

Breezy Point City Council

November 3, 2025 – 6:30 pm

Regular Meeting Minutes

Mayor Roggenkamp called the Regular City Council meeting to order at 6:30 PM on Monday, November 3, 2025.

The Pledge of Allegiance was recited by all present.

Administrator Polsfuss conducted the roll call. Council members Rebecca Ball, Steve Jensen, Todd Roggenkamp, Michael Moroni, and Brad Scott were present. Staff Present included Administrator Allie Polsfuss, Planner Jerry Bohnsack, Police Chief Brian Sandell, Deputy City Clerk Deb Runksmeier, Finance Specialist Janette Rust, and Public Works Supervisor Joe Zierden.

Open Forum

- Bill Toft 31877 Green Scene Drive spoke about ongoing issues with the disc golf expansion.
- Amanda Kostreba 29950 Aztec Circle raised concerns about the Maple River Cuyuna transmission project.

Consent Agenda

Mayor Roggenkamp read the items on the consent agenda.

- Claims totaling \$279,728.73 (Checks 140637-140716 and eChecks 4023-4038)
- Minutes from October 6, 2025 Regular City Council Meeting
- Purchase of trailer for Police Department
- Law Enforcement Labor Services Union #359 Agreement for 2026-2028
- Authorization for City Administrator to pursue land acquisition
- Cost Share Agreement with Crow Wing County for Buschmann Road Project
- Liquor License Renewals for 2026
- Resolution No. 30-2025 approving donation of a park bench
- Resolution No. 31-2025 approving donation from Widseth
- Pay Application #4 for 2025 CR-11 Sanitary Sewer Extension Project for \$9,868.20

Council member Moroni moved to approve the consent agenda as amended, seconded by Council member Jensen. The motion carried unanimously 5-0.

Public Hearing on General Obligation Street Reconstruction Bonds and Street Reconstruction Plan

Presented by Rebecca Kurtz of Ellers, detailing the bond issuance process, estimated project costs (~\$3.69 million), and financing structure including a \$150,000 cash contribution from Ideal Township. The plan authorizes a maximum bond amount of \$3.35 million. The Council opened the hearing to the public at 6:42 pm with no immediate questions during the presentation.

- Bill Toft 31877 Green Scene Drive asked for explanations of information presented.
- Council discussed
- Ms. Kurtz from Ellers responded.
- Staff was directed to follow up with Mr. Toft's questions regarding the bonds.

The public hearing was closed at 6:44 pm

Resolution No. 32-2025

Motion by Council Member Jensen to approve Resolution 32-2025 to adopt the street reconstruction plan and approve issuance of general obligation bonds for the Buschmann Road project. seconded by Council member Moroni.

- Discussion included questions regarding bond interest rates raised by a public attendee, with assurances from the city's municipal advisor regarding competitive sale and timing flexibility.
- Council Member Scott expressed concerns about the project cost being excessive and the lack of alternative options considered, highlighting the impact on taxpayers and debt burden.
- Council Member Moroni and others responded, noting the extensive multi-year planning, safety concerns, and prior lack of action over decades.

The motion carried 4-1, Scott Opposed

Public Hearing to Assess Delinquent Sewer Bills Resolution No. 33-2025

The City presented certification of delinquent sewer utility charges for collection via property taxes for 14 properties, with two properties noted as paid in full before assessment. Public Hearing Opened at 7:04 pm. No public comments were made. Hearing Closed at 7:05 pm.

Council member Moroni moved to approve Resolution 33-2025 with correction of resolution numbering to certify delinquent sewer charges to property taxes, seconded by Council member Ball. The motion carried unanimously 5-0.

Approval of Pay Application #13 for City Hall Facility

Council approved pay application the City Hall construction, noting one further payment is anticipated.

Council member Moroni moved to approve pay application #13 to HyTec for \$35,576.42, seconded by Council member Jensen. The motion carried 4-1, Scott Opposed.

Wastewater Treatment Facility Results

Nick Peterson with Widseth engineering firm presented findings from the wastewater facility plan, indicating the current facility is projected to reach 85% capacity by 2036, recommending installation of flow meters and benchmarks in treatment ponds for better monitoring.

Review and Approve 2026 Fee Schedule

Council reviewed and approved the fee schedule for 2026 as presented, including a notable fee increase for short-term rental licenses justified by new safety inspections.

Council member Ball moved to approve the 2026 Fee Schedule as presented, seconded by Council member Jensen. The motion carried unanimously 5-0.

Review and Approve Special Assessment Policy

The Council discussed and approved a new special assessment policy that includes shared costs and maximum caps. Legal counsel advised against a mandatory annual special benefit appraisal but allowed for discretionary appraisals on a case-by-case basis. Staff will proceed with creating policy as directed and the Council agreed to revisit policy as needed.

Council member Ball moved to approve Special Assessment Policy as presented, seconded by Council member Moroni. The motion carried 4-1, Scott Opposed.

Breezy Point Parks Ordinance

Discussion on establishing a comprehensive parks ordinance to clarify rules and provide enforcement authority to police. Council members expressed broad support for developing the ordinance to address current challenges and improve clarity for residents and visitors. Staff was directed to draft proposals for future consideration.

Departmental Updates

Council agreed to schedule Special Council Meeting for December 8, 2025, at 6:30 PM to award the Buschmann Road project contract and call for bonds.

Council Discussed Potential dates to schedule strategic planning session in February 2026. Staff to send a poll dates for a 2-3 hour session is anticipated.

Mayor Roggenkamp shared updates from the Joint Powers Fire Department included:

- Use of new skid and rescue trucks

- Upcoming severe windstorm exercise planned for fall 2026
- Fundraising and grant awards supporting equipment updates

Adjourn

Council member Moroni moved to adjourn the meeting, seconded by Council member Jensen. The motion carried unanimously 5-0.

The meeting was adjourned at 7:50 PM.

Submitted by: Deb Runksmeier
Deputy City Clerk

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