

October 11, 2022

**REGULAR TOWN COMMISSION MEETING OF THE TOWN OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT.**

MAYOR  
COMMISSIONER, PLACE 1  
MAYOR PRO TEM, PLACE 2  
COMMISSIONER, PLACE 4

BOB SIMS  
BLAKE HAMILTON  
ROB DURHAM  
GARY MERCER

CITY MANAGER  
CITY SECRETARY  
PARKS DIRECTOR  
FINANCE DIRECTOR  
POLICE CHIEF

CYNTHIA NORTHROP  
JESSICA SUTTER  
STACY HARRISON  
DIANE LATHAM  
BACEL CANTRELL

**NOT PRESENT**  
COMMISSIONER, PLACE 3

VINCE MOORE

**CALL TO ORDER**

Mayor called meeting to order at 5:30 p.m.

Invocation led by Stacy Harrison

**OPEN FORUM**

*This is an opportunity for the public to address the City Commission on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins.*

No Speakers

**SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

*(Mayoral proclamations, presentations of awards and certificates, and other acknowledgments of significant accomplishments or service to the community.)*

1. Appoint Blake Hamilton as Commissioner Place 1.

City Secretary Jessica Sutter stated that at the last commission meeting, Commissioners voted to nominate Blake Hamilton as Commissioner Place One. Jessica presented Oath of office to Blake Hamilton.

2. Amanda Shotts, Texas Department of State Health-Community Conversations on Health.

Amanda Shotts addressed the Commission and stated that Stephens County was one of nineteen communities in the State of Texas that was selected to be a part of a grant that engages the community to have conversations about available resources such as healthcare, meals on wheels, and transportation. Between now and May of 2024 they will speak with community members about what is currently available as well as about what is needed. Presentation is available in agenda packet.

## **STAFF REPORT**

*(Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items of a future agenda for action.)*

### **City Manager**

3. City business update.
4. City Wide Clean up October 17, 2022.
5. City Wide Trick or Treat, October 31, 2022.
6. Sloan Everett Memorial Bike Ride.
7. Municipal Court Week November 7th-11th.

City Manager Cynthia Northrop addressed Commission to give an update on city business and upcoming events. Cynthia provided information on the TxDOT 183 project. The contractor is still having issues and is limited on how much concrete they can purchase at a time. They are working to push this project forward. The ARPA fund project to replace the water meters is underway and ongoing. They are on track to finish in February. This will help reduce water loss and allow citizens to track their water usage using the H2O program. A plan is underway to begin working on a strategic plan for the City that incorporates many community organizations. The City is looking at records management and working to move to an all-digital records management system as well as website and social medial updates. City-wide cleanup is a partnership between the county and the City to pick up the brush. This will happen on Monday, October 17<sup>th</sup>. Chamber is hosting a city wide Trick or Treat on October 31<sup>st</sup>. Sloan Everett Bike ride will be on November 5<sup>th</sup>.

### **City Secretary**

8. May Hail Storm repair update.

City Secretary Jessica Sutter gave an overview to the commissioners updating the progress on the insurance claim for the Hail Storm in May of 2022. Roof repairs are set to begin in four to six weeks.

No Action Taken

## CONSENT AGENDA

*Any commission member may request an item on the Consent Agenda to be taken up for individual consideration.*

9. Consider approval of the September 6, 2022 Regular Commission meeting minutes as recorded.
10. Consider approval of Resolution 22-32 approving an agreement with the State of Texas Department of Transportation for the temporary closure of State Highway 180 for the Breckenridge Christmas Parade coordinated by the Breckenridge Chamber of Commerce.
11. Consider approval of 2023 ERCOT annual membership.
12. Consider approval of Resolution 22-34 Finding that Oncor Electric Delivery Company application to change rates within the City should be declined.
13. Consider approval of Resolution 22-35 that the week of November 7-11, 2022 be recognized as Municipal Court Week.

Mayor Pro-Tem Rob Durham moved to approve Consent Agenda items 9-13 as presented. Commissioner Mercer seconded the motion. The motion passed 4-0

## ACTION ITEMS

14. Discuss, Consider, and Approve Resolution 22-33 adopting policies in connection with the TxCDBG program.

Ken Coignet with Public Management Services stated that the City was awarded a \$55,000 grant that was submitted for community planning. The city's match is \$8,500.00, which will not be due for approximately one to two years. This will look at items such as housing, population, land use, water, sewer, streets, drainage, and park planning. The policies being presented for consideration are the civil rights policies that are all required with any grant that CDBG issues.

Commissioner Gary Mercer moved to approve Resolution 22-33 adopting policies in connection with the TxCDBG program as presented. Commissioner Blake Hamilton seconded the motion. The motion passed 4-0.

15. Discussion and consideration of Engineering Services Agreement with EHT for the TXDOT FM 3099 Realignment Utility Relocation Project (US 180 Intersection) and authorize City Manager to execute agreement.

City Manager Cynthia Northrop spoke about the project that was approved as part of the 2023 budget. The project will realign and straighten the curve out of the road in front of Walmart. The city will be paying for the relocation of the utility lines. This agreement is for the engineering design portion of the project.

May Pro-Tem Rob Durham moved to approve and engineering services agreement with EHT for the TxDot FM3099 realignment utility relocation project (US 180 intersection) and authorize City Manager to execute agreement. Commissioner Mercer Seconded the motion. The motion passed 4-0.

16. Discuss, Consider, and approve Ordinance 22-17 ordering a Local Option Election to be held on May 6, 2022 for the Legalization of the Sale of All Alcoholic Beverages including Mixed Beverages within the City of Breckenridge.

City Secretary Jessica Sutter presented a petition filed on August 24, 2022 to council with 355 signatures. Which exceeded the amount of signatures required. On or after the thirtieth day the petition was filed it is required that the city commission must order the local option election.

Commissioner Blake Hamilton moved to approve Ordinance 22-17 ordering a local option election to be held on May 6, 2023 for the legalization of the sale of all alcoholic beverages including mixed beverages within the City of Breckenridge.

#### **EXECUTIVE SESSION**

*Pursuant to Texas Government Code, Annotated, Chapter 551, Subchapter D, Texas Open Meetings Act (the "Act"), City Commission will recess into Executive Session (closed meeting) to discuss the following:*

##### **Real Property**

*§551.072: Deliberate the purchase, exchange, lease, or value of real property:*

17. 201 Old Caddo Ave.

#### **RECONVENE INTO OPEN SESSION**

At 6:34 p.m., the City Commission reconvened into open session.

No Action Taken

#### **RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA**

*Discussion under this section must be limited to whether or not the Commission wishes to include a potential item on a future agenda.*

**ADJOURN**

There being no further business, the Mayor adjourned the regular session at 6:35 p.m.

---

Bob Sims, Mayor

---

Jessica Sutter, City Secretary

DRAFT