

**City of Breezy Point**  
**April 17, 2025 – 5:00 pm**  
**Streets Committee Meeting Minutes**

## **Call To Order**

The meeting was called to order.

Members present included Tom Nelson, Jason Gorr, Jon Monnier, Craig O'Reilly, and Leonard Sodd. Council Members Steve Jensen and Michael Moroni, Public Works Supervisor Joe Zierden, and Nick Peterson of Widseth were also present.

## **Approval Of Minutes**

Jason stated that they needed approval of the minutes from the last meeting. They mentioned that they hadn't gotten a chance to read them all but moved to approve. Tom then asked for a motion to approve the minutes from the last meeting.

*John Monnier made a motion to approve the minutes from the last meeting.*

*Jason Gorr seconded the motion. All were in favor, and the motion passed.*

## **New Business**

Joe Zierden reported that there was no major new business. They noted that spring had arrived and they were past pothole season. Speaker 3 mentioned that the main focus for the night would be the Capital Improvement Plan (CIP), which Nick would be presenting.

## **Old Business**

### **2025 Capital Improvement Plan**

Nick presented the 2025 Capital Improvement Plan (CIP). He explained that this was a 99% draft, barring any changes or additions. Nick mentioned that they had walked through much of this before and there wasn't a lot of new information. He stated that he would go through the plan page by page.

Nick began by discussing road ratings, explaining the 1 to 5 rating system. He noted that a rating of 1 indicated future improvement and maintenance for now, while 2 through 5 was an increasing scale of degradation. He mentioned that there were specific criteria for a rating of 5.

Nick provided a summary of the roads in the city, stating that there were 113 roads totaling 42.9 miles. He also mentioned the inventory of cul-de-sacs, road widths, and intersections. Joe clarified that the road measurements were based on linear length rather than lane miles.

Jason inquired about the type of pavement used on the roads. Joe explained that the roads were generally divided into neighborhood roads and collector roads, with collector roads being higher standard. They mentioned Ranchette, Bushman, and Dove Street as examples of collector roads.

Nick emphasized the importance of maintaining roads before they deteriorate further, noting that it's the most cost-effective approach. He stated that the total cost to improve all roads

rated 2 to 5 in 2025 construction dollars would be \$16,500,000. Nick explained that this didn't include roads rated 1, as those were considered future costs.

Nick presented a timeline for road improvements, breaking down the costs over a 10 and 20-year period. He also discussed the basis for cost estimating, explaining that they used cost per square yard due to varying road widths. Nick mentioned that inflation was factored into future costs.

The discussion then moved to gravel roads, with Nick providing an inventory of 12.1 miles of gravel roads. He mentioned potential considerations for paving these roads, including width requirements.

Nick presented information on minimum maintenance roads, streetlights, and street signs. He noted that the city currently maintains 4 streetlights and has identified 5 potential locations for future streetlights. Regarding street signs, Nick reported that the city has 883 city-owned signs, with 256 of them being 15 years of age or older.

The presentation continued with information on the sanitary sewer system, storm sewer system, and sidewalks and trails. Nick provided details on the capacity and condition of these systems.

Nick then presented the CIP summary, which included projected costs for various improvements over the next 10 years. He showed maps illustrating road ratings, proposed improvements, gravel roads, streetlights, trails, and sanitary sewer locations.

The committee discussed the presentation, with Joe mentioning that they had some minor corrections that wouldn't need to come back to the committee. The group agreed that an executive summary would be sufficient for presenting to the council.

*Jason Gorr made a motion to present the road CIP plan to the council at the next meeting after corrections.*

*John Monnier seconded the motion. All were in favor, and the motion passed.*

## **Staff Reports**

Joe reported that they were through pothole season. They mentioned that road restrictions were still in place, preventing gravel hauling. Once restrictions are lifted, they will start hauling gravel and preparing for dust coating, which is expected to begin in early June. Joe also mentioned reaching out about refurbishing signs and noted that they would recycle signs instead of bringing them to growing recycling.

## **Committee Member Reports**

There were no committee member reports.

## **Adjourn**

*Leonard Sodd made a motion to adjourn the meeting at 6:30 pm.*

*Tom Nelson seconded the motion. All were in favor and the motion passed.*