



## Regular Meeting of the Breckenridge City Commission

Tuesday, July 06, 2021 at 5:30 PM

Breckenridge City Offices Commission Chambers  
105 North Rose Avenue  
Breckenridge, Texas 76424

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### MINUTES

#### CALL TO ORDER

Mayor Sims called meeting to order at 5:30 pm

#### INVOCATION

Invocation led by Brother Will Thompson

#### PLEDGE OF ALLEGIANCE

Invocation led by Brother Will Thompson

#### CITY SERVICE ACKNOWLEDGEMENTS

Mayor Sims presents gifts to Paul Prater (present) and Stan Carstens (not present)

#### APPROVAL OF MINUTES

1. Request to approve Minutes of the June 1, 2021 City Commission Meeting

Motion made by Mayor Pro Tem Moore, Seconded by Commissioner - 4 Mercer.

Voting Yea: Mayor Sims, Commissioner - 2 Durham, Commissioner - 4 Mercer, Mayor Pro Tem Moore

#### PUBLIC TESTIMONY

None

#### CONSENT AGENDA

*All items listed below are considered to be routine by the City Commission and will be enacted with one motion. There will be no separate discussion of items unless a Commission Member or Citizen so request, in which event, the item will be removed from the General Order of Business and considered in its normal sequence.*

2. Request to approve Departmental Reports
3. Request to approve Resolution 21-12 City of Breckenridge Investment Policy

4. Request to approve Resolution 21-13 BISD Homecoming Parade

Motion made by Commissioner - 2 Durham, Seconded by Mayor Pro Tem Moore.

Voting Yea: Mayor Sims, Commissioner - 2 Durham, Commissioner - 4 Mercer, Mayor Pro Tem Moore

## **INDIVIDUAL CONSIDERATION**

5. Discuss Stephens County Tax Appraisal updates with Will Thompson

Will Thompson explains public misconceptions on how the Appraisal District functions. Reviews a couple of tax statements and explains each category. State requires the appraised value and the actual value to be within 92.5%; otherwise there are penalties. How that the BISD can lose funding if the values are too low (example: property sales for \$100,000 and it is valued at \$50,000). Discusses proposed 2022 Budget.

6. Request to consider and approve proposed Change Order No. 3 (Final Quantity Adjustments) to the construction contract with Fambro Construction for the TXDOT US183N Water Line Replacement Project

Sage Diller with e-HT reviews CO # 3 on the water line portion of the project for the final adjustments to the contract. This will increase the contract by \$46,011.80 bringing the final contract amount to \$1,761,893.80.

Motion made by Commissioner - 2 Durham, Seconded by Commissioner - 4 Mercer.

Voting Yea: Mayor Sims, Commissioner - 2 Durham, Commissioner - 4 Mercer, Mayor Pro Tem Moore

7. Request to consider and approve proposed Change Order No. 2 (Final Quantity Adjustments) to the construction contract with Fambro Construction for the TXDOT US183N Sewer Line Replacement Project

Sage Diller with e-HT reviews CO # 2 on the sewer line portion of the project for the final adjustments to the contract. This will decrease the contract by \$19,599.37 bringing the final contract amount to \$1,460,774.88.

Motion made by Commissioner - 2 Durham, Seconded by Mayor Pro Tem Moore.

Voting Yea: Mayor Sims, Commissioner - 2 Durham, Commissioner - 4 Mercer, Mayor Pro Tem Moore

8. Request to approve Resolution 21-14 requesting financial assistance from Texas Water Development Board (TWDB) for drinking water system improvements, and approving all other matters pertaining thereto

Interim City Manager Robertson-Caraway explains we have discussed this at several previous meetings and have previously approved the CWSRF application.

Motion made by Commissioner - 2 Durham, Seconded by Commissioner - 4 Mercer.  
Voting Yea: Mayor Sims, Commissioner - 2 Durham, Commissioner - 4 Mercer, Mayor Pro Tem Moore

9. Request to approve Ordinance 21-07 amending Ordinance 20-15 - mid-year budget adjustments

Interim City Manager Robertson-Caraway explains this is our mid-year budget adjustments. We do budget adjustments mid-year and end of year. When our auditor's come in, we get dinged if they have to make too many adjustments.

Motion made by Commissioner - 4 Mercer, Seconded by Commissioner - 2 Durham.  
Voting Yea: Mayor Sims, Commissioner - 2 Durham, Commissioner - 4 Mercer, Mayor Pro Tem Moore

10. Request to authorize Interim City Manager to contract with Rent a Ruminant to clear creek

Mr. Carr, owner of Rent-a-Ruminant explains the contract, insurance, and benefits of using goats to clear our creek.

Interim City Manager Robertson-Caraway explains that in the past we had contracts with TDCJ to use the clients. With warden changes and COVID19 we have been unable to utilize the clients for several years. The creek is in desperate need of clearing and have had many complaints.

Motion made by Mayor Pro Tem Moore, Seconded by Commissioner - 4 Mercer.  
Voting Yea: Mayor Sims, Commissioner - 2 Durham, Commissioner - 4 Mercer, Mayor Pro Tem Moore

## **DEPARTMENT HEAD REPORTS**

11. Swimming Pool - Aerobics

Public Services Director Harrison states that we have had just over 3,800 patrons and we have 5 days still available for parties. Aerobics had only 2 or 3 attending and wanted to lower the price from \$3.00 to \$1.50 and numbers have tripled.

12. Booker T. Washington Park - Plaque and Electrical

Public Services Director Harrison states the plaque is in place and looks really nice. We are looking at getting quotes on electrical for Booker T. Washington Park. Explains the options from meeting with Gordon Drake with Oncor regarding the different amperage requirements depending on what services to provide.

13. City Welcome Signs - Theft - Crime Stoppers

Public Services Director Harrison informs the commission that all the paver bricks were missing from the City Welcome Signs and posted on Crime Stoppers.

14. Update on High Hazard Potential Dams (HHPD) Grant

Public Works Director Satterwhite explains that according to the State our Dam is in fine condition and did not get approved for the Grant. This grant we can apply for every 2 years.

15. Community Development Update

Fire Chief Chaney explains that the new pharmacy and coffee shop opened last week. Reviews new residential permits pulled on the hill. We will be holding our last auction this month on the remaining 4 properties that the city has with structures to be torn down. Developers are interested in these properties.

**CITY MANAGER REPORTS**

16. Budget

Interim City Manager Robertson-Caraway explains that we may need to reschedule the budget workshop - dependent on getting our final numbers from the appraisal district to do our truth-in-taxation worksheet. Very difficult to project revenues and calculate tax rates without these numbers.

17. Medical, Dental, Vision, and Life Insurance Renewal

Interim City Manager Robertson-Caraway explains we are coming up for renewal and waiting on getting new rate information. Should be pretty good, we have only one individual that exceeded \$15,000 in claims.

18. TMLIRP Property Liability and Worker Compensation Insurance

Interim City Manager Robertson-Caraway this is also coming up for renewal and waiting on getting the new rate information. Expect the work comp to lower - our payroll numbers are down due to under staffing.

19. Recent KTAB Report

20. CCR (Consumer Confidence Report)

Interim City Manager Robertson-Caraway mentions that the Consumer Confidence Report is completed annually and is due out on or before July 1st each year. It has been available since about mid-June and is posted up front and on our website.

**OPEN - EXECUTIVE SESSION**

21. a. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

7:00 pm left open session

7:05 pm Executive session began

**CLOSE - EXECUTIVE SESSION**

22. a. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

8:14 pm left executive session

Interim City Manager Robertson-Caraway states that there is no formal action to be taken at this time.

**ITEMS NOT REQUIRING FORMAL ACTION**

None

**ADJOURN**

Meeting closed at 8:16 pm

Motion made by Commissioner - 2 Durham, Seconded by Mayor Pro Tem Moore.

Voting Yea: Mayor Sims, Commissioner - 2 Durham, Commissioner - 4 Mercer, Mayor Pro Tem Moore

ATTEST

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Bob Sims,  
Mayor

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Heather Robertson-Caraway, CCCII, TRMC  
Interim City Manager / City Secretary

SEAL