REGULAR MEETING OF THE BRECKENRIDGE CITY COMMISSION

Tuesday, July 7, 2026, at 5:30 PM
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

MINUTES

REGULAR CITY COMMISSION MEETING OF THE CITY OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT.

PRESENT

MAYOR	KORD TRAMMEL
COMMISSIONER, PLACE 1	BLAKE HAMILTON
COMMISSIONER, PLACE 2	JUSTIN ROSE
COMMISSIONER, PLACE 3	JUNIOR FERNANEDEZ
MAYOR PRO TEM, PLACE 4	PAUL HUNTINGTON JR.
CITY MANAGER	CYNTHIA NORTHROP
CITY SECRETARY	JESSICA SUTTER
FINANCE DIRECTOR	DIANE LATHAM
FIRE CHIEF	MALCOLM BUFKIN
PUBLIC WORKS DIRECTOR	TAYLOR HARDY
POLICE CHIEF	BLAKE JOHNSON
CODE ENFORCEMENT OFFICER	J. POTTS

CALL TO ORDER
Mayor Trammel called the meeting to order at 5:30 p.m.

Invocation

PLEDGE OF ALLEGIANCE

OPEN FORUM

Colleen Dyoff-7294 FM 2231 W., Breckenridge, TX

No action taken.

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

1. City Secretary to administer Oath of Office to elected official from the May 2, 2026 General Election, Justin Rose.

2. City Secretary to administer Oath of Office to Breckenridge Police Officers.

No action was taken on this item.

STAFF REPORT

City Manager

3. City Business

Public Works Director

4. Employee of the month-Raelee Briseno

City Secretary

5. Upcoming Events

   07/13 Citizens Academy

   07/16 Bulk Pickup

No Action Taken-Discussion Only.

CONSENT AGENDA

6. Consider approval of the June 2, 2026, regular commission meeting minutes as recorded.

7. Consider approval of department head reports and monthly investment reports for May 2026.

8. Consider approval of Resolution 2026-16 City of Breckenridge Investment Policy.

   Commissioner Hamilton made a motion to approve consent agenda items 6-8 as presented. Commissioner Rose seconded the motion. The motion passed 5-0

ACTION ITEMS

9. Discussion and any necessary action regarding Resolution 2026-18 directing publication of notice of intention to issue combination tax and revenue certificates of obligation of the City of Breckenridge; and resolving other matters relating to the subject.

   City Manger Cynthia Northrop provided an update to commissioners regarding the progress of the Fire Station project that was previously approved. The next phase of the project is securing funding for the construction of the new facility that is planned to be located next to the YMCA building. Staff are recommending the issuance of Certificates of Obligation in an amount not to exceed $2.5 million to finance the project. This resolution directs the publication of a notice of intention to issue the Certificates of Obligation.

Mayor Pro Tem Huntington made a motion to approve Resolution 2026-18 directing publication of notice of intention to issue combination tax and revenue certificates of obligation as presented. Commissioner Hamilton seconded the motion. The motion passed 5-0.

10. Discussion and any necessary action regarding approval of Resolution 2026-17; Submitting application for financial assistance from Texas Water Development Board's WSIG (Water Supply and Infrastructure Grant) Program.

    City Manager Northrop stated that this is a request to apply for a grant through the Texas Water Development Board for up to $10,000,000.00 in order to continue addressing the city's aging infrastructure. This is a 100 percent grant versus a combination of loan forgiveness and low-interest rate loans. The application is due by the end of July and TWDB is expected to issue their ranking between October and the end of the year.

    Commissioner Hamilton made a motion to approve Resolution 2026-17 as presented. Commissioner Rose seconded the motion. The motion passed 5-0.

11. Discussion and any necessary action regarding approval of Ordinance 2026-10 updating the Schedule of Fees (Second Reading).

    City Manager Cynthia Northrop reviewed the proposed updates to the City's Schedule of Fees and reminded the Commission that this was the second reading of Ordinance No. 2026-10. She noted that the first reading of the ordinance was approved during the June 2, 2026, City Commission meeting.

    Commissioner Hamilton made a motion to approve the second reading of Ordinance No. 2026-10, adopting the updated Schedule of Fees as presented. The motion was seconded by Mayor Pro Tem Huntington. Upon the initial vote, Commissioners Rose and Fernandez and Mayor Trammel voted nay. Commissioner Hamilton then requested further discussion regarding the proposed fee schedule updates. Following additional discussion among the Commission concerning the proposed changes, Mayor Trammel called for a revote on the motion. On the revote, Mayor Trammel and Commissioners Hamilton, Huntington, and Rose voted aye, with Commissioner Fernandez voting nay. Motion carried by a vote of 4-1**.** Ordinance No. 2026-10 was approved on its second reading, and the updated Schedule of Fees was adopted.

12. Discussion and any necessary action regarding approval of NewGen Rate Study recommendation for Water/Wastewater Rate increase.

    City Manager Northrop stated that all information was not available at this time and this item will need to be presented during the next commission meeting.

    Commissioner Hamilton made a motion to table item number 12 to the August 4, 2026, meeting. Commissioner Rose seconded the motion. The motion passed 5-0.

WORKSHOP ITEMS

13. Presentation of the FY 2026-2027 Preliminary Budget.

City Manager Northrop presented the FY 2026-2027 budget based on preliminary values. No Action was taken; discussion only.

Mayor Trammel convened the meeting into executive session at 6:50 p.m.

EXECUTIVE SESSION

Pursuant to Texas Government Code, Annotated, Chapter 551, Subchapter D, Texas Open Meetings Act (the "Act"), City Commission will recess into Executive Session (closed meeting) to discuss the following:

Real Property

§551.072: Deliberate the purchase, exchange, lease, or value of real property:

14. Park Land

15. 1305 W. 1st - Mountain Heights Addition, Block 16, Lot 18

16. 1005 E. Elm - East Breckenridge Addition, Block P, Lot 17 & 18

17. 601 N. Harvey - Mountain Heights Addition, Block 15, Lot 1, E/40 of 2

18. 305 W. 2nd - Roselawn Addition, Block 3, Lot 3

19. 907 N. Shelton - Roselawn Addition, Block 10, Lot South 2/3 of 7 & 8

20. 303 W. 3rd - Roselawn Addition, Block 4, Lot 15

Mayor Trammel reconvened the meeting into open session at 7:10 p.m.

Commissioner Hamilton made a motion to approve Bob Eddleman's bid for the property located at 1305 W. 1st-Mountain Heights Addition, Block 16, Lot 18 and authorize the City Manager to finalize and sign all documents necessary to finalize the sale of the property. Commissioner Fernandez seconded the motion. The motion passed 5-0.

Commissioner Hamilton made a motion to approve Cody Wimberly's bid for the property located at 1005 E. Elm-East Breckenridge Addition, Block P, Lot 17 & 18 and authorize the City Manager to finalize and sign all documents necessary to finalize the sale of the property. Commissioner Rose seconded the motion. The motion passed 5-0.

Commissioner Hamilton made a motion to approve Jeffery Skidmore's bid for the property located at 601 N. Harvey-Mountain Heights Addition, block 15, lot 1, E/40 of 2 and authorize the City Manager to finalize and sign all documents necessary to finalize the sale of the property. Commissioner Rose seconded the motion. The motion passed 5-0.

Commissioner Hamilton made a motion to approve Cody Wimberly's bid for the property located at 305 W. 2nd-Roselawn Addition, Block 3, Lot 3 and authorize the City Manager to finalize and sign all documents necessary to finalize the sale of the property. Commissioner Fernandez seconded the motion. The motion passed 5-0.

Commissioner Hamilton made a motion to approve Kristen Harrison's bid for the property located at 303 W. 3rd-Roselawn Addition, Block 4, Lot 15 and authorize the City Manager to finalize and sign all documents necessary to finalize the sale of the property. Commissioner Rose seconded the motion. The motion passed 5-0.

REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON THE NEXT MEETING AGENDA

No requests.

ADJOURN

There being no further business, Mayor Trammel adjourned the regular session at 7:12 p.m.

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Kord Trammel, Mayor

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Jessica Sutter, City Secretary