

TO: Mayor and City Council
FROM: David Chanski, City Administrator/Clerk
RE: Streets CIP Request for Proposals
DATE: March 4, 2024



Background

The City Council budgeted \$60,000 in the Capital Fund in 2024 for the development of a streets capital improvement plan (CIP).

RFP

A draft of the request for proposals (RFP) for the development of a streets CIP is attached. Those scope of the RFP includes:

- In-depth conditions analysis of all the City's paved and gravel streets.
- Identification of utilities in and around the right-of-way.
- 20-30 year replacement and improvement schedule with annual budget estimates for existing paved and gravel streets.
- Recommendations and budget estimates for improving minimum maintenance roads.
- Recommendations and budget estimates for the installation of streetlights, sidewalks and trails along significant routes throughout the community.

The timeline for the RFP is as follows:

- Response to Proposals Due: April 5
- Consultant Interviews (if needed): April 15-19
- Final Consultant Selection: May 6
- Notice to Proceed: May 7

Council Action

Staff is requesting authorization from the City Council to issue the attached RFP for a Streets Capital Improvement Plan.