

**AN ORDINANCE AMENDING
ORDINANCE NO. 5668 AS IT RELATES
TO EMPLOYEE COMPENSATION;
AND DECLARING AN EMERGENCY**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Brecksville, County of Cuyahoga, and State of Ohio, that:

SECTION 1. Ordinance No. 5668 be amended to read as follows:

A. FULL TIME JOBS

**EFFECTIVE
02/20/2024
SALARY RANGE**

<u>Executive, Administrative and Management</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Building Commissioner or Building Official	\$85,000.00/year	130,000.00/year
Director of Finance	85,000.00/year	130,000.00/year
Director of Human Services	85,000.00/year	130,000.00/year
Director of Planning & Community Development	85,000.00/year	130,000.00/year
Director of Public Service	85,000.00/year	130,000.00/year
Director of Purchasing	85,000.00/year	130,000.00/year
Director of Recreation	85,000.00/year	130,000.00/year
Fire Chief	85,000.00/year	130,000.00/year
Police Chief	85,000.00/year	130,000.00/year
Prosecutor/ <u>Assistant Law Director</u>	85,000.00/year	130,000.00/year
Administrative Assistant	55,000.00/year	97,000.00/year
Assistant Building Commissioner	55,000.00/year	97,000.00/year
Assistant Director of Finance	55,000.00/year	97,000.00/year
Assistant Purchasing Director	55,000.00/year	97,000.00/year
Athletics/Facility Coordinator	55,000.00/year	97,000.00/year
AV/Technology and Communications Technician	55,000.00/year	97,000.00/year
Building Inspectors	55,000.00/year	97,000.00/year
Clerk of Council	55,000.00/year	97,000.00/year
Clerk of Courts	55,000.00/year	97,000.00/year
<u>Human Resource Specialist</u>	<u>55,000.00/year</u>	<u>97,000.00/year</u>
Supervisor of Payroll – Personnel	55,000.00/year	97,000.00/year
Payroll Supervisor	55,000.00/year	97,000.00/year
Visual Communications Coordinator	55,000.00/year	97,000.00/year
Animal Warden	40,000.00/year	73,000.00/year
Aquatics Administrative Coordinator	40,000.00/year	73,000.00/year
Aquatics Facilities Coordinator	40,000.00/year	73,000.00/year
Building Maintenance and Housekeeping/Supervisor	40,000.00/year	73,000.00/year
Field House Coordinator	40,000.00/year	73,000.00/year
Financial/Customer Service Clerk Recreation	40,000.00/year	73,000.00/year
Fitness Center Coordinator/Recreation	40,000.00/year	73,000.00/year
Planning and Zoning Coordinator/Inspector	40,000.00/year	73,000.00/year
Records Clerk-Police	40,000.00/year	73,000.00/year
Recreation Clerk	40,000.00/year	73,000.00/year
Food Service Operations Manager	40,000.00/year	73,000.00/year
Administrative Assistant to Fire Chief	30,000.00/year	63,000.00/year
Building Supervisor – Recreation	30,000.00/year	63,000.00/year
Fitness Assistant	30,000.00/year	63,000.00/year
Receptionist	30,000.00/year	63,000.00/year
Secretary-Clerks	30,000.00/year	63,000.00/year
Senior Life Guard Instructor	30,000.00/year	63,000.00/year

B. PART TIME JOBS

**EFFECTIVE
12/17/2023
SALARY RANGE**

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Economic Development Director	\$40,000.00/year	\$45,000.00/year
Planning and Zoning Coordinator	\$20.00/hour	\$40.00/hour
Electric, Plumbing and Building Inspectors (Effective 12/04/22)	20.00/hour	40.00/hour
Kitchen Supervisor	15.00/hour	25.00/hour
Assistant Animal Warden	State/Federal Minimum Wage/hour	19.00/hour
Telephone Receptionists	State/Federal Minimum Wage/hour	18.00/hour
Kitchen Aides	State/Federal Minimum Wage/hour	16.75/hour
Deputy Clerk of Courts	10.00/hour	25.00/hour
Property Maintenance Inspector	15.00/hour	30.00/hour
Program Coordinator	20.00/hour	35.00/hour

C. SPECIAL JOBS

Recording Secretary-Boards		
Commissions	State/Federal Minimum Wage/hour	\$24.00/hour
Desk Clerks – Recreation	State/Federal Minimum Wage/hour	18.00/hour
Life Guards – Recreation	State/Federal Minimum Wage/hour	18.00/hour
Program-Supervisors/Recreation	State/Federal Minimum Wage/hour	18.00/hour
Recreational Employees	State/Federal Minimum Wage/hour	18.00/hour
Mayor’s Court Magistrates	\$350.00/diem	\$350.00/diem
Safety Town Teacher	\$150.00/diem	\$150.00/diem
Clerk	State/Federal Minimum Wage/hour	18.00/hour
Information Technology Assistant	State/Federal Minimum Wage/hour	24.00/hour

D. CONTRACTUAL JOBS

Law Director	Shall be paid as provided by Council.
Consulting Engineer	Shall be paid as provided by Council.
City Architect	Shall be paid as provided by Council.
Income Tax Administrator	Shall be paid as provided by Council.

E. SPECIAL AND SEASONAL EMPLOYEES OF THE RECREATION COMMISSION:

Shall be paid in accordance with a schedule determined by Council on an annual basis.

POLICE DEPARTMENT

A. Full Time Personnel

**EFFECTIVE
12/17/2023**

Lieutenant	\$109,495.36/year
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B. Part Time Personnel

**EFFECTIVE
12/17/2023**

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Special Police	20.00/hour	30.00/hour
Police Clerks	12.00/hour	26.00/hour

FIRE DEPARTMENT

A. Full Time Jobs

**EFFECTIVE
12/17/2023**

Lieutenant/Paramedic	\$101,691.87/year
Fireman/EMT-Paramedic Grade IV	71,199.02/year
Fireman/EMT-Paramedic Grade III	76,085.20/year
Fireman/EMT-Paramedic Grade II	81,008.15/year
Fireman/EMT-Paramedic Grade I	90,854.08/year

All full time Fire personnel who work beyond the normal average of two (2) week work schedule of one hundred and six (106) hours shall be eligible for overtime compensation consistent with the provisions contained in the *Fair Labor Standards Act*.

Professional Pay. In addition to the base rate of pay, employees who hold a State of Ohio Paramedic Certification shall receive annual compensation in the amount of one thousand six hundred dollars (\$1,600.00).

B. Part Time Jobs

<u>Firemen and Officers</u> (Volunteer)	EFFECTIVE 12/17/2023
Emergency Duty	\$27.32/hour
Non-Emergency Duty/Non-Paramedic	21.35/hour
Non-Emergency Duty/Paramedic	25.49/hour

SERVICE DEPARTMENT

A. <u>Full Time Jobs</u>	EFFECTIVE 12/17/2023
Service Grade VI*	\$25.80/hour
Service Grade V**	28.98/hour
Service Grade IV***	32.13/hour
Service Grade III***	35.34/hour
Service Grade II***	36.23/hour
Service Grade I***	37.22/hour
Assistant Foreman	42.85/hour
Foreman	48.97/hour
Building Engineer II***	33.99/hour
Building Engineer I***	36.24/hour
Building Engineer Supervisor	46.91/hour
Tree Warden/Horticulturist	40.31/hour

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Building Maintenance Workers	\$15.00/hour	\$27.00/hour

*Grade VI employees move to Grade V after twelve months of satisfactory service.
 ** Grade V employees move to Grade IV after thirty-six months of continuous, satisfactory service as a Grade V employee.
 ***May only change Grades by promotion as authorized by the Mayor.

FULL TIME JOBS

		EFFECTIVE 12/17/2023
	STEPS	
Housekeeping Supervisor Grade III	24 months	\$20.16/hour
Housekeeping Supervisor Grade II	12 months	19.10/hour
Housekeeping Supervisor Grade I	Entry	18.04/hour
Housekeeping Staff Grade III	24 months	16.97/hour
Housekeeping Staff Grade II	12 months	15.91/hour
Housekeeping Staff Grade I	Entry	14.85/hour

Housekeeping Staff and Housekeeping Supervisors may only change Grades by promotion As authorized by the Mayor.

SERVICE DEPARTMENT

B. Part Time Jobs

**EFFECTIVE
12/17/2023**

<u>Part Time</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Housekeeping Staff	\$12.00/hour	\$16.00/hour
Building Maintenance Worker	15.00/hour	25.00/hour
Part Time Service (Effective 4/19/2022)	14.00/hour	18.00/hour

<u>Seasonal Employees</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Sewer Repair and Maintenance	\$15.00/hour	\$20.00/hour
Construction Observer	19.00/hour	30.00/hour
Snow Plow Drivers	15.00/hour	20.00/hour
Road Side Mower	15.00/hour	20.00/hour
Seasonal Service	14.00/hour	18.00/hour

SECTION 2. All payments to be made by direct deposit, unless otherwise determined by the Finance Department to pay via paper check.

SECTION 3. All employees shall provide the Finance Department with an active email address. The employee will receive their direct deposit voucher via email to the address provided, unless otherwise determined by the Finance Department to distribute in paper form. The Finance Department is not responsible for verifying the email address are active, it shall be the responsibility of the employee.

SECTION 4. Ordinance No. 5668 and the same hereby is, superseded and restated by this Ordinance.

SECTION 5. The Council declares this Ordinance to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare, the reason for the emergency relates to the daily operation of municipal departments, therefore, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise, from and after the earliest period allowed by law.

PASSED: February 20, 2024

APPROVED: February 20, 2024

MAYOR

CLERK OF COUNCIL