



**BRECKENRIDGE CITY COMMISSION  
AGENDA SUMMARY FORM**

**Subject:** Discussion and any necessary action regarding Ordinance 23-14 amending FY 2022-2023 official budget adopted by Ordinance 22-14

**Department:** Finance

**Staff Contact:** Cynthia Northrop

**Title:** City Manager

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**BACKGROUND INFORMATION:**

Typically, budget amendments are presented either bi-annually or quarterly when a need arises to revise the current year's approved fiscal budget to reflect changes that occur throughout the fiscal year. Most of the adjustments do not raise the bottom-line budget but are adjusted between line items. However, there are a few that do; most notably allocating funds from the ¼ cent tax fund dedicated to street improvements to cover the General Street Maintenance Contractor, Raydon, projects

The budget amendment includes the following:

**GENERAL FUND 101:**

<b>DEPT 00 - REVENUES:</b>		From	To	Adjust
4738	Ins Casualty Loss Buildings	3,924	49,166	45,242
4739	Ins Casualty Loss- Veh/Equip	56,189	56,714	525
<b>DEPT 12 - CITY MANAGER:</b>				
5905	Continuing Education	3,000	2,591	(409)
5906	Membership & Dues	1,500	1,909	409
<b>DEPT 13 - CITY SECRETARY:</b>				
5220	Longevity	0	30	30

5316	Election Supplies	5,000	2,200	(2,800)
5512	Election Fees	1,500	700	(800)
5326	M/F Fuel	1,000	400	(600)
5333	Minor Equip	500	300	(200)
5518	Vehicle Repair	500	100	(400)
5519	Equip Repair	500	100	(400)
5548	Benevolence	1,000	500	(500)
5800	Printing & Advertising	350	650	300
5801	Professional Publications	500	200	(300)
5802	Legal Notices	4,000	6,000	2,000
5905	Continuing Education	5,500	6,150	650
5906	Membership & Dues	1,000	350	(650)
5544	Contractual Services	10,000	13,670	3,670

**DEPT 14 - PUBLIC WORKS DIRECTOR:**

5105	Physicals Pre-Employment	0	125	125
5905	Continuing Education	3,000	2,875	(125)

**DEPT 16 - DEVELOPMENT**

5105	Regular Salaries	10,563	0	(10,563)
5205	Health Insurance	9,000	0	(9,000)
5210	Retirement	1,056	56	(1,000)
5215	S.S./Medicare	800	660	(140)

**DEPT 18 - CITY OFFICES**

5305	Office Supplies	11,000	11,750	750
5318	Coffee Room	2,650	2,150	(500)
5319	Janitor Supplies	1,400	1,200	(200)
5333	Minor Equip	2,000	500	(1,500)

5407	Equip Repair	400	100	(300)
5408	Building & Grounds Repair	2,000	1,000	(1,000)
5519	Equip Repair by Contract	1,000	200	(800)
5521	Building & Grounds by Contract	15,000	49,846	34,946
5544	Contractual Services	1,000	300	(700)
5700	Communications	8,500	12,100	3,600
5716	Natural Gas	3,500	4,350	850
7105	Rentals	7,500	9,200	1,700

**DEPT 19 - CITY HALL:**

5521	Building & Grounds by Contract	1,000	580	(420)
5547	Pest Control	550	300	(250)
5701	Electricity Old City Hall	7,500	8,170	670

**DEPT 20 - POLICE**

5105	Reg. Salary	678,150	672,021	(6,129)
5113	Cert. Pay	0	3,900	3,900
5319	Janitor Supplies	800	1,100	3,000
5326	M/V Fuel	38,000	29,660	(8,340)
5399	K-9 Expenses	1,200	1,300	100
5518	M/V Repair by Contract	11,800	15,800	4,000
5519	Equip. Repair by Contract	1,000	0	(1,000)
5512	Building & Grounds by Contract	500	610	110
5544	Contractual Services	15,500	17,000	1,500
5718	L.E.C. Utilities	45,000	47,330	2,330
5905	Continuing Education	8,000	9,000	1,000

**DEPT 21 - ANIMAL WELFARE**

5220	Longevity	0	34	34
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5333	Minor Equip	2,500	2,800	300
5408	Building & Ground Repair	3,000	1,500	(1,500)
5501	Physicals Pre-Employment	0	39	39
5518	M/V Repair by Contract	500	4,995	4,495
5521	Building & Grounds by Contract	7,500	6,377	(1,123)
5540	Uniforms & Clothing	500	600	100
5544	Contractual Services	1,500	200	(1,300)
5559	Vet Care	500	1,500	1,000
5701	Electricity	4,500	6,450	1,950

**DEPT 24 - MUNICIPAL COURT:**

5305	Office Supplies	1,000	1,600	600
5333	Minor Equip	200	100	(100)
5407	Equip Repair & Maint	200	100	(100)
5519	Equip Repair by Contract	500	100	(400)

**DEPT 25 - FIRE**

5110	Overtime	54,500	75,203	20,703
5305	Office Supplies	1,000	1,300	300
5322	Dorm Supplies	2,000	2,150	150
5326	M/V Fuel	15,000	11,000	(4,000)
5328	Equip Fuel	3,000	1,465	(1,535)
5333	Minor Equip	3,000	3,500	500
5401	Station & Dorm	1,000	1,150	150
5406	M/V Repair & Maint	1,500	3,000	1,500
5407	Equip Repair & Maint	3,000	4,450	1,450
5408	Building & Ground Repair	2,000	550	(1,450)
5501	Physicals Pre-Employment	300	0	(300)

5518	M/V Repair by Contract	16,700	14,700	(2,000)
5519	Equip Repair by Contract	2,500	6,200	3,700
5700	Communications	4,500	6,035	1,535
DEPT 31 - Aging Service:				
7608	Sis Clark Blding	500	1,050	550
<b>DEPT 32 - CEMETERY</b>				
5312	Sand-Seed-Fertilizer	800	600	(200)
5319	Janitor Supplies	200	400	200
5408	Building & Grounds Repair	200	350	150
5544	Contractual Services	1,000	300	700
5700	Communications	800	900	100
5716	Natural Gas	2,000	2,450	450
<b>DEPT 33 - PARKS:</b>				
5317	Pool Concession	0	3,121	3,121
5400	Pool Repairs	30,000	18,879	(11,121)
5408	Building & Ground Repair	10,000	8,500	(1,500)
5501	Physicals Pre-Employment	100	250	150
5519	Equip. Repair by Contract	1,000	1,500	500
5521	Building & Grounds by Contract	50,200	54,000	3,800
5544	Contractual Services	3,000	3,600	600
5700	Communications	2,300	2,950	650
5702	Miller Park Electricity	13,000	15,300	2,300
5706	Ball Park Lights	12,000	13,500	1,500
<b>DEPT 43 - STREET:</b>				
5323	Personal Protection Equip	3,500	2,300	(1,200)
5519	Equip Repair by Contract	4,000	5,000	1,000

5521	Building & Grounds by Contract	0	200	200
<b>DEPT 44 - GARAGE &amp; WAREHOUSE:</b>				
5333	Minor Equip	4,000	1,650	(2,350)
5521	Building & Grounds by Contract	1,000	2,850	1,850
5716	Natural Gas	4,000	4,500	500
<b>DEPT 90 - NON-DEPARTMENTAL:</b>				
5551	Stephens Co. Tax Collections	0	6,970	6,970
5561	Ambulance Subsidy	101,700	104,400	2,700
5564	Audit	28,000	22,850	(5,150)
5565	Finance Advisor	26,400	21,000	(5,400)
5567	Attorney	30,000	15,000	(15,000)
5568	Legislate Services	4,000	2,000	(2,000)
5571	Equip Floaters Ins.	5,000	4,500	(500)
5572	Real Personal Prop.	44,000	43,800	(200)
5573	M/V Fleet Ins.	22,000	20,300	(1,700)
5574	Workers Comp-Liability	70,000	56,000	(14,000)
5575	Public Officials Liab Ins	18,200	18,370	170
5581	EBC/HRA	54,000	89,400	35,400
5584	Contingency/SPL Proj	25,000	23,710	(1,290)
7601	Unemployment Tax	0	467	467
7615	Chap. 380 Agreement	17,000	16,533	(467)
<b>WATER FUND 102:</b>				
<b>DEPT 70 - W/WW COLLECTIONS</b>				
5310	Postage Water Bill	11,000	12,000	1,000
5333	Minor Equip	2,000	982	(1,018)
5802	Water Bills	1,800	1,818	18

**DEPT 71 METER READER:**

5326	M/V Fuel	8,500	8,100	(400)
5329	Utility Repair Supplies	30,000	16,300	(13,700)
5700	Communications	0	400	400

**DEPT 73 - WATER TREATMENT**

5110	Overtime	12,500	42,500	30,000
5215	S.S./Medicare	13,142	15,567	2,425
5311	Chemicals	97,000	110,700	13,700
5319	Janitor Supplies	2,000	3,056	1,056
5328	Equip Fuel	2,000	1,925	(75)
5333	Minor Equip	5,000	3,944	(1,056)
5407	Equip Repair & Maint	15,000	13,675	(1,325)
5501	Physicals Pre-Employment	100	125	25
5513	Misc. Engineers	3,000	12,650	9,650
5515	Professional Services	38,000	20,000	(18,550)
5519	Equip Repair by Contract	8,000	15,250	7,250
5521	Building & Ground by Contract	500	550	50
5539	Sludge Disposal	6,000	0	(6,000)
5700	Communications	4,000	5000	1,000
5905	Cont. Education	2,000	1,000	(1,000)
7105	Rentals	1,200	7,750	6,550

**DEPT 74 - WATER DIST.**

5110	Overtime	48,000	21,000	(27,000)
5205	Health Insurance	36,000	33,000	(3,000)
5311	Chemicals	5,000	3,000	(2,000)
5323	Personal Protection Equip	1,800	1,300	(500)

5513	Misc. Engineers	0	2,000	2,000
5540	Uniforms & Clothing	1,000	1,500	500
5905	Continuing Education	3,000	2,500	(500)
5906	Membership & Dues	0	500	500
7215	Shop & Plant Equip Purchase	80,000	0	(80,000)

**DEPT 90 - NON-DEPARTMENTAL:**

5544	Contractual Services	16,500	18,000	1,500
7601	SUTA Services	2,000	500	(1,500)
9005	Transfer To Capital Imp	300,000	455,000	155,000

**WASTEWATER FUND 103:**

**DEPT 76- SEWER COLLECTIONS:**

5311	Personal Protection Equip	12,000	17,800	5,800
5333	Minor Equip	10,000	15,524	3,000
5406	M/V Equip & Maint	4,500	3,900	(600)
5407	Equip Repair & Maint	5,000	5,600	600
5524	Lift Station Repair by Contract	40,000	31,200	(8,800)

**DEPT 77 -W WT P:**

5110	Overtime	8,000	6,800	(1,200)
5113	Certification Pay	0	1,200	1,200
5513	Misc. Engineers	9,040	15,540	6,500
5544	Contractual Services	30,000	21,700	(8,300)
5905	Continuing Education	2,000	2,200	200
7105	Rentals	2,000	2,300	300

**DEPT 90 - NON-DEPARTMENTAL:**

5581	EBC/HRA	1,000	2,300	1,300
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**SANITATION FUND 104:**



**DEPT 42 - WASTE STATION**

5333	Minor Equip	200	1,700	1,500
5532	Convenience Station Dumpster	2,000	3,700	1,700
5534	Roll-off Box Charges	80,000	90,900	10,900
5544	Contractual Services	20,000	5,490	(14,510)
5700	Communications	800	1,210	410

**DEPT 90 - NON-DEPARTMENTAL:**

9004	Transfer to Equip. Replacement	25,000	0	(25,000)
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**GENERAL DEBT SERVICE 198:**

7301	Bond Retirement	213,000	1,682,000	1,469,000
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## EQUIPMENT REPLACEMENT FUND 111:

**DEPT 00 - REVENUES:**

4911	Transfer From Sanitation	25,000	0	(25,000)
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**DEPT 20 - POLICE**

7115	Interest/L-P Equip	5,180	0	(5,180)
7125	Lease Purchase Equip	50,240	0	(50,240)

**DEPT 43 - STREET:**

7220	M/V Purchase	72,645	17,645	(55,000)
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**STREET MAINTENANCE SALES TAX FUND 113:****DEPT 00 - REVENUES:**

4030	1/4% ST Maint Sales Tax	250,000	950,000	700,000
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## DEPT 84-STREET MAINT. SALES TAX:

7231	ST Improv Purchase	0	700,000	700,000
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## CAPITAL PROJECT FUND 197:

**DEPT 00 - REVENUES:**

4909	Transfer from Water Fund	300,000	455,000	155,000
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4707	CO 2023 Loan Proceeds	0	8,641,984	8,641,984
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**DEPT 43 - STREET:**

7231	ST Improv Purchase	0	400,000	400,000
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**DEPT 74 - WATER DIST.**

7245	Meter Replacement Proj	0	155,000	155,000
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