



BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

Subject: Discussion and any necessary action to adopt Resolution 2023-04 awarding a professional services engineering contract for a 2023 CDBG Downtown Revitalization Grant

Department: Administration

Staff Contact: Cynthia Northrop

Title: City Manager

BACKGROUND INFORMATION:

In 2021/2022 the City of Breckenridge applied for the Texas Community Development Block Grant Program Downtown Revitalization Grant Program. Although the City was not awarded this grant, we were the next city in line to receive funding. It has been recommended that because The City of Breckenridge was so close to being awarded the Grant that we reapply for the 2023 year.

The grant program is the same as last year and will fund a project between \$250,000.00 and \$500,000.00 with at least 50% of the project focused on sidewalks in a downtown area. We are submitting the same request; sidewalk improvements on Elm and Rose.

As part of the application process a Request for Qualifications was issued for engineering services and we received 5 submittals. Based on review and evaluation, the committee recommends selecting Jacob & Martin (see attached scoring).

There will be no charge for the application which means if we do not get awarded the grant the City will not be out any funds. Should we be awarded the grant, we will be required to provide \$75,000 in local funding. The local match can go towards admin fees and engineering fees.

Included in your packet is projected timeline for the project, background information on Public Management Inc., area map for proposed sidewalk, ADA Ramp and the Lighting and Curb improvements.

FINANCIAL IMPACT:

The City will be responsible for \$75,000 in local funding if awarded

STAFF Recommendation:

Move to approve Resolution 2023-04 selecting Jacob & Martin as the engineering firm and authorize City Manager to negotiate a contract for a 2023 CDBG Downtown Revitalization Grant