



**BRECKENRIDGE CITY COMMISSION  
AGENDA SUMMARY FORM**

**Subject:** Discussion and any necessary action regarding Ordinance 2024-15 amending FY 2023-2024 official budget adopted by Ordinance 2023-15

**Department:** Finance

**Staff Contact:** Cynthia Northrop

**Title:** City Manager

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**BACKGROUND INFORMATION:**

Typically, budget amendments are presented either bi-annually or quarterly when a need arises to revise the current year's approved fiscal budget to reflect changes that occur throughout the fiscal year.

The budget amendment includes the following:

**GENERAL FUND 101:**

<b>DEPT 00 - REVENUES:</b>	From	To	Adjust
4005 Current Taxes	1,993,819	2,003,819	10,000
4007 Delinquent Taxes	66,000	71,000	5,000
4009 Penalty & Interest	58,000	75,000	17,000
4015 Excess Supply Inventory Tax	0	9,657	9,657
4031 Mixed Beverage Tax	4,000	5,400	1,400
4101 Building Permits	7,500	10,000	2,500
4102 Plumbing Permits	2,000	3,500	1,500
4103 Electric Permits	4,800	5,150	350
4104 Gas Permits	1,500	2,020	520
4108 Beer License	500	1,635	1,135
4109 Gaming Machine License	1,000	5,765	4,765
4114 Doug License/Pound Fees	100	545	445
4218 Zoning Application Fees	300	2,200	1,900
4219 Cemetery Sales & Perpetual Sales	20,000	15,000	(5,000)
4225 Senior Building Lease	9,600	0	(9,600)

4227	Swimming Pool Receipts	15,000	19,600	4,600
4234	Pavilion Rental	1,000	1,330	330
4235	Pool Rental	6,000	8,750	2,750
4500	Municipal Court	30,000	27,500	(2,500)
4505	Misc. Court Fees	9,000	11,500	2,500
4650	Capitol Grants & Contributions	0	55,587	55,587
4720	Int Income	1,700	4,500	2,800
4734	Misc Revenue	1,000	1,600	600
4737	Allocations	1,700	4,702	3,002
4738	Ins Casualty Loss-Building	0	14,549	14,549
4739	Ins Casualty Loss-Veh/Equip	5,099	42,012	36,913
4741	Rev in Lieu of Taxes	3,700	4,188	488
4742	Non Revenue Receipts	2,000	3,400	1,400
4746	Cemetery Care & Contribute, Interest	9,000	12,926	3,926
4748	Opioid Settlement	0	1,464	1,464
<b>DEPT 16 - DEVELOPMENT</b>				
5305	Office Supplies	3,000	350	(2,650)
5515	Professional Services	0	2650	2,650
5544	Contractual Services	5,000	11900	6,900
5905	Continuing Education	2000	400	(1,600)
<b>DEPT 18 - CITY OFFICES</b>				
5333	Minor Equip	2,000	1,500	(500)
5519	Equip Repair by Contract	1,000	500	(500)
5521	Building & Grounds by Contract	5,000	17,000	12,000
5554	Janitor Supplies	3,000	0	(3,000)
5700	Communications	9,000	14,000	5,000
5800	Printing & Advertising	0	1,200	1,200
7105	Rentals	8,000	10,050	2,050
<b>DEPT 20 - POLICE</b>				
5110	Overtime	59,000	104,000	45,000
5205	Health Insurance	162,000	106,400	(55,600)
5326	Motor Vehicle Fuel	38,000	24,000	(14,000)
5515	Professional Services	0	5,500	5,500
5518	M/V Repair by Contract	5,000	10,100	5,100
7223	Equip Purchase & Guns Rad	0	49,093	49,093
<b>DEPT 21 - ANIMAL WELFARE</b>				
5110	Overtime	2500	5800	3,300
5205	Health Insurance	18,000	14,700	(3,300)
<b>DEPT 24 - MUNICIPAL COURT:</b>				
5568	Legal Fees	0	4,000	4,000
<b>DEPT 25 - FIRE</b>				
5105	Regular Salary	541,875	597,975	56,100
5110	Overtime	52,000	64,000	12,000

5205	Health Insurance	108,000	80,340	(27,660)
5328	Equipment Fuel	2,000	200	(1,800)
5334	Radio Purchase	0	1,800	1,800
5518	M/V Repair by Contract	13,000	9,600	(3,400)
5521	Building & Grounds by Contract	0	715	715
7205	Fire Fighting Equip Purchase	0	15,993	15,993

**DEPT 33 - PARKS:**

5313	Pool Chemicals	30,000	25,544	(4,456)
5521	Building & Grounds by Contract	5,000	9,456	4,456

**DEPT 43 - STREET:**

5110	Overtime	30,000	27,000	(3,000)
5333	Minor Equip	8,400	5,800	(2,600)
5406	M/V Repair by Contract	3,000	1,500	(1,500)
5407	Building & Grounds Repair	4,500	6,000	1,500
5542	Contractual Concrete Repair	3000	19100	16,100

**DEPT 90 - NON-DEPARTMENTAL:**

5567	Attorney	27000	35,500	8,500
5572	Real & Personal Property	81,500	65,773	(15,727)
5573	Motor Vehicle Fleet Ins.	26,400	42,127	15,727
5581	EBC/HRA	75,000	87,210	12,210
5584	Contingency/ Spl. Proj.	25,000	4,000	(21,000)
5586	Health Wellness Incentives	0	9,000	9,000
7600	Holiday/Retirement/Appreciation	12,000	10,000	(2,000)
7601	SUTA Services	0	5,647	5,647

**WATER FUND 102:**

**DEPT 00 - REVENUES:**

	From	To	Adjust	
4202	Water Sales Raw	20000	57000	37,000
4203	Water Sales Rural Water	90000	137000	47,000
4204	Water Taps	3000	19500	16,500
4206	Water Sales TDCJ	145000	165000	20,000
4230	Service Charges	45000	52000	7,000
4720	Int Income	1500	3500	2,000
4738	Ins Casualty Loss Building	0	18490	18,490
4739	Ins Casualty Loss Equip	0	6676	6,676

**DEPT 71 METER READER:**

5205	Health Insurance	9,000	5,930	(3,070)
5329	Utility Repair Supplies	25,000	26,700	1,700
5518	M/V Repair by Contract	500	3,521	3,021
5700	Communications	0	870	870

**DEPT 73 - WATER TREATMENT**

5105	Regular Salary	187,117	160,617	(26,500)
5205	Health Insurance	45,000	36,000	(9,000)
5407	Equip Repair & Maint Supplies	3,500	6,200	2,700
5508	State Permit/Fine	6,500	8,400	1,900

5519	Equip Repair by Contract	8,000	38,300	30,300
7105	Rentals	1,200	2,400	1,200
7230	System Improve Purchase	33,000	50,509	17,509

**DEPT 74 - WATER DIST.**

5329	Utility Repair Supplies	105,000	101,500	(3,500)
5333	Minor Equip	20,000	16,500	(3,500)
5406	M/V Repair & Maint Supplies	6,000	4,000	(2,000)
5407	Equip Repair & Maint Supplies	6,500	7,900	1,400
5408	Building & Grounds	1000	7,535	6,535
5519	Equip Repair by Contract	3,000	4,700	1,700
5547	Pest Control	0	450	450
7105	Rentals	2500	57800	55,300

**DEPT 75 - PUBLIC WORK DIRECTOR**

5518	M/V Repair by Contract	500	2764	2,264
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**DEPT 90 - NON-DEPARTMENTAL:**

5581	EBC/HRA	12,000	19,400	7,400
7601	SUTA Services	1,000	1926	926

**WASTEWATER FUND 103:**

**DEPT 00 - REVENUES:**

	From	To	Adjust	
4207	Waste Water Serv. TDCJ	90,000	98,500	8,500
4210	Waste Water Taps	3,000	8,150	5,150
4720	Int Income	800	2,600	1,800
4217	Septic Dump	7,000	0	(7,000)

**DEPT 77 -W WT P:**

5333	Minor Equip	0	900	900
5500	Plant Inspection & Permit Fees	5500	7,100	1,600
5510	Contract Lab Work	15,000	22,000	7,000
7230	System Improve Purchase	15,000	5,500	(9,500)

**DEPT 90 - NON-DEPARTMENTAL:**

5544	Contractual Services	12000	15,317	3,317
5581	EBC/HRA	1200	4,100	2,900
7601	SUTA Services	100	234	134

**SANITATION FUND 104:**

**DEPT 00 - REVENUES:**

	From	To	Adjust	
4216	Convenient Station/Dumpster	1000	8,700	7,700

**DEPT 42 - WASTE STATION**

5105	Regular Salary	25147	19,547	(5,600)
5210	Retirement	0	570	570
5532	Convenience Station Dumpsters	2,300	3,546	1,246
5534	Roll-Off Boxes	80,000	91,884	11,884

**EQUIPMENT REPLACEMENT FUND 111:**

**DEPT 00 - REVENUES:**

4720	Int Income	500	955	455
4739	Ins Casualty Loss-Equip.	0	72,181	72,181

4744	Sale of Equip & Lots	0	62316	62,316
<b>DEPT 25 - FIRE</b>				
7223	Equip Purchase	19,000	0	(19,000)
<b>DEPT 73 - WATER TREATMENT:</b>				
5519	Equip Repair by Contract	0	1,873	1,873
<b>DEPT 90 - NON-DEPARTMENTAL:</b>				
7201	Enterprise Lease Payments	225,440	254,440	29,000
<b>PARKS FUND 116:</b>				
<b>DEPT 00 - REVENUES:</b>				
4608	Contribution Breck Park Dept	200	3,460	3,260
<b>DEPT 95-PARKS:</b>				
7233	Parks Improvement Purchase	0	3,460	3,460
<b>CAPITAL PROJECT FUND 197:</b>				
<b>DEPT 00 - REVENUES:</b>				
4650	Capital Grants & Contributions	0	55,000	55,000
<b>DEPT 16 - DEVELOPEMENT:</b>				
5515	Professional Services	0	55000	55,000

**FINANCIAL IMPACT:**

see above.

**STAFF RECOMMENDATION:**

Consider approval of Ordinance 2024-15 amending FY 2023-2024 official budget adopted by Ordinance 2023-15.