

**A RESOLUTION ACCEPTING THE CIVICPLUS  
STATEMENT OF WORK (SOW) FOR THE  
CONVERSION FROM MUNICODE AGENDA  
AND MEETING MANAGEMENT TO THE  
CIVICPLUS AGENDA AND MEETING  
MANAGEMENT SELECT TO PROVIDE  
BETTER ACCESS AND CONNECTION TO  
CITY COUNCIL DOCUMENTS; AND  
DECLARING AN EMERGENCY**

**WHEREAS**, at its meeting of September 29, 2023, the council adopted Resolution No. 5462 accepting the proposal of CivicPlus for renewal of Municode Meetings HUB bundled purchase for Municode Agenda and Meeting Management software, website portal board management and email notification services in an amount not to exceed \$8,600.00 for years 1, 2 and 3; and

**WHEREAS**, council desires to convert from Municode Agenda and Meeting Management to CivicPlus Agenda and Meeting Management Select to provide better access and connection to city council documents.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Brecksville, County of Cuyahoga, and State of Ohio, that:

**SECTION 1.** The Civic Plus SOW for the conversion from Municode Agenda and Meeting Management to CivicPlus Agenda and Meeting Management Select to provide better access and connection to city council documents beginning at signing and ending 36 months from the date of signature with Civic Plus agreeing to apply a one-time credit of \$8,600.00, the amount authorized by Resolution No. 5462, to the Year One costs, resulting in a Year One cost of \$500.00, a Year Two cost of \$9,870.00 and a Year Three cost of \$10,363.50, as set forth in their SOW, a copy of which is attached hereto as Exhibit "A" be, and the same hereby is, accepted. Further, the Mayor be, and is hereby authorized on behalf of the City of Brecksville, to execute said SOW.

**SECTION 2.** The Council hereby appropriates sufficient funds to effectuate the provisions contained in Section 1 hereof and the Director of Finance is hereby authorized to transfer the funds necessary to complete this expenditure from the available funds of the City. The Director of Finance be and is hereby further authorized to issue the fiscal officer's certificate necessary to make the expenditures as described in Section 1 hereof and is further directed to issue vouchers of this City in the amounts and for the purposes expressed in Section 1 hereof, said amounts to be charged to the appropriately designated Fund.

**SECTION 3.** The Council declares this Resolution to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare, the reason for the emergency is the need for the conversion and implementation of CivicPlus Agenda and Meeting Management Select therefore, said Resolution shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise, from and after the earliest period allowed by law.

PASSED: December 17, 2024

APPROVED: December 17, 2024

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MAYOR

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CLERK OF COUNCIL