

PLANNING AND ZONING ADMINISTRATOR

CONTRACT

This agreement is entered into on August 4, 2025 by and between City of Breezy Point (Employer) located at 8319 County Road 11, Breezy Point MN and Jerry Bohnsack (Placid Lake Advisors) located at 24254 Placid Drive, Deerwood, MN.

WHEREAS, the employer desires to obtain the benefit of services of Jerry Bohnsack, Placid Lake Advisors, as Planning and Zoning Administrator, and wishes to retain Interim City Administrator services as needed during the transition of newly appointed City Administrator. Mr. Bohnsack desires to render such services on the terms and conditions set forth herein and;

THEREFORE, in consideration of the mutual promises and other good and valuable consideration, the receipt of which is acknowledged, the parties agree as follows:

Position

- City of Breezy Point does hereby appoint Jerry Bohnsack of Placid Lake Advisors as the Planning and Zoning Administrator.
- Jerry Bohnsack agrees to serve in such capacity on a parttime basis beginning September 1, 2025 until such date and time agreed upon by the parties.
- Jerry Bohnsack agrees that through the period of this contract that he shall comply with all employee policies and procedures. It is not the intention of the Employer to assign duties and responsibilities which are not typically within the scope and character of the Planning and Zoning Administrator position. Hours provided by the Planning and Zoning Administrator shall be reasonable in order to maintain operations and needed supervision/guidance for municipal operations.
- Jerry Bohnsack agrees to perform the duties of this position as outlined in attachment A. He also agrees to continue to assist in the transition of the City Administrator as necessary.

Compensation

- Jerry Bohnsack, Placid Lake Advisors, shall receive an hourly compensation of \$75.00 per hour for Planning and Zoning Administrator duties.
- Jerry Bohnsack of Placid Lake Advisors shall provide an invoice monthly for payment.

The Interim City Administrator and Planning and Zoning Administrator are independent contractor positions and are not entitled to any benefits.

Mayor Todd Roggenkamp

Jerry Bohnsack

Allie Polsfuss, City Administrator