

CITY OF BRECKENRIDGE

BUDGET CALENDAR

2021-2022

May	25	-	28	Tuesday thru Friday - Staff to prepare budget worksheets
May			28	Friday - Staff to have budget worksheets to the department heads
May 28 -	Jun		3	Friday thru Thursday - Department heads work on proposed budget then return to City Secretary; Revenue projections - City Manager and City Secretary
Jun	4	-	11	Friday thru Friday - Department head, City Manager, City Secretary and Asst. City Secretary review proposed budget
Jun	14	-	25	Monday thru Friday - Staff to compile/complete budget for City Commission budget workshop
Jun			29	Tuesday - City Commission sets Budget Workshop for July 22nd
Jul			6	Friday - Staff to deliver budget proposal to City Commissioners for budget workshop
Jul			19	Monday - Post Notice of Budget Workshop
Jul			22	Thursday - Budget Workshop
Jul 29 &	Aug		5	Thursdays - Notice of Public Hearing on Tax Increase to Breckenridge American, (publish August 4th and 11th) (July 30th & August 6th confirm notice is ready to publish)
Jul			30	Friday - City Manager to file 2021-2022 budget with City Secretary. (Before the 30th day before the date the City Commission adopts tax rate ordinance)
Aug			3	Tuesday - City Commission sets 2 Public Hearings on Tax Increase on August 17th and 24th, and 1 Public Hearing to consider Budget on September 7th (For the Budget the City Commission shall set hearing for date occurring after the 15th day after the date the proposed budget is filed with City Secretary but before date the City Commission passes tax ordinance.)
Aug			5	Thursday - Notice of Public Hearing to consider the 2021-2022 Budget to Breckenridge American (publish August 11th) (August 6th confirm notice is ready to publish)
Aug			17	Tuesday - Special called meeting - Public Hearing - Taxes
Aug			24	Tuesday - Special called meeting - Second Public Hearing - Taxes
Sep			7	Tuesday - Regular meeting - General Budget Public Hearing (The City Commission shall set hearing for date occurring after the 15th day after the date the proposed budget is filed with City Secretary but before the date the City Commission passes tax ordinance). Pass Ordinance adopting 2021-2022 Budget. Pass Ordinance adopting 2021 Tax Rate (Must be adopted at least 30 days after Budget is filed with City Secretary, but after date City Commission holds hearing on Budget)