



REGULAR MEETING OF THE BRECKENRIDGE CITY COMMISSION

Tuesday, July 1, 2025, at 5:30 PM
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

MINUTES

**REGULAR CITY COMMISSION MEETING OF THE CITY OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE
WITH THE FOLLOWING MEMBERS PRESENT.**

PRESENT

MAYOR
COMMISSIONER, PLACE 1
MAYOR PRO TEM, PLACE 2
COMMISSIONER, PLACE 3
COMMISSIONER, PLACE 4

BOB SIMS
BLAKE HAMILTON
GREG AKERS
JUNIOR FERNANDEZ
PAUL HUNTINGTON JR.

CITY MANAGER
CITY SECRETARY
POLICE CHIEF
CODE ENFORCEMENT OFFICER
FIRE CHIEF
PUBLIC SERVICES DIRECTOR

CYNTHIA NORTHROP
JESSICA SUTTER
BLAKE JOHNSON
J. POTTS
MALCOLM BUFKIN
TAYLOR HARDY

CALL TO ORDER

Mayor Sims called the meeting to order at 5:30 p.m.

Invocation

PLEDGE OF ALLEGIANCE

OPEN FORUM

Cecil Ramsaier-10883 FM 1852, Ranger TX

No Action Taken

STAFF REPORT

City Manager

1. City Business

Employee of the Month-Wesley Turner

Update on TWDB Project

2. Upcoming Events

07/04 City offices closed in observance of Independence Day

07/17 Bulk Pickup

Police Chief

3. Animal Control Officer introduction-Stephen Sharp

No Action Taken

CONSENT AGENDA.

4. Consider approval of the June 3, 2025, regular commission meeting minutes as recorded.
5. Consider approval of department head reports and monthly investment reports for May 2025.
6. Consider approval of the second reading of Resolution 2025-14, a two-year extension of Elite Submersible Pump (ESP) Lease agreement and performance agreement.
7. Consider approval of the second reading of Resolution 2025-15; BEDC recommended approval of R.E. Dye Retention Incentives.
8. Consider approval of the second reading of Resolution 2025-16, TSTC CNC Fall Semester Training Program.
9. Consider approval of Resolution 2025-17 City of Breckenridge Investment Policy.

Commissioner Hamilton made a motion to approve consent agenda items 4-9 as presented. Mayor Pro Tem Akers seconded the motion. The motion passed 5-0.

ACTION ITEMS

10. Discussion and any necessary action regarding approval of Resolution 2025-18 authorizing the submission of an application to the Texas Parks and Wildlife for the 2026 Local Park Grant.

City Manager Northrop explained that the city is in the process of applying for a grant from Texas Parks and Wildlife for a splash pad. This resolution authorizes the submission of the grant application.

Commissioner Huntington made a motion to approve Resolution 2025-18 as presented. Commissioner Hamilton seconded the motion. The motion passed 5-0.

11. Discussion and any necessary action regarding Street Improvement Phase 2 final project acceptance and release of retainage contingent upon receipt of all required closeout documents.

City Manager Northrop explained that the Street Improvement Phase 2 is completed and ready for final acceptance, closeout and release of retainage. This is contingent upon the receipt of all required closeout documents and completion of punch list items.

Commissioner Hamilton made a motion to approve the final acceptance of Street Improvement Phase 2, closeout documents, and release retainage contingent upon completion of punch list items and authorize the City Manager to execute the documents. Commissioner Huntington seconded the motion the motion passed 5-0.

12. Discussion and any necessary action regarding approval of Ordinance 2025-12 updating the Schedule of Fees (Second Reading).

City Manager Northrop advised commissioners that this is the second reading of the fee schedule ordinance. The first reading was approved unanimously during the commissioner meeting on June 2, 2025. The fee schedule increase includes the updated trash rates in line with the recent Solid Waste Agreement made with Republic Services and increases permit rates. The annual impact of the increased fees was presented to be \$8,518.00.

Mayor Pro Tem Akers made a motion to not approve the final Ordinance 2025-12 as presented and to not approve the fees relating to Chapter 10 of the Code of Ordinances. Commissioner Fernandez seconded the motion. The motion did not pass with Commissioner Hamilton, Mayor Sims, and Commissioner Huntington voting Nay.

Commissioner Huntington made a motion to approve the fees relating to Chapter 10 of the Code in Ordinance 2025-12 on a second reading. The motion did not pass due to a lack of a second.

Commissioner Hamilton made a motion to approve Ordinance 2025-12 as presented. Commissioner Huntington seconded the motion. The motion passed 3-2 with Mayor Pro Tem Akers and Commissioner Fernandez voting Nay.

13. Discussion and any necessary action regarding approval of Ordinance 2025-13; Construction in violation of Codes.

City Manager Northrop explained that the city has had issues ensuring that people obtain permits. This ordinance will update Chapter 5, Buildings and Structures, and will double the permit fee for anyone not obtaining a permit prior to performing work.

Commissioner Huntington made a motion to approve Ordinance 2025-13 as presented. Commissioner Hamilton seconded the motion. The motion passed 5-0.

14. Discussion and any necessary action regarding approval of an updated Interlocal for Animal Control services with Stephens County.

City Manager Cynthia Northrop presented the updated Interlocal for Animal Control Services with Stephens County. The changes to the interlocal include a reduction from the previously agreed upon \$50,000 to \$30,000 as well as any euthanization for county dogs but will not include veterinary expenses.

Mayor Pro Tem Akers made a motion to approve the updated interlocal with Stephens County and authorize the City Manager to execute the documents. Commissioner Huntington seconded the motion. The motion passed 5-0.

15. Discussion and any necessary action regarding award of Bank Depository Bid Contract.

The city is required to bid the bank depository contract out every five years. This year the city advertised for bid submissions and only received one bid from Clear Fork Bank.

Mayor Pro Tem Akers made a motion to award the bank depository contract to Clear Fork Bank and authorize the City Manager to execute the agreement. Commissioner Fernandez seconded the motion. The motion passed 5-0.

16. Discussion and any necessary action regarding Resolution 2025-19 suspending the Oncor Rate Change.

City Manager Northrop explained that this resolution will allow for the steering committee to suspend the proposed Oncor rate change while they evaluate the filing and determine whether the filing complies with the law.

Commissioner Huntington made a motion to approve Resolution 2025-19 as presented. Mayor Pro Tem Akers seconded the motion. The motion passed 5-0.

WORKSHOP ITEMS

17. Presentation of 2025 Citizen Engagement Survey.
18. Presentation of the FY 2025-2026 Preliminary Budget.

City Manager Northrop presented the 2025 Citizen Engagement Survey and the 2025-2026 preliminary budget.

No action taken

EXECUTIVE SESSION

Mayor Sims convened the meeting into Executive Session at 7:36 p.m.

Real Property

§551.072: Deliberate the purchase, exchange, lease, or value of real property:

19. Fire Station

Personnel Matters

§551.074: Personnel matters (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee):

20. Public Works Director

Mayor Sims reconvened the meeting into Open Session at 9:00 p.m.

No action Taken

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON THE NEXT MEETING AGENDA

No requests.

ADJOURN

There being no further business, Mayor Sims adjourned the regular session at 9:01 p.m.

Bob Sims, Mayor

Jessica Sutter, City Secretary