

TO: Parks & Recreation Committee

FROM: David Chanski, City Administrator/Clerk

RE: Small Pavilion Relocation Decision

DATE: September 12, 2024

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### **Background**

The City Council accepted the bid on the City Hall Remodel & Expansion project during a special meeting on July 18. Construction is scheduled to commence in mid-to-late September. As the first phase of the project is the construction of the new addition on the north side of City Hall, relocation of the small pavilion will be one of the first tasks completed.

The Parks & Recreation Committee discussed potential locations for the pavilion during their regular meeting on August 8. There were two potential locations that the Committee ultimately settled on considering further: the new disc golf course parking lot area and the east side of basketball court at the City Hall Park. If the Committee cannot come to a consensus or decides against both locations, they decided to either have the pavilion stored somewhere on site and then relocated to the chosen location in the spring or donate the pavilion to the Pequot Lakes School District for use at Eagle View Elementary School.

Before making a final decision on where they believe that pavilion should be located, the Committee decided to conduct site visits to each location during their regular meeting on Thursday, September 12. As the City Hall project is scheduled to commence by the end of September, a decision on what to do with the pavilion is needed soon. As such, the Committee requested that the City Council consider and pre-authorize the four mentioned options during their meeting on September 3.

### **City Council Decision**

The City Council considered the Parks & Recreation Committee's request during their regular meeting on September 3. After thorough conversation and hearing input from committee members Megan Zierden and Bill Toft, the Council voted to authorize the small pavilion either be placed adjacent to the City Hall Park basketball court or be donated to the Pequot Lakes School District for use at Eagle View Elementary School.

### **Committee Action**

Staff is requesting that the Parks & Recreation Committee decide where to relocate the small pavilion.