

November 1, 2022

REGULAR TOWN COMMISSION MEETING OF THE TOWN OF BRECKENRIDGE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT.

MAYOR
COMMISSIONER, PLACE 1
MAYOR PRO TEM, PLACE 2
COMMISSIONER, PLACE 3
COMMISSIONER, PLACE 4

BOB SIMS
BLAKE HAMILTON
ROB DURHAM
VINCE MOORE
GARY MERCER

CITY MANAGER
CITY SECRETARY
PARKS DIRECTOR
FINANCE DIRECTOR
POLICE CHIEF
FIRE CHIEF

CYNTHIA NORTHROP
JESSICA SUTTER
STACY HARRISON
DIANE LATHAM
BACEL CANTRELL
MALCOLM BUFKIN

CALL TO ORDER

Mayor called meeting to order at 5:33 p.m.

Invocation led by Stacy Harrison

OPEN FORUM

This is an opportunity for the public to address the City Commission on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins.

No Speakers

STAFF REPORT

(Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items of a future agenda for action.)

City Manager

1. 2022 4th Quarter Financials
2. Upcoming city events
3. City business updates
7. Municipal Court Week November 7th-11th.

CONSENT AGENDA

Any commission member may request an item on the Consent Agenda to be taken up for individual consideration.

4. Consider approval of the October 11, 2022 Regular Commission meeting minutes as recorded.
5. Consider approval of the Cities financials through September 30, 2022 including the quarterly investment reports.
6. Consider approval of Resolution 22-36 designating the official newspaper of the City of Breckenridge.
7. Consider approval of Resolution 22-37 appointing Bonnie Robbins, Michael Ellis, and Bryan Wood to the Board of Adjustments.

Mayor Pro-Tem Rob Durham moved to approve Consent Agenda items 4-7 as presented. Commissioner Mercer seconded the motion. The motion passed 5-0

PUBLIC HEARING ITEMS

8. Public hearing on request to replat the property currently legally described as 10.927 acres of land being all of Lot 3 of the Breckenridge Market Place Subdivision in Breckenridge, Texas.

No Speakers

ACTION ITEMS

9. Discussion and any necessary action regarding a recommendation by the Breckenridge Planning and Zoning Commission on request PZ 22-04 to replat the property currently legally described as 10.927 acres of land being all of Lot 3 of the Breckenridge Market Place Subdivision in Breckenridge, Texas.

City Manager Cynthia Northrop addressed commission stating the Planning and Zoning commission has unianimously approved replatting the property West of Walmart. This is for two commercial sites. One of which will be a Subway.

Commissioner Moore moved to approve a recommendation by the Breckenridge Planning and Zoning Commission on request PZ 22-04 to replat the property currently legally described as 10.927 acres of land being all of Lot 3 of the Breckenridge Market Place Subdivision in Breckenridge, Texas. Mayor Pro-Tem seconded the motion. The motion passed 5-0

10. Discussion and any necessary action regarding an Interlocal Agreement between the City of Breckenridge and Stephens County, Texas for fire protection and first responder services and authorizing the Mayor to execute necessary documents on behalf of the City.

City Manager Northrop explained that we currently have an existing agreement with Stephens County to provide fire protection and first responder services. This agreement needs to be reviewed and approved each year. There have been no changes to the existing agreement.

Commissioner Hamilton moved to approve an Interlocal Agreement between the City of Breckenridge and Stephens County, Texas for fire protection and first responder services and authorizing the Mayor to execute necessary documents on behalf of the City. Commissioner Moore seconded the motion. The motion passed 5-0.

11. Discussion and any necessary action regarding a request to participate with Stephens County and the Breckenridge EDC to fund a Christmas Tree.

City Manager Northrop explained that this is a partnership working with Stephens County and the EDC to fund a new Christmas tree. The previous tree had been used for the past 20 years and was thrown away. The City's share of the cost would be \$10,000.00. There are funds available in the current budget to provide for this.

Commissioner Mercer moved to approve a request to participate with Stephens County and the Breckenridge EDC to fund a Christmas Tree. Commissioner Moore seconded the motion. The motion passed 5-0.

12. Discussion and any necessary action regarding authorizing City Manager to approve budget adjustments up to \$25,000 and emergency budget amendments up to \$25,000.

City Manager Northrop discussed with commissioners that this will allow for smooth operations. Items will still bring items to council on a Quarterly basis. This will allow the city to make decisions at a staff level when needed.

Mayor Pro-tem Durham moved to approve authorizing City Manager to approve budget adjustments up to \$25,000 and emergency budget amendments up to \$25,000. Commissioner Hamilton seconded the motion. The motion passed 5-0.

EXECUTIVE SESSION

Pursuant to Texas Government Code, Annotated, Chapter 551, Subchapter D, Texas Open Meetings Act (the "Act"), City Commission will recess into Executive Session (closed meeting) to discuss the following:

Real Property

§551.072: Deliberate the purchase, exchange, lease, or value of real property:

13. 1107 E. Williams
14. American Legion Hall

RECONVENE INTO OPEN SESSION

At 6:20 p.m., the City Commission reconvened into open session.

Mayor Pro-Tem Durham moved to authorize City Manager to proceed with sealed bid process for the American Legion Hall. Commissioner Moore seconded the motion. The motion passed 5-0.

RECEIVE REQUESTS FROM COMMISSION MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this section must be limited to whether or not the Commission wishes to include a potential item on a future agenda.

ADJOURN

There being no further business, the Mayor adjourned the regular session at 6:22 p.m.

Bob Sims, Mayor

Jessica Sutter, City Secretary

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