

Breezy Point City Council
February 5, 2024 - 6:30 pm
Regular Meeting Minutes

The meeting of the Breezy Point City Council was called to order by Mayor Angel Zierden at 6:30 p.m. Roll Call was taken by City Administrator Chanski. Councilmembers present were Rebecca Ball, Steve Jensen, Michael Moroni, and Brad Scott. Staff present included City Administrator/Clerk David Chanski, Assistant City Administrator Daniel Eick, Deputy Clerk Deb Runksmeier, Police Chief Brian Sandel, Planning & Zoning Administrator Peter Gansen, and Public Works Supervisor Joe Zierden. All present stood for the pledge of allegiance.

Approval/Amendment of the Agenda

Administrator Chanski requested to add a resolution of support for the Ideal Township Transfer Station improvements as item 10.D under New Business.

MOTION MORONI/JENSEN TO APPROVE THE AGENDA ADDING ITEM 10.D,
MOTION CARRIED 5-0

Open Forum

Bill Toft, 31877 Green Scene Drive
Tom Lillehei, 7460 Fairway Lane

Community Garden Presentation

Sandra Logelin provided an update about her community garden proposal and offered help to organize and implement the project. Ms. Logelin read an email from the director of the Crosslake community garden explaining the Pal Foundation of Crosslake serves as their community garden's fiscal agent, handling annual plot registrations, while Crosslake's Parks and Recreation staff handles maintenance duties. Ms. Logelin stated her hopes a future community garden could be located behind City Hall and play a role in creating a "city center."

City Hall Design

Administrator Chanski opened discussion with current information regarding a remodel and expansion of city hall. Mike Angland of Widseth shared details regarding a proposed remodel of the current City Hall with the addition of an administrative wing. Councilmember Jensen asked why the City should consider an addition as opposed to a rebuild. Building Official Scott Sadusky briefly explained how an administrative addition would operate compared to a new build.

Mayor Zierden talked about using the existing City Hall Space as a Child Care facility. Councilmember Jensen stated he is against constructing a new building to serve as city hall. Councilmember Scott noted, while he liked the mayor speaking of

vision, he didn't feel the city had sufficiently planned for such a partnership and stated he does not feel the city should act as a landlord for a daycare.

Councilmember Ball noted her desire to add facilities, such as a gymnasium, if the City plans to spend additional funds on either project. Councilman Jensen requested clarification on the difference in cost for the two options as a new build was estimated at \$300 per sq. ft. while a remodel was estimated at \$135 per sq. ft. Mike Angland requested specifics from council on what to quote or how much money they were willing to spend on the project.

Finally, Councilmember Moroni asked where everyone thought a remodel option would take the City in 10 to 15 years?

MOTION MORONI/ZIERDEN TO CONTINUE WITH DESIGN PROCESS OF NEW CITY HALL BUILDING TO GO OUT FOR BID FOR CONSTRUCTION DOCUMENTS, MOTION FAILED 2-3, BALL, JENSEN, SCOTT OPPOSED

Council further discussed options for amenities to be included in the designs of an addition and remodel of the existing city hall building. Amenities included a Gym, walking track, and fitness equipment or center.

MOTION MORONI/JENSEN TO APPROVE WIDSETH TO PROCEED WITH PROPOSAL COST \$32,875 TO DESIGN A REMODEL AND EXPANSION OF THE EXSISTING CITY HALL, MOTION CARRIED 4-1, SCOTT OPPOSED

MOTION MORONI TO NOT EXCEED \$3 MILLION COST OUT THE DOOR PROPOSAL, MOTION FAILED DUE TO LACK OF SECOND

MOTION BALL/ZIERDEN TO APPROVE \$5,000 IN PROPOSAL FOR ADDITIONAL AMENITIES, MOTION CARRIED 4-1, JENSEN OPPOSED

MOTION MORONI TO BUDGET OLD BUILDING COST NO MORE THAN \$3 MILLION, MOTION FAILED DUE TO LACK OF SECOND

Consent Agenda

- A. January 2, 2024 Regular City Council Meeting Minutes
- B. January 16, 2024 City Council Workshop Minutes
- C. January 23, 2024 City Council Workshop Minutes
- D. Approval of Claims Totaling \$1,469,881.70
- E. Resolution 07-2024 Donation to Police Department
- F. Police Department Workstations Purchase

Administrator Chanski received a request from Michael Buckner that the January 2 minutes be revised to clarify he stated he spoke to five of his neighbors instead of most.

MOTION MORONI/BALL TO APPROVE THE CONSENT AGENDA WITH CORRECTION TO THE JANUARY 2, 2024 MINUTES, MOTION CARRIED 5-0

Council conducted a short recess from 8:19 p.m. to 8:24 p.m.

Police Officer Hiring

Chief Sandel updated the Council on the status of the hiring process for the City's new Full Time Police Officer. Unfortunately, the initial candidate who accepted the position in November 2023 withdrew before the hiring process was complete. Due to this change, the position had been offered to another candidate that interviewed with the City in October 2023. Chief Sandell explained the candidate accepted the position and requested final approval from the City Council.

MOTION BALL/MORONI TO APPROVE THE HIRE OF MARSHALL GARBE AS A FULL TIME POLICE OFFICER STARTING WAGE OF P-1 STEP A, MOTION CARRIED 5-0

Lift Station Rehabilitation

Public Works Supervisor Zierden informed the council of several needed repairs on lift stations 6 and 7. The cost to repair both lift stations were included in the 2024 Budget.

MOTION BALL/JENSEN TO APPROVE REPAIR PURCHASES OF \$40,850 FROM QUALITY FLOW SYSTEMS FOR LIFT STATION 6 AND LIFT STATION 7, MOTION CARRIED 5-0

Personnel Committee Action

City Administrator Chanski explained there is a discrepancy in the City's current Grievance Procedure as written in the Personnel Policy. This discrepancy resulted from the removal of a reportable step in the City's policy processes when the City Council voted to dissolve the Personnel committee. Councilmember Jensen explained he wanted the Council to discuss a resolution to the issue. Council discussed several options presented by Administrator Chanski.

MOTION MORONI/JENSEN TO UPDATE GRIEVANCE PROCEDURE OF PERSONNEL POLICY WITH OPTION "A" TO SKIP STEP 2 AND ALLOW EMPLOYEE TO REPORT DIRECTLY TO THE FULL CITY COUNCIL IF THERE WAS A NEED TO BYPASS THE CITY ADMINISTRATOR, MOTION CARRIED 5-0

Ideal Township Support Request

Administrator Chanski explained he added an additional Resolution for support to the agenda. The resolution in question was requested by Ideal Township in support of their ongoing Transfer Station improvements.

MOTION MORONI/SCOTT TO APPROVE RESOLUTION 08-2024 SUPPORTING EFFORTS OF IDEAL TOWNSHIP TO IMPROVE TRANSFER STATION, MOTION CARRIED 5-0

Staff Reports

First e-newsletter posted to the website.

Parks and Recreation February meeting canceled due to Committee Member availability and/or possible lack of quorum.

Council Reports

Discussed how to proceed with the received community garden proposal. City Council directed the Parks and Recreation Committee to proceed with current work as planned and include in the master plan.

Agenda Forecast

Council Workshop set for February 20 to discuss golf cart rules, communications, and develop March council meeting agenda items.

Adjourn

MOTION SCOTT/JENSEN TO ADJOURN TO FEBRUARY 20 CITY COUNCIL WORKSHOP, CARRIED 5-0

Meeting ended at 9:00 p.m.

David C. Chanski, City Administrator/Clerk