



Knight & Stolar, Inc.

PLANNING CONSULTANTS & LANDSCAPE ARCHITECTS

September 23, 2024

City of Brecksville
1 Community Drive
Brecksville, Ohio 44141

Attn: Rachele Engle, Director of Recreation

Re: Brecksville Playground Planning – Phase 2
Fee Proposal – Landscape Architectural Services

Rachele –

Following up on our meeting with Mayor Kingston on last week, here is our proposal for design fees associated with Phase 2 of the playground renovation. As discussed, Phase 2 will continue the site improvements for the playground with the design and remaining playground structures, paths and site furnishings. Our scope will include the following -

1. Preparation of site demolition, layout, grading, erosion control, planting plans, details and specifications for a bid package to construct the new playground.
2. Meetings – we will provide review sets at 50%, and 100% for review and comment by your office and relevant departments. I anticipate a min. of three meetings with your office during the design phase.
3. Estimate of Construction Costs - we will continue to update the estimate of construction costs for the project scope up to the final construction set.
4. Deliverables will include – set of construction drawings, specifications and estimate for use in bidding the project. Drawings will be provided to your office for printing bid sets for the bidding process.
5. Bidding – I will be available for a pre-bid meeting, if you would like to include this in the bid process, on site at City Hall. We shall also provide addendums as needed to respond to contractor’s questions and assist in review the submitted bids, if requested.
6. Contract Administration – we can provide contract administration for the construction and coordinate with you to include project meetings, schedule updates, responses to request for information from the contractor, shop drawing review and a site punch list.

We propose to provide these services billed at standard hourly rates, not to exceed the following –

Construction Documents	\$67,350.00
Bidding Process	\$ 1,500.00
<u>Contract Administration</u>	<u>\$ 7,150.00</u>
TOTAL PROPOSED FEE	\$76,000.00

Our current standard Hourly Rates for Professional Services for 2024-2025 are as follows:

Principal	\$130.00 / hr.
Landscape Architect	\$110.00 / hr.
Secretarial	\$60.00 / hr.

Services currently excluded from our proposal –

- A. Survey – this has already been provided and should be sufficient for this project.
- B. Geotechnical services – we do not anticipate any soil issues with the site, but in the event some existing conditions are uncovered, this would warrant a soils engineer.
- C. Landscape Irrigation Design – is not expected to be part of the scope of work.
- D. Site Lighting – was also not included in the scope of work.

We look forward to continuing our work on this project with you. Please let us know if you have any questions.

Best regards,

A handwritten signature in black ink, appearing to read 'KJankowski', written in a cursive style.

Kathleen Jankowski
RLA