



Commission Meeting Agenda Item Memorandum

ITEM TYPE

Consent Agenda

MEETING DATE:

December 7, 2021

PRESENTER:

Erika McComis, City Manager

ITEM DESCRIPTION:

Consider approval of an audit engagement letter with George, Morgan and Sneed, P.C. to perform audit services on the cities Hotel Motel Tax Fund for the year ending December, 31, 2021 for the purpose of determining compliance with the contract between the Chamber and the City of Breckenridge.

BACKGROUND INFORMATION:

The city auditor will conduct an audit of the Hotel Motel Tax Fund to ensure compliance by the Chamber and City on fund use and distribution.

FISCAL IMPACT:

- Not Applicable
- Proposed Expenditure: not to exceed \$1,900
- General Ledger Code:
- Proposed Revenue:
- Budget Amendment Required: No
- Financial Review Completed by:

LEGAL REVIEW:

The City Manager reviewed this item.

ATTACHMENTS:

Engagement Letter from George, Morgan and Sneed, P.C.

RECOMMENDED MOTION AND/OR ACTION:

Move to approve an audit engagement letter with George, Morgan and Sneed, P.C. to perform audit services on the cities Hotel Motel Tax Fund for the year ending December, 31, 2021.