



CITY COUNCIL MEETING

AGENDA ITEM

Prepared By: <i>Allie Polsfuss, City Administrator and Deb Runksmeier, City Clerk</i>	Meeting Date: <i>09/14/2026</i>	Item Name: <i>Reschedule November City Council Meeting</i>
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BACKGROUND

The City Council's regular November meeting is currently scheduled for Monday, November 2, 2026. The General Election will be held in the Council Chambers on Tuesday, November 3, 2026. Staff would like Council to discuss rescheduling the November regular meeting to Monday, November 9, 2026, in order to accommodate election logistics and the statutory canvass deadline.

OVERVIEW

Rescheduling the regular meeting from November 2 to November 9 accomplishes two objectives:

1. **Election preparation-** It gives staff adequate time on November 2 to prepare the Council Chambers for use as a polling location for the General Election on November 3.
2. **Canvass timing-** State law requires the Council to canvass election results between the third and tenth day after the election (no earlier than November 6 and no later than November 13.) Moving the regular meeting to November 9 places it within this required window, allowing the canvass to be conducted as part of the regularly scheduled meeting.

If the November 2 meeting date remains the regular City Council meeting, a separate special meeting would need to be called and noticed solely for purposes of canvassing the election results.

STAFF RECOMMENDATION:

Staff recommends the Council discuss the possibility of rescheduling the November regular City Council meeting from November 2 to November 9, 2026, and direct staff to make the necessary adjustments to the meeting calendar and public notice.