

TO: Mayor and City Council
FROM: David Chanski, City Administrator/Clerk
RE: Special City Council Meeting
DATE: July 1, 2024



Special City Council Meeting

As City Administrator Chanski shared during the Council Workshop on June 17, staff is recommending that, in place of a workshop, a formal Special City Council Meeting be held the week of July 15 – 19.

The purpose behind a formal special meeting is the ability for the City Council to take action on the City Hall Remodel & Expansion Project bid from Hy-Tec Construction. This is important as delaying the decision of whether to move forward with construction will likely result in Hy-Tec not being able to commence construction in 2024 (and thus retracting their bid) as well as delay the bonding process.

The proposed agenda for the special meeting is:

- 1) City Hall Remodel & Expansion Project Bid Opening & Approval
- 2) Buschmann Road Update
- 3) Draft Equipment Capital Improvement Plan Presentation

Upcoming & Other Pending Workshop Topics

- August
 - 2025 Preliminary Budget Review
 - Cannabis Licensing
- TBD
 - LMCIT Collaboration Services Training
 - Disc Golf

Council Action

Staff is requesting that the City Council set a date, time, and discussion items for a Special City Council Meeting in July.