



CITY COUNCIL MEETING

AGENDA ITEM

<p>Prepared By: <i>Allie Polsfuss, City Administrator, Joe Zierden Public Works Supervisor, Nick Peterson Engineer</i></p>	<p>Meeting Date: <i>12/1/2025</i></p>	<p>Item Name: <i>Receive Feasibility Study and Call for Assessment Hearing</i></p>
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BACKGROUND

At the City Council meeting on October 6, 2025, the City Council ordered the preparation of a feasibility report for the proposed 2026 Street Improvement Projects including:

1. Piney Way (full reconstruct)
2. Blue Bird Lane (full reconstruct)
3. Wren Drive (overlay)

OVERVIEW

Attachment A includes the feasibility report prepared by Widesth. The next step in the process is to formally receive the feasibility report and call for an assessment hearing.

The total estimated project costs are \$571,160 for all three projects. With the special assessment policy, this will fall within the expenditures budgeted for the 2026 street improvements.

Due to the timing of engineering, design, and bidding, staff recommends the Council hold an improvement hearing prior to the City Council meeting on January 5, 2026 starting at 5:00PM. An improvement hearing is required under state statue 429 to provide a public forum for landowners to be notified about and discuss the proposed local public improvements funded by special assessments. Because there are three separate projects, we proposed the following schedule on January 5, 2026:

- 5:00PM- Blue Bird Lane Hearing
- 5:30PM- Piney Way Hearing
- 6:00PM- Wren Drive Hearing

The Council should discuss the date of the proposed improvement hearing. If approved, below is the tentative project schedule:

Improvement Hearings & Order Improvements	January 5, 2026
Approve WiDSETH Design Contract	January 5, 2026
Approve Plans and Specs and Authorize Ad for Bid	March 2, 2026
Assessment Hearing.....	Tentatively April 28, 2026
Adopt Assessment Roll	May 4, 2026
Award Contract	July 6, 2026
Begin Construction.....	July/August 2026

A second option would be to hold a special meeting the week of January 19th, but this would push the project back a month.

STAFF RECOMMENDATION



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Staff recommends the City Council Approve the Resolution Receiving the Feasibility Study and Call for an Assessment Hearing.

SUPPORTING DOCUMENTS

Attachment A- Feasibility Study

Attachment B- Resolution