

April 11, 2023

REGULAR TOWN COMMISSION MEETING OF THE TOWN OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT.

PRESENT

MAYOR
COMMISSIONER, PLACE 1
MAYOR PRO TEM, PLACE 2
COMMISSIONER, PLACE 3
COMMISSIONER, PLACE 4

BOB SIMS
BLAKE HAMILTON
ROB DURHAM
VINCE MOORE
GARY MERCER

CITY MANAGER
CITY SECRETARY
FINANCE DIRECTOR
STACEY HARRISON
FIRE CHIEF

CYNTHIA NORTHROP
JESSICA SUTTER
DIANE LATHAM
PUBLIC SERVICES DIRECTOR
MALCOLM BUFKIN

CALL TO ORDER

Mayor called the meeting to order at 5:30 p.m.

Invocation led by Sonny McCauley of First Christian Church.

OPEN FORUM

This is an opportunity for the public to address the City Commission on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins.

No speakers.

STAFF REPORT

(Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items of a future agenda for action.)

City Manager

1. City Business
2. Upcoming Events
 - April 6 Last day to register to vote
 - April 20 Bulk pickup

April 22	Drug Take back
April 24-28	Early Voting
May 1-2	Early Voting
May 5-7	Stephens County Ranch Rodeo
May 5-6	Frontier Days
May 6	Stephens County Airport fly-in and Car show
May 6	Election Day

Police Chief

3. Update from Animal Control Officer Nicole Dooley.

No Action Taken.

CONSENT AGENDA

Any commission member may request an item on the Consent Agenda to be taken up for individual consideration.

4. Consider approval of the March 7, 2023 Regular Commission Meeting minutes as recorded.
5. Consider approval of the March 28, 2023 Special Commission Meeting minutes as recorded.
6. Consider approval of Resolution 2023-10 appointing City Health Authority.
7. Consider approval of Texas Gas Service Gas Reliability Infrastructure Program (GRIP)

Commissioner Hamilton made a motion to approve consent agenda items 4-7 as presented. Commissioner Moore seconded the motion. The motion passed 5-0

ACTION ITEMS

8. Discussion and any necessary action regarding Breckenridge Economic Development Corporation semi-annual report to the City Commission

Breckenridge Economic Development Corporation Director David Miller gave a presentation to Commissioners discussing the semi-annual report, the possible purchase of 705 Industrial Loop property, and the amended lease with RGN.

Commissioner Moore moved to approve Breckenridge Economic Development Corporation semi-annual report. Commissioner Mercer seconded the motion. The motion passed 5—0.

9. Discussion and any necessary action regarding Breckenridge Economic Development Corporation's purchase of 705 Industrial Loop property

Commissioner Mercer moved to approve Breckenridge Economic Development Corporation purchase of 705 Industrial Loop property. Commissioner Moore seconded the motion. The motion passed 5-0.

10. Discussion and any necessary action regarding approving the first reading of the resolution authorizing Breckenridge Economic Development Corporation's amended project/lease with RGN.

Commissioner Hamilton moved to approve the first reading of Resolution 2023-11 as presented. Commissioner Mercer seconded the motion. The motion passed 5-0.

11. Discussion and any necessary action regarding Interlocal with Young County, Texas for the purpose of funding a bond supervision officer.

City Manager Cynthia Northrop explained that this is an agreement we make every year with Young County, Stephens County, City of Graham, and City of Olney. The purpose is to cost-share an employee position that handles the supervision of probationers within our jurisdiction.

Commissioner Durham moved to approve Interlocal with Young County, Texas for the purpose of funding a bond supervision officer. Commissioner Hamilton seconded the motion. The motion passed 5-0.

12. Discussion and any necessary action regarding approval of Frontier Days 2023

Yuri Huntington, Director of the Breckenridge Chamber of Commerce presented the plan for the Frontier Days that will be held on May 5th and 6th.

Commissioner Moore moved to approve Frontier Days 2023. Commissioner Hamilton seconded the motion. The motion passed 5-0.

13. Discussion and any necessary action regarding an interlocal with Stephens County and their application for CDBG Grant funds for City of Breckenridge Street Repairs

City Manager Cynthia Northrop stated that Stephens County is wanting to partner with the City by applying for CDBG grant funds for street improvements inside the city limits of Breckenridge. Stephens County Judge and Commissioners have met with city staff to coordinate respective CDBG applications and ensure we address different streets but with a focus on areas around schools and the hospital.

Commissioner Moore moved to approve and interlocal with Stephens County and their application for CDBG Grant funds for City of Breckenridge street repairs. Commissioner Durham seconded the motion. The motion passed 5-0.

14. Discussion and any necessary action regarding Aquatic Center operations for 2023

City Secretary Jessica Sutter went over the proposed schedule for the Aquatic Center for 2023. The season will tentatively run from May 30th until April 6th. The proposed schedule is dependent upon the staffing of lifeguards and lifeguard managers.

Commissioner Durham moved to approve the aquatic center operations for 2023. Commissioner Moore seconded the motion. The motion passed 5-0.

15. Discussion and any necessary action regarding sewer stoppages

City Manager Northrop discussed the issue of sewer stoppages and how repair costs will be assessed with commissioners. Currently, the City has been absorbing the cost as well assuming private property owner's liability for sewer stoppages. She stated that the City can continue to absorb these costs at the expense of other vital infrastructure repairs that are needed, home and business owners can be responsible for the repairs individually, or the city can assess a \$5.00 fee on all residents water bills which would allow the city to help offset the cost of maintaining from the cleanout to the main. All Commissioners expressed their support of the \$5.00 surcharge per month. During the motion to approve made by Commissioner Moore an Incorrect ordinance number was used. The Correct Ordinance will be presented at May 2, 2023 Commission meeting with an updated fee schedule.

16. Discussion and any necessary action regarding recommendation of project acceptance regarding the Prison Lift Station.

City Manager Northrop stated that on June 7, 2022, City Commissioner's awarded a bid for the Prison Lift Station project to Dowtech Specialty Contractors. Engineers EHT have provided that to the best of their knowledge, information, and belief, the project is complete. The date of substantial completion was February 13, 2023.

Commissioner Hamilton moved to approve the project acceptance regarding the prison lift station. Commissioner Moore seconded the motion. The motion passed 5-0.

17. Discussion and any necessary action regarding approval of Ordinance 2023-05 repealing and replacing Ordinance 2023-01 establishing a general fee schedule for the City of Breckenridge. *(Second Reading)*

Commissioner Durham moved to approve Ordinance 2023-05 repealing and replacing Ordinance 2023-01 establishing a general fee schedule for the City of Breckenridge. Commissioner Mercer seconded the motion. The motion passed 5-0.

18. Discussion and any necessary action regarding animal ordinance.

No action taken.

EXECUTIVE SESSION

Pursuant to Texas Government Code, Annotated, Chapter 551, Subchapter D, Texas Open Meetings Act (the "Act"), City Commission will recess into Executive Session (closed meeting) to discuss the following:

Personnel Matters

§551.074: Personnel matters (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee):

- 19. City Manager 6-month evaluation.
- 20. Public Works Director

RECONVENE INTO OPEN SESSION

At 7:42 p.m., the City Commission reconvened into open session.

No action Taken.

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Commissioner Moore requested that the City Manager re-advertise the American Legion for Bids.

ADJOURN

There being no further business, the Mayor adjourned the regular session at 7:45 p.m.

Bob Sims, Mayor

Jessica Sutter, City Secretary