

HY-TEC CONSTRUCTION

PROJECT: BREEZY POINT CITY HALL

SUBJECT: Construction Meeting #6

PRESENT: Jerry Englemeyer – City of Breezy Point
Jerry Bohnsack – Breezy Point – jbohnsack@cityofbreezypointmn.us
Paul Houle – Breth Zenzen
Andy Pickar – Hy-Tec Const AndyP@hyteconstruction.com 218-820-3454
Lindsey Kriens – Widseth lindsey.kriens@widseth.com
Jake Francis – Jim's Electric jakef@jimselectric.com
Brenda Bray – Hy-Tec Const BrendaB@hyteconstruction.com

DATE: January 23rd @ 10:00am

The following memorandum is submitted as representative of the items of information exchanged, actions agreed upon and discussions that took place. If no exceptions are received by Hy-Tec Construction within 5 working days of receipt of this memorandum, then it shall be deemed all are in agreement with the contents of the meeting minutes.

The next scheduled progress meeting is: February 6th @ 10:00am

Old Business:

- 1.1.11 Tier of communications
 - 1.1.21. Architect: (Lindsay Kriens, PM with Widseth)
 - 1.1.22. Owner: Jerry Bohnsack
 - 1.1.23. Hy-Tec Const. Superintendent (Andy Pickar PM, Mike Hines, Super)
 - 1.1.24. Subcontractors/Suppliers
- 1.1.12 Safety – will be discussed with each meeting. The open foundation is backfilled. Be sure the construction fence is secure to keep the public out. Dealing with weather – barricades around crane – temp fence is in place Heaters coming next week. Temp fencing is set.
- 1.3 Schedule

Overall Project Schedule Master schedule is in Procore. Last day of April for move in – Lindsay looking when she needs furniture order placed – thru Sourcewell. Also watch for ending date of grant for furniture.

 - Still tying roof in – sheathing. Addition is done and working inside
 - Start shingling next week – shingle color? Not tearing off entire existing building so just tying in so will match existing as best as possible. New will have to take awhile to fade to match the existing. Sent price to Jerry to re-shingle the entire roof to match. Must go thru the City Council for approval on February 3rd. If the entire roof is to be re-shingled, there will probably be a different color selected.
 - Then start moving mech/elec RI's inside
 - Exterior siding color – is not available. Honeycomb & Chestnut are available. Diamondcote has a good warranty and is durable.
 - Drip edge, fascia and soffit – trying to match. Make a transition point. Minimize the transition.
 - Andy to present the proposal for the next council meeting.

- 1.4 Field Observations/Problems/Decisions - work hours - Tight on site with trusses onsite Roof tie-in is good.
New well for fire suppression – BZ did calcs and determined GPM is higher than anticipated. Option #1 to increase pump size from 40 to 50. Option #2 add draft stops to the roof system. Agreed to go with Option #2. Need recommendations on gyp or OSB for draft stops – will send to Ashley. Jim's needs voltage of pump. Andy to follow up with Well installer.
- Power and service to well – water will supply both water needs and fire suppression. Domestic will have a check valve system so all water going to the fire suppression. Electrical service needs to be a dedicated from the transformer to the well pump – cannot go thru the building – must be direct. Will work with Widseth on design. Widseth will respond this morning yet. Crow Wing Power is looking at it and working with Jim's Electric.
- 1.5 Shop Drawings – The plumbing fixtures are revise and resubmit. Kim stated that the well expansion tank are by well supplier. The Access Control and Fire Alarm were also revise and resubmit.
Lindsay – glass & glazing question on energy code. Jake will provide submittal on the data racks. Tom Lundberg has everything ordered. Harry got the access control & fire alarm shops into Widseth. Andy to get Finishes to Ashley (carpet, casework samples, stone, etc). Fire Alarm release yesterday but not group properly. Lindsey has door shops ready today. Not a lot left. Doors are configured. Finishes will be put into Procore for Lindsay's review for stone, siding, casework.
- 1.6 RFI Status: Floor Box & Roof Bearing RFI's are closed. No new RFI's all closed. PR#1 went out on doors. PR#2 out shortly on accordion door and reception counter from laminate to quartz. Eliminating the wing wall? Significantly reduced the size and reducing beam in roof to an LVL. No RFI's open. PR#1 is waiting for pricing. PR#2 is waiting for shop drawings – Lindsay needs material data (because of energy coding and cleaning).
- 1.7 Material Procurement: Andy needs to follow up on doors. None – concern on windows. Jake is missing some Gear – will verify. Well – state wants a review. BZ will be tentatively installing in the ceiling in about 2 weeks.
- 1.8 Quality Standards: Have had some testing and inspections. Andy will put in Documents in Procore. Drawings in Procore are current. None. Scott S will verify roof framing.
- 1.9 Other Contractor Items: Looking at matching shingles. Electrical design per plan except access control. See above. Temp heat next week. Jennifer needs PR#2. Schedule needs to be updated in Procore.
- 1.10 Design Team Items We will review building elevations and finishes on 11/26th with Deb and Joe. Council chambers will be emptied this Friday. Have final design on furniture package and should be able to release. Discuss with Janette on furniture package – direct purchase by Owner. Furniture has been ordered and looking at arrival date. Change order needs to be issued. – Andy will prepare for next council meeting. Lindsey will not be at next meeting – someone else from Widseth will attend.
- 1.11 Owner Items: Change orders will have to wait for council approval in February. Coordinate security system – new camera's will be installed. On Systems take care of cameras. Not sure who has the police station. If 2 different contractors is there 2 different systems? Jerry wants to coordinate systems now. Andy to discuss with Jerry after meeting.

Schedule a meeting between Andy, Jerry, Lindsey and Mike Angland on what to present for council meeting – Tuesday the 28th is available. Submit everything on the 29th to the city for the agenda.

1.12.6 EVERYONE – SUBS & SUPPLIERS – Absolutely no markings, lettering, drawings, painting on any surface (whether covered up or not) on the jobsite.

Next meeting is scheduled for February 6th @ 10:00am

This concludes the progress meeting. Any revisions to this meeting must be submitted to Hy-Tec within 7 days of receipt of these minutes or the minutes stand as written.