

AUGUST 1, 2023

REGULAR CITY COMMISSION MEETING OF THE CITY OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT.

PRESENT

MAYOR
COMMISSIONER, PLACE 1
COMMISSIONER, PLACE 3
MAYOR PRO TEM, PLACE 4

BOB SIMS
BLAKE HAMILTON
VINCE MOORE
GARY MERCER

CITY MANAGER
CITY SECRETARY
FINANCE DIRECTOR
PUBLIC SERVICES DIRECTOR
FIRE CHIEF
PUBLIC WORKS DIRECTOR

CYNTHIA NORTHROP
JESSICA SUTTER
DIANE LATHAM
STACY HARRISON
MALCOLM BUFKIN
TODD HENDERSON

NOT PRESENT

COMMISSIONER, PLACE 2

ROB DURHAM

CALL TO ORDER

Mayor called the meeting to order at 5:30 p.m.

Invocation led by Steve Spoon of REAL Church

OPEN FORUM

No speakers.

STAFF REPORT

City Manager

1. City Business

2023 TxCDBG Downtown Revitalization Grant Update

US Highway 183 Update

2. Upcoming events

August 17th Bulk Pickup

August 29th Public Hearing on Tax Rate

CONSENT AGENDA

3. Consider approval of the July 27, 2023 Special Commission Meeting minutes as recorded.
4. Request to approve Resolution 2023-17 BISD Homecoming Parade
5. Request to approve the agreement between the City of Breckenridge and the Breckenridge Library and Fine Arts Foundation

Commissioner Hamilton made a motion to approve consent agenda items 3-5 as presented. Commissioner Moore seconded the motion. The motion passed 4-0

ACTION ITEMS

6. Discussion and consider adoption of an ordinance authorizing the issuance and sale of City of Breckenridge, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2023; levying an annual ad valorem tax and providing for the security for and payment of said Certificates of Obligation; providing an effective date; and enacting other provisions relating to the subject.

City Manager Cynthia Northrop stated that after receiving the certified values from the Stephen's County Appraisal District of \$283,363,231 at the end of July 2023 and financial advisors analyzing the current market conditions the recommended amount to issue is \$8,641,000 million. The funds will be used for needed capital improvement projects including various park improvements and equipment, facilities for Public Works, and several street improvement projects. The bond sale/closing is scheduled for Tuesday, August 29, 2023.

Commissioner Moore made a motion to approve Ordinance 2023-12 authorizing the issuance and sale of City of Breckenridge, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2023; levying an annual ad valorem tax and providing for the security for and payment of said Certificates of Obligation; providing an effective date; and enacting other provisions relating to the subject. Mayor Pro-Tem Mercer seconded the motion. The motion passed 4-0.

7. Discussion and any necessary action regarding final Change Order (#4) to the AMI Meter Replacement project, acceptance of project and purchase of stock meters.

City Manager Cynthia Northrop stated that this will be the final order and reconciliation of meters installed and included the addition of additional meters to have on hand as requests for connections are received. Pricing on these meters has increased substantially and this will allow us to take advantage of existing contract meter pricing.

Mayor Pro-Tem Mercer moved to approve final Change Order (#4) to the AMI Meter Replacement project, acceptance of project and purchase of stock meters. Commissioner Hamilton seconded the motion. The motion passed 4-0.

8. Discussion and any necessary action regarding approval of Ordinance 2023 – 11 updating Schedule of Fees (First Reading)

City Manager Northrop stated that the schedule of fees will be updating the Water/Wastewater rate increases approved by Commissioners as a result of the Water/Wastewater Rate study, the solid waste rate increases according to the contract with Republic Services, and language providing for Bureau Veritas inspection fees to be passed through to the developer/builder.

Commissioner Hamilton moved to approve the first reading of Ordinance 2023-11 updating the schedule of fees. Commissioner Moore seconded the motion. The motion passed 4-0.

9. Discussion and any necessary action regarding approval of Resolution 2023-18 accepting the 2023 Certified Appraisal roll.

City Manager Northrop reviewed the 2023 Tax Appraisal Roll prepared by the Stephens County Appraisal District.

Commissioner Moore moved to approve Resolution 2023-18 accepting the 2023 Certified appraisal roll. Mayor Pro-Tem Mercer seconded the motion. The motion passed 4-0.

10. Discussion and any necessary action to schedule August 29 for Public Hearing on the proposed tax rate, discuss tax rate, NNR, and Voter Approval Rate, De Minimus Rate and take a record vote.

City Manager Cynthia Northrop reviewed the proposed tax rate, the no new revenue rate, the voter approval tax rate, and the De Minimus Tax Rate. Staff are proposing using the De Minimus Tax Rate Rule which is an option allowed for cities under 30,000 in population. Northrop explained that Commissioners will need to consider setting a Public Hearing on August 29, 2023, on the proposed tax rate.

Commissioner Moore moved to approve the proposed tax rate and scheduled a public hearing on the proposed tax rate for August 29, 2023. Commissioner Hamilton seconded the motion. The motion passed 4-0.

11. Discussion and any necessary action regarding setting a Public Hearing to consider FY 2023/2024 Proposed Budget on September 5, 2023.

Commissioner Northrop stated that Commissioners would need to schedule a public hearing on the proposed 2023/2024 budget. Staff recommends scheduling the Public Hearing for September 5, 2023.

Mayor Pro-Tem Mercer moved to approve scheduling a public hearing to consider FY 2023/2024 proposed budget on September 5, 2023. Commissioner Hamilton seconded the motion. The motion passed 4-0.

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

No requests.

ADJOURN

There being no further business, the Mayor adjourned the regular session at 6:05 p.m.

Bob Sims, Mayor

Jessica Sutter, City Secretary