



CITY COUNCIL MEETING

AGENDA ITEM

Prepared By: <i>Allie Polsfuss, City Administrator on behalf of the Personnel Committee</i>	Meeting Date: <i>7/6/2026</i>	Item Name: <i>Approve Offer of Employment for Anthony Moberg as Planning and Zoning Administrator</i>
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BACKGROUND

The City Council approved the hiring of a full time Planning and Zoning Administrator position and are now being asked to approve an offer of employment for Anthony Moberg.

OVERVIEW

The Planning and Zoning Administrator position was initially posted from March 2 to March 27. We received 13 applications and staff interviewed three qualified candidates. Following those interviews, the Personnel Committee directed staff to repost the position for an additional month to expand the candidate pool. The position was reposted and we received five applications and interviewed three qualified candidates. Anthony Moberg emerged as the final candidate for this position.

Mr. Moberg has nearly three years of experience with the Crow Wing County Land Services Department and is seeking an opportunity to advance his career. His background in land use administration, code enforcement, and information technology, along with his overall knowledge of local government operations, makes him well-qualified for the Planning and Zoning Administrator position.

To ensure a smooth transition, Jerry Bohnsack will continue working his current schedule while training Mr. Moberg over the next few weeks/months. As Mr. Moberg becomes more familiar with the position and assumes its full responsibilities, Mr. Bohnsack will gradually reduce his involvement. Mr. Bohnsack has also indicated that he is willing to remain available to assist the City on an as-needed basis. We greatly appreciate his dedication to the City and his willingness to support a successful transition.

The Personnel Committee recommends appointing Anthony Moberg as the City's Planning and Zoning Administrator at Step B of the 2026 pay scale, with an hourly wage of \$43.94. This starting wage is within the allocated budget. Mr. Moberg has accepted the City's conditional offer of employment, successfully completed all required pre-employment contingencies, and is prepared to begin employment upon City Council approval.

STAFF RECOMMENDATION

Approve Conditional Offer as recommended by the Personnel Committee.