



## BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

**Subject:** Discussion and any necessary action regarding awarding construction of temporary housing quarters for the Breckenridge Fire Department.

**Department:** Administration

**Staff Contact:** Cynthia Northrop

**Title:** City Manager

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### **BACKGROUND INFORMATION:**

Staff created an Ad Hoc Committee to brainstorm solutions to address the living quarters for City of Breckenridge Firefighters. Several options were analyzed, and commissioners were presented with three options during the meeting on August 6<sup>th</sup>. Commissioners approved moving forward with the proposed option below:

Phase 1 – Place temporary living quarters on the parking lot north of the Fire Station (OPC: \$65K)

Phase 2 – Demo existing Fire Station building (OPC: \$150K)

Phase 3 – Construct a modest metal building on the remaining slab (OPC: \$500K-\$750K; will explore grant opportunities).

On October 16, 2024, staff published an advertisement for bids for Phase 1, the construction of temporary living quarters. Bids were received until November 4, 2024, with two received. Staff recommend awarding the bid to Breckenridge Homes, formerly RGN Manufacturing Services.

Cotton Commercial USA, Inc. - \$97,998.00 (12 Month Lease)

Breckenridge Homes - \$67,925.00 (purchase)

### **FINANCIAL IMPACT:**

The proposed funding will come from the fund balance and will require a budget amendment that staff will bring back to the City Commissioners.

**STAFF RECOMMENDATION:**

Consider awarding a bid for the construction of temporary housing quarters to Breckenridge Homes and authorize the City Manager to execute the documents.