



## BRECKENRIDGE CITY COMMISSION AGENDA SUMMARY FORM

**Subject:** Discussion and any necessary action regarding Optimum Contract

**Department:** Administration

**Staff Contact:** Cynthia Northrop

**Title:** City Manager

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### **BACKGROUND INFORMATION:**

As a part of the continuing budget analysis, looking for increasing efficiencies, we have been researching our telephone/internet expenses along with our IT Consultants, Tolar. We have not had consistency in departmental use of internet providers, level of internet service and reliability and our phone system is old and obsolete.

We have limited choice in internet providers and service type. Currently, City Hall uses Optimum, some departments use AT&T and some use New Source Broadband, which also serves as redundancy for all city facilities (the recent contract update with them increased the level of service but it is still not a high level of service). While the overall cost of the Optimum service is slightly more than our current costs, upgrading our internet will provide a significantly higher level of service and a higher level of reliability, which impacts work productivity.

Additionally, upgrading the internet service will allow us to update our obsolete phone system as an upgraded internet is required to support voice-over-internet-protocol (VOIP). A VOIP system allows for more functionalities as well. The VOIP system contract will be a separate agenda item.

### **FINANCIAL IMPACT:**

The contract is \$2840 monthly/\$34,080 annually for all city facilities (except PD where we partner with the County's Sheriff's Office).

### **STAFF RECOMMENDATION:**

Recommend authorizing City Manager to finalize and sign a 5-year contract with Optimum for internet services.