



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Consent Agenda

MEETING DATE:

April 5, 2022

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Discuss and consider awarding a contract for application and administration services for the 2022 TxCDBG – Downtown Revitalization/Main Street Grant Program (DRP/MS) to Public Management, Inc.

BACKGROUND INFORMATION:

The City will be applying to the 2021 Texas Community Development Block Grant Program Downtown Revitalization Grant Program. The grant program will fund a project between \$250,000 and \$500,000 with at least 50% of the project being focused on sidewalks in a downtown area to be determined during the planning phase. Staff will work closely with the Breckenridge EDC to determine a project that is beneficial for our downtown area and our community.

Staff sent out request for proposals to 5 planning firms on March 15th with a required response date of March 25, 2022. The City only received one response from Public Management; therefore, staff is recommending the commission award the contract to PM for assistance with applying for the grant.

FISCAL IMPACT:

- Not Applicable
- Proposed Expenditure:
- General Ledger Code:
- Proposed Revenue:
- Budget Amendment Required: No
- Financial Review Completed by:

LEGAL REVIEW:

Not applicable.

ATTACHMENTS:

Contract

RECOMMENDED MOTION AND/OR ACTION:

Move to authorize awarding a contract to Public Management for application and administration services for the 2022 TxCDBG Downtown Revitalization Grant Program.