

**Breezy Point City Council
January 2, 2024 - 6:30 pm
Regular Meeting Minutes**

The meeting of the Breezy Point City Council was called to order by Angel Zierden at 6:30 p.m. Roll Call was taken by City Administrator Chanski. Councilmembers present were Rebecca Ball, Steve Jensen, Michael Moroni, and Brad Scott. Staff present included City Administrator/Clerk David Chanski, Assistant City Administrator Daniel Eick, Deputy Clerk Deb Runksmeier, Police Chief Brian Sandel, Planning & Zoning Administrator Peter Gansen, and Public Works Supervisor Joe Zierden. Also present was City Engineer Joe Dubel. All present stood for the pledge of allegiance.

Approval/Amendment of the Agenda

Councilmember Ball motioned to approve the agenda, which was seconded by Councilmember Moroni. Councilmember Scott requested to remove item 8.F, the 2024 Fee Schedule, from the consent agenda for further discussion. Councilmembers Ball and Moroni agreed to amend the motion accordingly. Mayor Zierden was opposed to the motion as she felt Councilmember Scott should have asked questions about the fee schedule prior to the meeting.

MOTION BALL/MORONI TO APPROVE THE AGENDA, MOVING ITEM 8.F. FEE SCHEDULE TO 9.A., MOTION CARRIED 4-1, ZEIRDEN OPPOSED

Open Forum

Shane Humphry, Breezy Point Disc Golf Club
Bill Toft, 31877 Green Scene Drive
Tracy Kurten, 31709 Green Scene Drive
Debra Buckner, 7712 Chickasaw Circle

Life Saving Awards

Life Saving Awards were presented to Officer Salvevold and Officer Rustad.

Region 5 Development Commission

Candice Zimmermann spoke about the energy and environment planning program and took comments from the Council regarding their level of interest in program participation.

Petition to Remove Holes 4-12 from Disc Golf Course Expansion

Representing the Breezy Point Neighborhood Alliance, Jonathan Kurten presented the group's petition to have hole 4 through 12 removed from the disc golf course expansion. The City Council debated the request.

MOTION JENSEN TO REMOVE HOLES 4 THROUGH 12 FROM THE DISC GOLF

COURSE EXPANTION, MOTION FAILED DUE TO LACK OF SECOND

Councilmember Moroni distributed and presented a list of recommendations that he believed would address concerns.

MOTION BALL/MORONI TO APPROVE RECOMMENDATIONS PRESENTED BY COUNCILMEMBER MORONI WITH INSTRUCTION FOR THE PARKS AND RECREATION COMMITTEE TO WORK ON BULLET ITEMS, MOTION CARRIED 4-1, SCOTT OPPOSED

Consent Agenda

- A. December 4, 2023 City Council Minutes
- B. Approval of Claims Totaling \$109,883.78
- C. Resolution 01-2024 Electronic Funds Transfers
- D. Resolution 02-2024 Setting Polling Place
- E. Resolution 03-2024 Appointment of Election Judges
- G. 2024 Tort Liability Waiver

MOTION MORONI/JENSEN TO APPROVE THE CONSENT AGENDA WITH ITEM F. FEE SCHEDULE REMOVED, MOTION CARRIED 5-0

Resolution 04-2024 Fee Schedule

Councilmember Scott asked Administrator Chanski about the proposed fee increases. Administrator Chanski explained that fees related to the columbarium in the Cemetery are adjusted every year based on the City's cost to have the niche plaques engraved. E-911 and equipment contract costs were also increased due to increased material and labor costs.

MOTION BALL/MORONI TO APPROVE RESOLUTION 04-2024 FEE SCHEDULE FOR 2024, MOTION CARRIED 5-0

Request to Use City Property for Event Parking

City Administrator Chanski explained the event request for use of the land to the east of the City Hall baseball field as event parking for a fishing tournament on July 14, 2024.

MOTION BALL/JENSEN TO APPROVE PARKING REQUEST FOR JULY 14, MOTION CARRIED 5-0

2024 Organizational Resolution and Committee Appointments

City Administrator Chanski discussed that State Statute requires cities to pass an organizational resolution each year. He stated that the Mayor did not make any liaison appointments prior to the meeting as there have been comments from councilmembers to eliminate committee liaisons. Additionally, City Administrator

Chanski proposed that the City Council consider moving to bi-monthly meetings and/or setting standing workshops to help reduce the length of meetings. He stated that multiple meetings would also allow the Council more time to consider issues as a full month in between meetings often means that the City Council must make a decision on an issue as tabling the item would result in missing a deadline, costs increases, etc.

After discussion, the City Council decided that they would eliminate committee liaisons, stating that councilmembers can still choose to attend meetings if they'd like (as long as they communicate with Administrator Chanski to ensure there isn't an unnoticed quorum of the Council present) or watch the meeting videos.

As for council meetings, the City Council decided to stick with the current meeting Schedule as schedule workshops as needed.

MOTION BALL/JENSEN TO APPROVE RESOLUTION 05-2024 FOR APPOINTMENTS TO COMMITTEE AND COMMISSIONS, COUNCIL MEETINGS THE FIRST MONDAY OF THE MONTH, WORKSHOPS AS NEEDED, ELIMINATION OF LIAISONS, AND APPOINT BALL TO JOINT POWERS BOARD WITH JENSEN ALTERNATE AND MORONI TO HEARTLAND CABLE COMMISSION, MOTION CARRIED 5-0

The City Council conducted a short recess from 8:21p.m. to 8:27p.m.

Communications Recommendations

Assistant City Administrator Eick explained staff recommendations for communication improvements including a monthly e-newsletter and quarterly mailer. Council discussed direct mailers and time of staff to implement the new ideas. Assistant City Administrator Eick stated that if staff's recommendations are implemented, approximately 30% of his time will be spent on communications. Council requested staff to report back with statistics on communication processes.

MOTION MORONI/BALL TO APPROVE THE THREE COMMUNICATIONS OF MONTHLY E-NEWSLETTER, QUARTERLY BULLETIN, AND WEBSITE RECOMENATIONS PRESENTED, MOTION CARRIED 5-0

Chip Sealing for 2024

Public Works Supervisor Joe Zierden explained the request of Chip Sealing specific roads in 2024.

MOTION MORONI/BALL TO APPROVE AUTHORIZATION FOR CHIP SEALING OSSAWINNAKEE ROAD, GRAF ROAD, AND SUNSET STRIP WITH PARTNERSHIP OF IDEAL TOWNSHIP IN 2024, MOTION CARRIED 5-0

Terminal and Red Oak Lane Sewer Extension Discussion

Administrator Chanski explained that staff has identified an opportunity to expand sewer along CSAH 11 from Airport Road to Red Oak Lane. Such an expansion would serve a commercial development in progress as well as allow the smaller lots on Terminal Road and Red Oak Lane. Next step in process would be to conduct a feasibility study on the proposed expansion.

MOTION MORONI/SCOTT TO APPROVE FEASIBILITY STUDY WITH COST UP TO \$6,500 FOR PROPOSED EXTENSION OF SEWER SERVICE TO AIRPORT ROAD AND RED OAK LANE, MOTION CARRIED 5-0

Chickasaw Sewer and Rezoning

City Administrator Chanski spoke about the recommendation from the Planning and Zoning Commission to rezone properties along Chickasaw Circle owned by Whitebirch Inc., and City Engineer Dubel discussed the feasibility and costs of expanding sewer along Chicksaw.

David Landecker, representing Whitebrich, Inc., explained what they are planning to develop on Chickasaw Circle. He indicated that if the City chooses not to expand sewer into Chickasaw, Whitebirch will pursue a cheaper alternative that will service just the proposed townhome development.

Michael Buckner of 7712 Chickasaw Circle was recognized by Mayor Zierden and stated that he and most of his neighbors are happy with their septic systems (the majority of which are relatively new) and have no desire for sewer.

Ultimately, the City Council was in agreement not to pursue extending sewer into Chickasaw at this time.

MOTION MORONI/JENSEN TO REZONE PARCELS 10171421, 10171422, 10171423 FROM R-1 LOW DENSITY RESIDENTIAL TO R-4 MULTI FAMILY RESIDENTIAL, MOTION CARRIED 5-0

Ladder Truck Joint Powers Agreement

City Administrator Chanski provided the details of the joint powers agreement between the City of Breezy Point, City of Pequot Lakes, and the Pequot Lakes Fire District for the purpose of purchasing a ladder truck. He explained the two payments options (bonding or cash) but stated that he recommends that the City bond for the truck so that the City maintains its cash on hand for future projects.

Fire Chief Schwankl explained how the costs of the District's Capital Improvement Plan is divided up and reported that the Pequot Lakes Council approved the joint powers agreement before the Breezy Point meeting.

MOTION SCOTT/MORONI TO APPROVE RESOLUTION 06-2024 OF THE JOINT

POWERS AGREEMENT WITH INTENT OF THE CITY OF BREEZY POINT TO REIMBURSE CERTAIN CAPITAL EXPENDITURES, MOTION CARRIED 5-0

Rules of Conduct and Procedure

City Administrator Chanski presented the City Attorney's opinion on the handling of allegations of misconduct by elected officials. Councilmember Scott then presented the City Council with a document containing social media posts involving the Mayor that he was given by concerned residents. When asked if he is making an allegation of misconduct against Mayor Zierden or if he has read the document provided, Councilmember Scott stated that he was not making any allegations at that time and had not read the document in its entirety. However, he felt it was important for the Council to have the information. Councilmember Ball stated that she did not understand why the document was being present if no allegations were being made and would not read the document unless formal allegations were made. The City Council took no action and did not provide staff any further direction.

Staff Reports

Council Workshops are scheduled for January 16 and January 23.

Council Reports - None

Agenda Forecast

City Administrator Chanski stated that, following the discussion on meetings, he did not have anything to provide for an agenda forecast and would be reevaluating how further agenda forecasts are presented.

Adjourn

MOTION JENSEN/MORONI TO ADJOURN, CARRIED 5-0

Meeting was adjourned at 10:08 p.m.

David C. Chanski, City Administrator/Clerk