

## FY 2023-2024

May	3	DH Budget Module training (Incode)
May	22- 26	<b>Budget meetings with DH, CM and Finance.</b>
June	1 - 9	Department heads work on proposed budget then returns to City Manager; Revenue projections-City Manager, City Secretary & Finance Director
June	9 – July 7	CM, Finance fine tune
July	11	<b>Tuesday-</b> CM Present Preliminary Budget: Commission sets Budget Workshop for July 27 <sup>th</sup> .
July	24	<b>Monday-</b> Post Notice of Budget workshop
July	27	<b>Thursday-</b> Budget Workshop w/certified values (assuming we receive 25 <sup>th</sup> ) (5:30 pm)
July	28	<b>Friday-</b> City Manager to file 2023-2024 budget with City Secretary. (Before the 30 <sup>th</sup> day before the date the City commission adopts tax rate ordinance)
August	1	<b>Tuesday-</b> City Commission sets Public Hearing on Tax Increase for August 29 <sup>th</sup> , and Public Hearing to consider Budget on September 5 <sup>th</sup> (For the Budget the City Commission shall set hearing for date occurring after the 15 <sup>th</sup> day after the date the proposed budget is filed with City Secretary but before the City Commission passes tax ordinance). Authorizing sale of Certificates of Obligation.
August	3	<b>Thursday-</b> Notice of Public Hearing on Tax Increase to Breckenridge American, Breckenridge Texan, Radio Station (Publish August 9 <sup>th</sup> ) (August 4 <sup>th</sup> confirm notice is ready to publish)
August	10	<b>Thursday-</b> Notice of Public Hearing to consider the 2023-2024 Budget to Breckenridge American, Breckenridge Texan, Radio Station (publish August 16 <sup>th</sup> ) (August 11 <sup>th</sup> confirm Notice is ready to publish)
August	18	<b>Friday-</b> Post on Website the Notice of Public Hearing on Tax Increase (post continuously at least seven days before the public hearing on the proposed tax rate increase, and at least seven days immediately before the date of the vote proposing the increase in the tax-rate. It must remain on the taxing unit's website until the public hearing is concluded.
August	25	<b>Friday-</b> Post Notice of Public Hearing on Tax Increase
August	29	<b>Tuesday-Special called meeting – Public Hearing – Taxes</b>
September	5	<b>Tuesday-Regular Meeting – General Budget Public Hearing</b> (The City Commission shall set hearing for date occurring after the 15 <sup>th</sup> day after the date the proposed budget is filed with City Secretary but before the City Commission passes tax ordinance) <b>City Commission to pass Ordinance adopting 2023-2024 Budget</b> <b>City Commission to pass Ordinance adopting 2023 Tax-Rate</b> (Must be adopted at least 30 Days after Budget is filed with City Secretary, but after City Commission holds hearing on Budget)