

City of Breezy Point
September 18, 2025 – 5:00 pm
Streets Committee Meeting Minutes

Call To Order

The meeting was called to order.

Roll Call

Members present included Tom Nelson, Jason Gorr, Jon Monnier, and Leonard Sodd. Craig O'Reilly was absent. Council Member Steve Jensen, Public Works Supervisor Joe Zierden, Administrator Allie Polsfuss, and Nick Peterson of Widseth were also present.

Approval of Minutes

February 20, 2025 Streets Committee Meeting Minutes

April 17, 2025 Streets Committee Meeting Minutes

The committee reviewed the minutes from the February 20, 2025 and April 17, 2025 Streets Committee meetings. There were no questions or comments on the minutes.

Gorr made a motion to approve the minutes. Sodd seconded the motion. The motion passed unanimously.

2026 Preliminary Budget for Road Projects

The committee discussed the 2026 preliminary budget for road projects. It was clarified that the budget increased from \$300,000 to \$450,000. Allie Polsfuss, the City Administrator, explained that last year's budget was \$300,000, with half from capital and half from levy. The capital portion is no longer available, leaving \$150,000 from levy. For the next year, the full \$300,000 will be budgeted, resulting in a total of \$450,000.

The committee discussed the timing for bidding projects, with Widseth Engineering, Nick Peterson, suggesting that January through the end of March is the preferred window, with February or early March being common for bidding.

Polsfuss provided an update on the Buschman Road project. She reported that the project is moving forward, with a public hearing for the bond scheduled for October, plans and specs approval also expected in October, and hopes to award the bid by the end of the year. Construction is anticipated to start with tree clearing in February or March, followed by main construction in May, with substantial completion expected by September.

The committee discussed ranking the proposed road projects. Zierden suggested prioritizing the projects in case adjustments need to be made. The committee agreed on the following ranking:

1. Piney Way
2. Bluebird
3. Wren Drive
4. Sparrow Drive
5. Osceola Circle

Zierden mentioned that there had been discussions with residents on Piney Way about improving the turnaround area at the end of the road, which is currently a dirt area with a buried manhole.

A motion was made by Sodd to approve the project ranking as discussed. Monnier seconded the motion. The motion passed unanimously.

The committee also discussed the upcoming assessment policy changes. Two options will be presented to the council in October: an assessment option and a fixed option, both with caps. Committee members were encouraged to provide their input on these options.

Staff Reports

Joe Zierden reported on two recent road projects:

1. Edgewater: A joint project with Pelican Township was completed about a month ago. The city's portion, costing approximately \$21,000, looks good, though there were some shouldering issues on the township's side.
2. Airport Road: Nick provided an update on the ongoing project. There have been delays with the concrete subcontractor, but they are planning to finalize concrete work on Monday, followed by paving late next week or early the following week. The project will conclude with guardrail replacement and seeding.

Zierden mentioned that the department rented a hot box for patching and is currently testing a durapatcher for road maintenance. He explained that the durapatcher sprays rocks with oil and is effective for thin cracks and depressed areas.

Committee Member Reports

A committee member reported on the ongoing Eagle View project, which involves the county, city, and both Pequot and Breezy Point. An open house is scheduled for the 29th from 5 to 7 PM. Bolton Menk was selected as the engineering firm. The project includes studying traffic flow within the school, with recommendations expected after the traffic study concludes at the end of January.

Committee members discussed the challenges of traffic around the school, particularly during pick-up and drop-off times. They noted the increase in parent drivers and the potential benefits of having WiFi on buses to help manage student behavior.

Peterson with Widseth added that the numbers in the capital improvement plan are high-level estimates, and a feasibility report will provide more accurate cost projections for the road projects.

Adjourn

Gorr made a motion to adjourn the meeting at 5:35 p.m. Monnier seconded the motion. The motion passed unanimously.

DRAFT