



# **Commission Meeting Agenda Item Memorandum**

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**ITEM TYPE**

Public Hearing Item

**MEETING DATE:**

April 5, 2022

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**PRESENTER:**

Erika McComis, City Manager

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**ITEM DESCRIPTION:**

Conduct a public hearing for the 2022 TxCDBG – Downtown Revitalization/Main Street Grant Program (DRP/MS).

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**BACKGROUND INFORMATION:**

The City will be applying to the 2021 Texas Community Development Block Grant Program Downtown Revitalization Grant Program. The grant program will fund a project between \$250,000 and \$500,000 with at least 50% of the project being focused on sidewalks in a downtown area to be determined during the planning phase. Staff will work closely with the Breckenridge EDC to determine a project that is beneficial for our downtown area and our community.

Staff sent out request for proposals to 5 planning firms on March 15th with a required response date of March 25, 2022. The City only received one response from Public Management; therefore, staff is recommending the commission award the contract to PM for assistance with applying for the grant.

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**FISCAL IMPACT:**

- Not Applicable
- Proposed Expenditure:
- General Ledger Code:
- Proposed Revenue:
- Budget Amendment Required:           No
- Financial Review Completed by:

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**LEGAL REVIEW:**

Not applicable.

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**ATTACHMENTS:**

None

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**RECOMMENDED MOTION AND/OR ACTION:**

Public hearing item only - no action to be taken