

Breezy Point Parks & Recreation Committee
Thursday April 13, 2023 – 5:00 p.m.
Meeting Minutes

The regular meeting of the Breezy Point Parks and Recreation Committee was called to order by Chair Megan Zierden at 5:00. In addition to Chair Zierden, members present were Gail Arne, Sandra Logelin, Jim McKellar, Bill Toft, and Diane Williams. Deanne Trottier was listed as absent at the time the roll was called. Staff present were City Administrator David Chanski, Assistant Administrator Daniel Eick, Public Works Supervisor Joe Zierden, Joe Garcia Ex officio, and Council Liaison Michael Moroni.

All present stood for the pledge of allegiance.

Approval/Amendment of the Agenda

MOTION WILLIAMS/MCKELLER, MOTION CARRIED 6-0

Deanne Trottier was noted as joining the meeting at 5:06pm.

Open Forum – the following members of the public spoke:

- Tracy Kurten, 31709 Green Scene Drive
- Tim Olsen, 31908 Blue Ridge Drive

March 9, 2023 Parks & Recreation Committee Regular Meeting Minutes

Bill Toft noted that his vote on the community garden topic was listed as a “no” vote when he abstained from the vote.

MOTION WILLIAMS/TOFT TO APPROVE THE MARCH 9, 2023 MEETING MINUTES WITH THE AMENDMENT THAT MR. TOFT’S VOTE BE CHANGED TO “ABSTAIN,” MOTION CARRIED 7-0

Roles, Responsibilities, and Operations

City Administrator Chanski made a presentation outlining the role of the Parks & Recreation Committee as outlined in the City Code, what documents generally govern and direct the actions of the Committee, Committee meeting procedures, meeting agenda development, and parks operations and budget.

Parks Master Plan & CIP

City Administrator Chanski informed the Committee that staff had recently found the Parks Master Plan from 2011 and that there is no evidence that the Plan has been updated since. Administrator Chanski described the general order of plan development, starting

with the Comprehensive Plan which then guides departmental or operational master plans which are then implemented through capital improvement plans (CIPs). As the Parks Master Plan has not been updated since 2011, staff recommended that the Committee should consider updating the Plan before continuing with a CIP update and that such an update can either be done in house, which will take more time, or a consultant can be hired, which will be faster but will cost upwards of \$50,000.

MOTION WILLIAMS/LOGELIN TO UPDATE THE PARKS MASTER PLAN IN HOUSE AND BEGIN THE PROCESS IN JUNE, MOTION CARRIED 7-0.

Staff Updates

City Administrator Chanski informed the Committee of the task given to them by the City Council for the May 11 Parks & Recreation Committee meeting to review alternative uses of the disc golf course property and if a disc golf course is still the best use of the land.

Committee Questions & Comments

The Committee briefly discussed and requested clarification from City Administrator Chanski as to the process for the May 11 meeting and as to how Committee members should communicate.

Adjourn

MOTION WILLIAMS/TROTTIER TO ADJOURN, MOTION CARRIED 7-0.

Meeting adjourned at 6:24p.m.

Submitted by David Chanski, City Administrator/Clerk