



BRECKENRIDGE CITY COMMISSION  
**AGENDA SUMMARY FORM**

**Subject:** Discussion and any necessary action regarding approval of Resolution 2024-27 awarding a grant administrator to assist the City with a 2025-2026 CDBG application and grant, if funded.

**Department:** Administration

**Staff Contact:** Cynthia Northrop

**Title:** City Manager

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**BACKGROUND INFORMATION:**

The city sought a CDBG in 22/23 for street improvements and although we scored well, we were just shy of receiving the grant. We are pursuing a CDBG grant for the 2025-2026 cycle and believe we will be competitive. It will be for the same street improvements (Panther and 4<sup>th</sup> Street).

Seeking a grant administrator is the first step. The RFP was advertised, and three proposals were received. Two staff members and one Commissioner scored the proposals (see attached).

**FINANCIAL IMPACT:**

NA

**STAFF RECOMMENDATION:**

Consider approval of Resolution 2024-27 awarding grant administration services to

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