

AN ORDINANCE AMENDING  
ORDINANCE NO. 5659 AS IT RELATES  
TO EMPLOYEE COMPENSATION;  
AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Brecksville, County of Cuyahoga, and State of Ohio, that:

SECTION 1. Ordinance No. 5659 be amended to read as follows:

A. <u>FULL TIME JOBS</u>	EFFECTIVE <u>12/17/2023</u> SALARY RANGE	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
<u>Executive, Administrative and Management</u>		
Building Commissioner or Building Official	\$85,000.00/year	<del>120,000.00/year</del> <u>130,000.00/year</u>
Director of Finance	85,000.00/year	<del>120,000.00/year</del> <u>130,000.00/year</u>
Director of Human Services	85,000.00/year	<del>120,000.00/year</del> <u>130,000.00/year</u>
Director of Planning & Community Development	85,000.00/year	<del>120,000.00/year</del> <u>130,000.00/year</u>
Director of Public Service	85,000.00/year	<del>120,000.00/year</del> <u>130,000.00/year</u>
<del>Director of Public Service Trainee</del>	<del>85,000.00/year</del>	<del>120,000.00/year</del>
Director of Purchasing	85,000.00/year	<del>120,000.00/year</del> <u>130,000.00/year</u>
Director of Recreation	85,000.00/year	<del>120,000.00/year</del> <u>130,000.00/year</u>
Fire Chief	85,000.00/year	<del>120,000.00/year</del> <u>130,000.00/year</u>
Police Chief	85,000.00/year	<del>120,000.00/year</del> <u>130,000.00/year</u>
Prosecutor	85,000.00/year	<del>120,000.00/year</del> <u>130,000.00/year</u>
Administrative Assistant	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>
Assistant Building Commissioner	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>
Assistant Director of Finance	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>
Assistant Purchasing Director	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>
Athletics/Facility Coordinator	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>
AV/Technology and Communications Technician	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>
Building Inspectors	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>
Clerk of Council	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>
Clerk of Courts	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>
Supervisor of Payroll – Personnel	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>
Payroll Supervisor	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>
Visual Communications Coordinator	55,000.00/year	<del>90,000.00/year</del> <u>97,000.00/year</u>

Animal Warden	40,000.00/year	<del>71,000.00/year</del> <b><u>73,000.00/year</u></b>
Aquatics Administrative Coordinator	40,000.00/year	<del>71,000.00/year</del> <b><u>73,000.00/year</u></b>
Aquatics Facilities Coordinator	40,000.00/year	<del>71,000.00/year</del> <b><u>73,000.00/year</u></b>
Building Maintenance and Housekeeping/Supervisor	40,000.00/year	<del>71,000.00/year</del> <b><u>73,000.00/year</u></b>
Field House Coordinator	40,000.00/year	<del>71,000.00/year</del> <b><u>73,000.00/year</u></b>
Financial/Customer Service Clerk Recreation	40,000.00/year	<del>71,000.00/year</del> <b><u>73,000.00/year</u></b>
Fitness Center Coordinator/Recreation	40,000.00/year	<del>71,000.00/year</del> <b><u>73,000.00/year</u></b>
Planning and Zoning Coordinator/Inspector	40,000.00/year	<del>71,000.00/year</del> <b><u>73,000.00/year</u></b>
Records Clerk-Police	40,000.00/year	<del>71,000.00/year</del> <b><u>73,000.00/year</u></b>
Recreation Clerk	40,000.00/year	<del>71,000.00/year</del> <b><u>73,000.00/year</u></b>
Food Service Operations Manager	40,000.00/year	<del>71,000.00/year</del> <b><u>73,000.00/year</u></b>
Administrative Assistant to Fire Chief	30,000.00/year	63,000.00/year
Building Supervisor – Recreation	30,000.00/year	63,000.00/year
<b><u>Fitness Assistant</u></b>	<b><u>30,000.00/year</u></b>	<b><u>63,000.00/year</u></b>
Receptionist	30,000.00/year	63,000.00/year
Secretary-Clerks	30,000.00/year	63,000.00/year
Senior Life Guard Instructor	30,000.00/year	63,000.00/year

## B. PART TIME JOBS

### EFFECTIVE 12/17/2023 SALARY RANGE

	<b><u>MINIMUM</u></b>	<b><u>MAXIMUM</u></b>
Economic Development Director	\$40,000.00/year	\$45,000.00/year
Planning and Zoning Coordinator	\$20.00/hour	\$40.00/hour
Electric, Plumbing and Building Inspectors (Effective 12/04/22)	20.00/hour	40.00/hour
Kitchen Supervisor	15.00/hour	25.00/hour
Assistant Animal Warden	State/Federal Minimum Wage/hour	19.00/hour
Telephone Receptionists	State/Federal Minimum Wage/hour	18.00/hour
Kitchen Aides	State/Federal Minimum Wage/hour	16.75/hour
Deputy Clerk of Courts	10.00/hour	25.00/hour
Property Maintenance Inspector	15.00/hour	30.00/hour
Program Coordinator	20.00/hour	35.00/hour

## C. SPECIAL JOBS

Recording Secretary-Boards		
Commissions	State/Federal Minimum Wage/hour	\$24.00/hour
Desk Clerks – Recreation	State/Federal Minimum Wage/hour	18.00/hour
Life Guards – Recreation	State/Federal Minimum Wage/hour	18.00/hour
Program-Supervisors/Recreation	State/Federal Minimum Wage/hour	18.00/hour
Recreational Employees	State/Federal Minimum Wage/hour	18.00/hour
Mayor’s Court Magistrates	\$350.00/diem	\$350.00/diem
Safety Town Teacher	\$150.00/diem	\$150.00/diem
Clerk	State/Federal Minimum Wage/hour	18.00/hour
Information Technology Assistant	State/Federal Minimum Wage/hour	24.00/hour

## D. CONTRACTUAL JOBS

Law Director	Shall be paid as provided by Council.
Consulting Engineer	Shall be paid as provided by Council.
City Architect	Shall be paid as provided by Council.

Income Tax Administrator

Shall be paid as provided by Council.

E. SPECIAL AND SEASONAL EMPLOYEES OF THE RECREATION COMMISSION:

Shall be paid in accordance with a schedule determined by Council on an annual basis.

POLICE DEPARTMENT

A. Full Time Personnel

EFFECTIVE  
12/17/2023

Lieutenant

~~\$106,306.17/year~~  
109,495.36/year

B. Part Time Personnel

EFFECTIVE  
12/17/2023

Special Police  
Police Clerks

<u>MINIMUM</u>	<u>MAXIMUM</u>
20.00/hour	30.00/hour
12.00/hour	26.00/hour

FIRE DEPARTMENT

A. Full Time Jobs

EFFECTIVE  
12/17/2023

Lieutenant/Paramedic

~~\$ 98,729.97/year~~  
101,691.87/year

Fireman/EMT-Paramedic Grade IV

~~69,125.26/year~~  
71,199.02/year

Fireman/EMT-Paramedic Grade III

~~73,869.13/year~~  
76,085.20/year

Fireman/EMT-Paramedic Grade II

~~78,648.69/year~~  
81,008.15/year

Fireman/EMT-Paramedic Grade I

~~88,207.84/year~~  
90,854.08/year

All full time Fire personnel who work beyond the normal average of two (2) week work schedule of one hundred and six (106) hours shall be eligible for overtime compensation consistent with the provisions contained in the *Fair Labor Standards Act*.

Professional Pay. In addition to the base rate of pay, employees who hold a State of Ohio Paramedic Certification shall receive annual compensation in the amount of one thousand six hundred dollars (\$1,600.00).

B. Part Time Jobs

Firemen and Officers (Volunteer)

EFFECTIVE  
12/17/2023

Emergency Duty  
Non-Emergency Duty/Non-Paramedic  
Non-Emergency Duty/Paramedic

~~\$26.52/hour~~ 27.32/hour  
~~20.73/hour~~ 21.35/hour  
~~24.75/hour~~ 25.49/hour

SERVICE DEPARTMENT

A. Full Time Jobs

EFFECTIVE  
12/17/2023

Service Grade VI\*

\$25.05/hour 25.80/hour

Service Grade V**	<del>28.14/hour</del>	<u>28.98/hour</u>
Service Grade IV***	<del>31.19/hour</del>	<u>32.13/hour</u>
Service Grade III***	<del>34.31/hour</del>	<u>35.34/hour</u>
Service Grade II***	<del>35.17/hour</del>	<u>36.23/hour</u>
Service Grade I***	<del>36.14/hour</del>	<u>37.22/hour</u>
Assistant Foreman	<del>41.60/hour</del>	<u>42.85/hour</u>
Foreman	<del>47.54/hour</del>	<u>48.97/hour</u>
Building Engineer II***	<del>33.00/hour</del>	<u>33.99/hour</u>
Building Engineer I***	<del>35.18/hour</del>	<u>36.24/hour</u>
Building Engineer Supervisor	<del>45.54/hour</del>	<u>46.91/hour</u>
Tree Warden/Horticulturist	<del>39.14/hour</del>	<u>40.31/hour</u>

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Building Maintenance Workers	\$15.00/hour	\$27.00/hour
*Grade VI employees move to Grade V after twelve months of satisfactory service.		
** Grade V employees move to Grade IV after thirty-six months of continuous, satisfactory service as a Grade V employee.		
***May only change Grades by promotion as authorized by the Mayor.		

**FULL TIME JOBS**

	<u>STEPS</u>	<u>EFFECTIVE</u> <u>12/17/2023</u>
Housekeeping Supervisor Grade III	24 months	<del>\$19.57/hour</del> <u>20.16/hour</u>
Housekeeping Supervisor Grade II	12 months	<del>18.54/hour</del> <u>19.10/hour</u>
Housekeeping Supervisor Grade I	Entry	<del>17.51/hour</del> <u>18.04/hour</u>
Housekeeping Staff Grade III	24 months	<del>16.48/hour</del> <u>16.97/hour</u>
Housekeeping Staff Grade II	12 months	<del>15.45/hour</del> <u>15.91/hour</u>
Housekeeping Staff Grade I	Entry	<del>14.42/hour</del> <u>14.85/hour</u>

Housekeeping Staff and Housekeeping Supervisors may only change Grades by promotion  
As authorized by the Mayor.

**SERVICE DEPARTMENT**

**B. Part Time Jobs**

	<u>MINIMUM</u>	<u>EFFECTIVE</u> <u>12/17/2023</u>	<u>MAXIMUM</u>
<b><u>Part Time</u></b>			
Housekeeping Staff	\$12.00/hour		\$16.00/hour
Building Maintenance Worker	15.00/hour		<del>20.00/hour</del> <u>25.00/hour</u>
Part Time Service (Effective 4/19/2022)	14.00/hour		18.00/hour

**Seasonal Employees**

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Sewer Repair and Maintenance	\$15.00/hour	\$20.00/hour
Construction Observer	19.00/hour	30.00/hour
Snow Plow Drivers	15.00/hour	20.00/hour
Road Side Mower	15.00/hour	20.00/hour
Seasonal Service	14.00/hour	18.00/hour

**SECTION 2.** All payments to be made by direct deposit, unless otherwise determined by the Finance Department to pay via paper check.

**SECTION 3.** All employees shall provide the Finance Department with an active email address. The employee will receive their direct deposit voucher via email to the address provided, unless otherwise determined by the Finance Department to distribute in paper form. The Finance Department is not

responsible for verifying the email address are active, it shall be the responsibility of the employee.

**SECTION 4.** Ordinance No. 5659 and the same hereby is, superseded and restated by this Ordinance.

**SECTION 5.** The Council declares this Ordinance to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare, the reason for the emergency relates to the daily operation of municipal departments, therefore, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise, from and after the earliest period allowed by law.

PASSED:\_\_\_\_\_

APPROVED:\_\_\_\_\_

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK OF COUNCIL