

Breezy Point City Council

February 2, 2026 – 6:30 pm

Regular Meeting Minutes

Mayor Roggenkamp called the Regular City Council meeting to order at 6:30 PM on Monday, February 2, 2026.

The Pledge of Allegiance was recited by all present.

Administrator Polsfuss conducted the roll call. Council members Rebecca Ball, Steve Jensen, Todd Roggenkamp, Michael Moroni, and Brad Scott were present. Staff present included Administrator Allie Polsfuss, Police Chief Brian Sandell, Deputy City Clerk Deb Runksmeier, and Public Works Supervisor Joe Zierden.

Open Forum

Mayor Roggenkamp opened the forum. No residents came forward to speak. The open forum was then closed.

Consent Agenda

Mayor Roggenkamp read the items on the consent agenda. Council Member Jensen requested to have item 5.E. (Disc Golf Course Event Permit Application) removed from the consent agenda and placed under Business Items as 8.D. for further discussion.

- Minutes from January 5, 202 Regular City Council Meeting
- Minutes from January 5, 2026 Public Hearings
- Claims totaling \$224,400.31 (Checks 140-848-140903 and eChecks 4076-4081)
- Approve Waiving Reservation Fee for Women's Club and Special Event Fee for North Central Bass
- Resolution 07-2026 Approve Supporting and Authorizing Application for Sourcewell Third Party Services Program
- Resolution 08-2026 Accepting Donation of \$200 for Community Garden by Crosslake Area Garden Club.

Council Member Moroni moved to approve the consent agenda with the removal of item 5.E., seconded by Council Member Jensen. The motion carried 5-0.

Brainerd Lakes Area Economic Development Corp

Tyler Glenn, Executive Director of the Brainerd Lakes Area Economic Development Corporation (BLADC), presented an overview of the organization.

Glenn highlighted several key programs:

- A recruitment program that helps hire management-level positions
- A gap financing unified fund that assists business growth and expansion

- Business consulting services through partnership with the Small Business Development Center
- A foot traffic analytics database that tracks consumer behaviors

Public Hearing Ordinance 01-2026 Amending Chapter 91 Of The City Code; Parks And Recreation

Administrator Polsfuss explained that staff had drafted a Parks and Recreation Ordinance as directed by the Council. The proposed ordinance amends Chapter 91 of the city code to establish clear rules and regulations for all public parks and recreational areas, including hours of operation, prohibition of alcohol and drugs, garbage disposal requirements, animal control, motorized vehicle restrictions, fire restrictions, and behavior standards.

Mayor Roggenkamp opened the public hearing at 6:59 PM.

Bill Toft from 31877 Green Scene Drive addressed the Council, thanking them for putting "teeth" in the ordinance to allow police to issue citations. He asked about the penalty for violations and expressed concern about enforcement at the disc golf course expansion area, which he felt was difficult to patrol.

No one else from the public spoke.

Mayor Roggenkamp closed the public hearing at 7:02 PM.

After discussion, the Council decided to modify section 2.I. to remove the provision for special permits for alcohol.

Council Member Ball moved to approve Ordinance 01-2026 amending Chapter 91 Parks and Recreation with modification to section 2.I to remove language "unless approved through a special city permit for designated ordinance," seconded by Council Member Jensen. The motion carried 4-1. Scott Opposed.

Pay Application #14 And #15 To HyTec Construction

Administrator Polsfuss presented two applications for payment to HyTec Construction. She noted these were not the final pay applications as they were still waiting on resolution of a roof claim issue that couldn't be addressed until spring when snow is gone from the roof.

Council Member Moroni moved to approve pay application number 14 for \$25,680.25 and application number 15 for \$30,348.75 to HyTec Construction, seconded by Council Member Ball. The motion carried 4-1. Scott Opposed.

Edgewater Circle Project Assessment Discussions

Administrator Polsfuss explained that the assessment process for the Edgewater Circle project, which had been approved in December, was found to be invalid. When attempting to submit the assessment roll to the county, they were informed that the parcel ID number for the Edgewater South Condominium Association was not a taxable parcel. After consulting with legal counsel, she presented two options: proceed with a reassessment process for

individual condo owners (approximately \$800 each) for inclusion in next year's property taxes, or forego the assessment.

Council Member Jensen supported proceeding with option 1 to reassess the individual property owners. Council Members Ball and Moroni agreed.

Council Member Scott expressed concerns about setting a troubling precedent by assessing properties after the fact and questioned whether there was a time limit on how long after an improvement the city could go back to assess.

Administrator Polsfuss clarified that state statute allows for reassessment without a specific time limit and confirmed this had been reviewed by legal counsel.

Council Member Moroni moved to proceed with reassessing the individual property owners, pending legal counsel affirmation, seconded by Council Member Jensen. The motion carried 4-1 with Council Member Scott opposed.

Proclamation Of FoodShare Month

Council Member Jensen provided information about the Lakes Area Food Shelf in Pequot, noting that in 2025, they served 1,333 families, with 649 being new to the food shelf. She reported that 68% of the families had children under 18, and 110,000 pounds of food had been donated or rescued from local stores.

Council Member Moroni moved to proclaim Food Share Month from March 1 to April 6, 2026, seconded by Council Member Ball. The motion 5-0.

Disc Golf Course Event Permit Application For Airborn Disc Golf

Council Member Jensen explained why he had requested this item be removed from the consent agenda. The permit applicant had initially proposed 250 individuals with 100 family and friends as spectators, exceeding the 90 participants per course limit. There are then issues about parking and questions whether two porta-potties would be adequate for the number of attendees.

Jensen also stated that these types of permits should not be on the consent agenda but should come to Council for discussion.

Council Member Moroni noted that there had been previous tournaments with 90 participants at the original course with only one porta-potty, and it had worked. He also pointed out that this tournament would be run by the Professional Disc Golf Association with proper insurance coverage.

Council Member Scott questioned the credibility of the applicant and expressed concerns about parking and for residents to access their roads. He also asked for clarification about the vendors mentioned in the application.

Administrator Polsfuss confirmed that the application indicated "airborne disc golf" as the vendor but could get more details.

Council Member Jensen moved to deny the disc golf course event permit, seconded by Council Member Scott. The motion failed 2-3. Ball, Moroni, and Roggenkamp opposed.

Council Member Ball then moved to approve the permit with three contingencies: adding additional porta-potties (one at each course), clarifying what vending would take place, and providing all insurance information to the city, Second, by Moroni. After further discussion about the lack of clarity regarding the vendor operations, Mayor Roggenkamp suggested tabling the item to allow staff to gather more information.

Council Member Ball withdrew the motion with agreement from the seconder, Moroni.

City Updates

City Administrator Polsfuss reminded the Council of the strategic planning meeting scheduled for 5:00 PM the following evening at City Hall.

Made note of November Cash & Investments in the packet.

Mayor Roggenkamp reported on the Parks Committee January meeting, noting they had reviewed the master plan from Widseth Engineering and directed them to make changes. The next step would be to wait for the completed master plan before the Committee meets again.

Council Member Ball reported on the Lakes Fire District meeting from January 12th. She noted they had purchased ATVs that were now ready, and two trucks (2015 F-350 and 2015 F-550) were in service. Reported that calls were slightly down in 2025 compared to the previous year. The board had approved hiring two new firefighters, bringing their numbers to around 25-26, and had approved 2026-2027 contracts for members of the Pequot Lakes Fire District.

Chief Sandell provided an update that two officers had registered for EMT training, which would bring the department to two paramedics and three EMTs when completed.

Adjourn

Council Member Jensen moved to adjourn, seconded by Council Member Moroni. The motion carried 5-0.

The meeting adjourned at 8:02 PM.

Submitted by: Deb Runksmeier
Deputy City Clerk