff is requesting that the City Council consider setting a date and time for a groundbreaking ceremony for the City Hall project.