



August 28, 2026

CDBG Contract Specialist
Texas Department of Agriculture
1700 N. Congress Ave., 11th Floor
Austin, Texas 78701

**Re: Change Order Justification (CDM22-0020)
Downtown Revitalization Program Sidewalk Improvements – Phase 2
Breckenridge, Stephens County, Texas
Letter of Justification**

To Whom It May Concern:

The City of Breckenridge (City) was awarded project funding through the Texas Department of Agriculture (TDA) Community Development Block Grant (CDBG) Program. The combined grant funds and local match available for the project are \$148,692.00. The City awarded the construction contract to Raydon, Inc. (Contractor) for the Base Bid in the amount of \$224,692.41. The City is providing additional local funds in the amount of \$76,000.41 to cover the shortage of grant funds.

During construction of the Elm Street and McAmis Street intersection, the subgrade was found to be unstable and required additional stabilization prior paving. Given the existing subsurface conditions, the intersection paving was modified from hot mix paving to concrete paving. By removing the hot mix paving related items, the contract was reduced by (-) \$11,509.57 and an additional amount of \$40,974.50 was added for the concrete paving.

The additional work will be incorporated into the construction contract through a formal Change Order, subject to approval by the City, Engineer, Contractor, and the TDA. The Change Order will include the necessary adjustments to the contract amount. The new contract price will be \$254,157.31.

The change in scope related to the Change Order is necessary because the existing subgrade is unstable and can't be effectively compacted. Due to the existing utilities, the concrete pavement will provide the necessary structural integrity needed for a long-term solution. All costs not covered by the grant funds will be covered and paid by the City.

If you have any questions, please feel free to contact me at 325.721.2740 or via email at sage.diller@e-ht.com.

Sincerely,

Enprotec / Hibbs & Todd, Inc.

Sage Diller, P.E.
Project Manager

SD/jd

c: Kristen Boswell, Grant Consultant
Project File 8699.01

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