

**Breezy Point City Council
June 5, 2023 - 6:30 pm
Regular Meeting Minutes**

The meeting of the Breezy Point City Council was called to order by Angel Zierden at 6:30 p.m. Roll Call was taken by Administrator Chanski. Councilmembers present were Rebecca Ball, Steve Jensen, Michael Moroni, and Brad Scott. Staff present included Administrator Clerk David Chanski, Assistant Administrator Daniel Eick, Deputy Clerk Deb Runksmeier, Police Chief Brian Sandell, and Public Works Supervisor Joe Zierden. Also present was City Engineer Joe Dubel, Widseth. All present stood for the pledge of allegiance.

Approval/Amendment of the Agenda

MOTION JENSEN/MORONI TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED 5-0

Open Forum

Bill Toft – 31877 Green Scene Drive

Disc Golf Course Expansion

Discussed the status of the disc golf course expansion. City Attorney Joe Langel talked about the rezoning processes of the proposed parking lot for the expansion. The City Attorney explained that there are no issues with the use of Outlot A for the disc golf course as it is already zoned public, and the City should rezoning Lots 1-3 from R-2 to Public if the City Council intends to use the lots for public use.

MOTION MORONI/BALL TO APPROVE MOVING FORWARD WITH THE EXPANSION OF THE DISC GOLF COURSE OF OUTLOT A NEW DEVELOPMENT. MOTION CARRIED 4-1, SCOTT OPPOSED

MOTION MORONI/ZIERDEN TO MOVE HOLE #5 OF DISC GOLF COURSE EXPANSION TO THE WEST. MOTION CARRIED 4-1, SCOTT OPPOSED

MOTION MORONI/BALL TO DIRECTS STAFF TO CREATE A SPECIAL EVENT PERMIT FOR DISC GOLF COURSE USE, AND NO ADDITIONAL TOURNAMENTS ARE TO BE HELD UNTIL PERMIT IS APPROVED. MOTION CARRIED 4-1, SCOTT OPPOSED

MOTION MORONI/BALL TO DIRECT THE PLANNING ZONING COMMISSION TO THE REZONING PROCESS FOR THE PROPOSED PARKING AREA TO PUBLIC. MOTION CARRIED 4-1, SCOTT OPPOSED

Consent Agenda

A. May 1, 2023 Regular City Council Meeting Minutes

- B. Approval of Claims Totaling \$251,484.39
- C. Resolution 07-2023 Donation to Cemetery
- D. Public Assembly First Amendment Rights Policy
- E. New Holland Tractor Repair

MOTION BALL/MORONI TO APPROVE THE CONSENT AGENDA, MOTION CARRIED 5-0

City Council Workshop May 16

City Administrator Chanski gave an update from the council workshop with discussion of city hall building status.

MOTION MORONI/BALL TO APPROVE MINUTES OF THE MAY 16 WORKSHOP AS PRESENTED, MOTION CARRIED 5-0

City Council Retreat May 20

City Administrator Chanski shared about the council retreat, and each councilmember shared their thoughts of the retreat.

MOTION MORONI/JENSEN TO APPROVE MINUTES OF THE MAY 20 COUNCIL RETREAT AS PRESENTED, MOTION CARRIED 5-0

Communication Improvements

Assistant Administrator Eick talked about new options of communication for the City and how it would work.

MOTION MORONI/JENSEN TO APPROVE CREATING A NEXTDOOR ACCOUNT FOR THE CITY. MOTION CARRIED 5-0

MOTION MORONI/JENSEN TO APPROVE ISSUING PRESS RELEASES FOR THE CITY AT THE DISCRETION OF THE CITY ADMINISTRATOR, MOTION CARRIED 4-1, SCOTT OPPOSED

A city Newsletter was discussed and the City Council will consider creating a newsletter in the future.

Fire District Capital Improvement Plan

City Administrator Chanski discussed the proposed capital improvement plan for the Pequot Lakes Fire District.

Budget Calendar 2024

City Administrator Chanski spoke about the budget process and proposed workshop dates.

MOTION BALL/MORONI TO APPROVE THE 2024 BUDGET CALENDAR WITH FIRST WORKSHOP DATE TO BE CONFIRMED, MOTION CARRIED 5-0

July Council Meeting Date

Because of the many local Independence Day celebration events happening on our scheduled meeting date of July 3 staff recommended rescheduling the meeting date to July 6.

MOTION MORONI/BALL TO APPROVE THE JULY COUNCIL MEETING TO BE SCHEDULED ON THURSDAY, JULY 6 AT 6:30, MOTION CARRIED 5-0

June Workshop

Schedule workshop to discuss bylaws and code of conduct for city boards, committees, and commissions.

MOTION MORONI/BALL TO SCHEDULE COUNCIL WORKSHOP ON MONDAY, JUNE 26 AT 6:30, MOTION CARRIED 5-0

Health Insurance Broker

City Administrator Chanski shared that the City received 5 health insurance broker proposal and recommended accepting the proposal from the City's current insurance broker.

MOTION MORONI/JENSEN TO APPROVE A.T. GROUP AS HEALTH INSURANCE BROKER FOR 2024, 2025, AND 2026, MOTION CARRIED 5-0

Staff Updates

Assistant Administrator Chanski Eick presented the council with status of new Website and updated the council on the Buschmann project website and timeline.

City Administrator Chanski shared that the Police Department continues its recruitment to fill the vacant Police Officer position as two candidates accepted positions with other departments. Administrator Chanski also shared that a legislative update will be coming in the future.

Adjourn

MOTION BALL/MORONI TO ADJOURN THE MEETING, CARRIED 5-0

Meeting was adjourned at 9:43 p.m.

David Chanski, Administrator/Clerk