

**From:** Tim Bray <[Tim.Bray@crowwing.gov](mailto:Tim.Bray@crowwing.gov)>

**Sent:** Monday, May 19, 2025 11:29 AM

**Subject:** CSAH 11/ Eagle View Elementary School Study Meeting Notes/Commentary

Good morning,

It was good to see/meet all of you last week. Please see my notes and commentary related to the recent CSAH 11/ Eagle View Elementary School study meeting.

Meeting Date: 5/15/2025

Members Present:

- ✓ Kurt Stumpf -ISD 186 Superintendent
- ✓ Melissa Hesch -Eagle View Elementary School Principal
- ✓ Mike Renford -ISD 186 Building/Grounds Director
- ✓ Steve Jensen -Breezy Point City Council
- ✓ Jerry Bohnsack -Breezy Point Interim City Administrator
- ✓ Angie Duus -Pequot Lakes City Administrator
- ✓ Mike Davis -Pequot Lakes Police Chief
- ✓ Tim Bray -Crow Wing County Engineer

1. Tim Bray started with an overview of the need for the project. All those present agreed that there is a problem with Eagle View Elementary School traffic, and that the challenge warrants further study to determine a range of feasible alternatives. Tim cautioned that focus should be placed on finding the best solution, rather than the potentially large cost of a future project. Currently, the County has all of its transportation funds committed out through 2029.

*Commentary: Sometimes agencies avoid initiating important planning work due to the likelihood of high construction costs and uncertainly related to how projects will be funded. This study is only intended to formally identify the challenge and develop a range of potential solutions and associated cost estimates. It is not to begin design and construction. The results of the study will help inform the judgement of local elected officials on how to proceed and if there is broad public support for a specific alternative. The results of a study like this are also an important first step when compiling applications for competitive grants or other specially funding sources. The ability to demonstrate that a level of formal analysis and public engagement has taken place, can sometimes be the difference between which projects are selected for grant funds and those that are not.*

2. The group discussed and agreed on the general geographical area of the future study.
  - North limit = ¼ mile north of CSAH 11
  - South limit = Nickel Rd
  - East limit = CSAH 11/ Nickel Road intersection

- West limit = CSAH 11/ Nickel Road intersection

The group agreed that the development of alternatives should be focused on the immediate area surrounding the school. The group also agreed that understanding the traffic volumes generated within the larger area may be an important factor to consider while evaluating potential alternatives.

3. The group agreed that in addition to developing alternatives solely focused on a CSAH 11 intersection improvement, the contracted engineering consultant should be required to develop a range of alternatives that do not change the configuration of CSAH 11. This includes modifications to the school's internal traffic flow and the possibility of utilizing adjacent properties to accomplish this.
4. The group discussed the total cost of the study and the potential cost obligation of each of the four agencies. Tim Bray shared that preliminary estimates for a study like this are likely to be between \$60K and \$75K. He committed to seeking more information to refine this estimate. Based on the initial figures, the County agreed to fund 50% of the study and ISD 186 agreed to fund 40%. Representatives from both cities felt that was important to check with their full city council before committing to splitting the remaining 10%. It was suggested that the cities could constrain their cost obligation by committing to a percentage up to a capped dollar amount.

*Commentary: It is important to note that these percentages may not necessarily reflect the cost splits for the eventual development and construction of a final alternative. The cost splits for a future project would be subject to the Crow Wing County cost share policy. For example, if an alternative is selected that only includes modifications to the existing school property, the cost shares for Crow Wing County and both cities may be very limited. Conversely, if the chosen alternative focuses on a CSAH 11 intersection modification, the County may carry the majority percentage of the final cost.*

5. The next meeting was set for June 9<sup>th</sup> at 9:00 am at the ISD 186 administration offices. Tim Bray committed to refining the total cost estimate and developing drafts of the future RFP and a four-way cost share agreement for review. This will initially include a 50% cost obligation the County, 40% for ISD 186 and 5% from each of the cities. The final cost splits will be subject to approval by the elected officials of each agency.
6. Action items for next meeting
  - Tim Bray – Refine cost estimates for a future CSAH 11/Eagle View Elementary School study.
  - Tim Bray – Create drafts of the study RFP and 4-way cost share agreement.
  - Jerry Bohnsack – Engage in conversations with Breezy Point city officials about a future study and the potential for cost sharing of 5%.
  - Angie Duus – Engage in conversations with Pequot Lakes city officials about a future study and the potential for cost sharing of 5%.

Thank you. Please call with comments, concerns, or if I forgot/misrepresented a key point.

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