



Regular Meeting of the Breckenridge City Commission

Tuesday, February 02, 2021 at 5:30 PM

Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

MINUTES

CALL TO ORDER

Mayor Sims opened meeting at 5:33 PM

INVOCATION

Invocation led by Don Sackett

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Don Sackett

APPROVAL OF MINUTES

1. Request to approve Minutes of the January 5, 2021 City Commission Meeting

Motion made by Commissioner Wimberley, Seconded by Commissioner Cyprian.
Voting Yea: Mayor Sims, Commissioner Blue, Commissioner Cyprian, Commissioner Wimberley

PUBLIC TESTIMONY

None

CONSENT AGENDA

All items listed below are considered to be routine by the City Commission and will be enacted with one motion. There will be no separate discussion of items unless a Commission Member or Citizen so request, in which event, the item will be removed from the General Order of Business and considered in its normal sequence.

2. Request to approve City Funds Quarterly Investment Report – 1st Quarter 2020-21
3. Request to approve the 4th Quarter 2020 Financial Statement for Hotel/Motel Funds
4. Request to approve the 2021 Hotel/Motel Budget
5. Request to approve the 2019-20 Worker's Compensation Payroll Audit
6. Request to approve the Racial Profiling Statistical Report

Motion made by Commissioner Blue, Seconded by Commissioner Cyprian.
Voting Yea: Mayor Sims, Commissioner Blue, Commissioner Cyprian, Commissioner Wimberley

INDIVIDUAL CONSIDERATION

7. Request to Approve second reading of Ordinance 21-01 the Electric Franchise Agreement with Oncor

Motion made by Commissioner Wimberley, Seconded by Commissioner Cyprian.
Voting Yea: Mayor Sims, Commissioner Blue, Commissioner Cyprian, Commissioner Wimberley

8. Request to approve Ordinance 21-02 Revising Chapter 15, Parks and Recreation, clarifying nuisance animal abatement by designated city employees and providing a penalty clause

Asst. City Manager of Operations Houston Satterwhite stated we have had people ask about eradicating wild animals. We have a TCEQ mandate stating to eradicate them, neighboring landowners have not agreed with this. The Ordinance will simply give us the right to take care of this nuisance at the City Managers discretion. A clause was added to allow swimming at Lake Daniels and also a clause about alcohol use.

Motion made by Commissioner Wimberley, Seconded by Commissioner Cyprian.
Voting Yea: Mayor Sims, Commissioner Blue, Commissioner Cyprian, Commissioner Wimberley

9. Request to approve Ordinance 21-03 of Order & Notice to set the General Election for May 1, 2021, as well as appoint Election Judge

Interim City Manager / City Secretary Heather Robertson-Caraway stated this Ordinance is to set the City's General Election for Place 3 and 4 currently held by Tom Cyprian and David Wimberley. Candidates can pick up packets at City Offices or print one off our website. We have had one individual pick-up a packet, but no one has filed for a place on the ballot. The Ordinance also sets Anita Lockhart as our Election Judge, she has worked several elections for the City.

Motion made by Commissioner Blue, Seconded by Commissioner Cyprian.
Voting Yea: Mayor Sims, Commissioner Blue, Commissioner Cyprian, Commissioner Wimberley

10. Request to approve the City's Audit for Fiscal Year 2020-21
(Audit will be provided by GMS at the meeting)

Daniel Hungerford with George, Morgan & Sneed explained the revenues are up this year, values were down, sales taxes are up. Expenses were down and General fund balances are up. Overall, it was a fairly good year for the City this year. Heather Robertson-Caraway stated she would like to thank the department heads and staff for cutting back on expenditures and making changes to help with the money situation. million red. The

Department Heads were great help spending the TDEM money and we are waiting for reimbursement.

Motion made by Commissioner Wimberley, Seconded by Commissioner Cyprian.
Voting Yea: Mayor Sims, Commissioner Blue, Commissioner Cyprian, Commissioner Wimberley

11. Discuss and possibly take action with regard to Strategic Government Resources services to fill the City Manager position

Larry Gilley with Strategic Government Resources stated he is working with Heather and Houston on gathering information to produce a brochure to help target the right person for the City. Mayor Bob Sims stated Heather and Houston have done a phenomenal job even with all the stress it has put on them. Sims stated we need another Scott Dixon. Wimberley stated Scott had a lot of knowledge and was a great asset while he was here. We really need someone that is strong in financial. Heather Robertson-Caraway stated Dixon had some ideas that we are looking into and waiting on the rate study to be completed and Scott had planned for another rate increase on both Water and Wastewater rates. In order for the Water and Wastewater Funds to be self-supporting rates will have to increase. Gilley asked what does the Commission want in their ideal City Manager? Wimberley and Sims both stated Heather and Houston could tell him more of what we the City needs.

Heather and Houston stated that what the City needs in a City Manager is someone who understands the financial aspects of a municipality, but mostly, someone who has a strong background within Public Works. Heather mentions that the infrastructure is very old. Some is marked 1920's - 100 years old. Heather also discussed the need for employee raises. It has been 4 years or longer since the employees were given even a COLA increase. We cannot keep employees; we train them, and other entities or businesses hire them away for more money. We have a good benefits package, but the younger people just care about the paycheck.

No Motion Required

CITY MANAGER REPORT

12. Personnel

Houston Satterwhite spoke about the problem with keeping employees. He stated the need for pay raises, we have lost a lot of employees due to pay. Heather Robertson-Caraway stated she will start work on the budget this week and will be looking into pay raises. If the Government does the minimum wage increase some of the services will have to be cut.

Power point was reviewed on the City's Lift stations. Satterwhite stated we will be able to rehab 4 out of 5 Lift Stations instead of replacing and that will save the City money. We have available grants and loans to help pay for the rehab.

Harrison stated the cracks in bottom of the Pool have been repaired and new bond coating is down. Pool rehab should be completed soon pending on weather.

ITEMS NOT REQUIRING FORMAL ACTION

None

ADJOURN

Adjourn 6:28 pm

Motion made by Commissioner Cyprian, Seconded by Commissioner Blue.

Voting Yea: Mayor Sims, Commissioner Blue, Commissioner Cyprian, Commissioner Wimberley

Meeting closed at 6:28 PM

Bob Sims, Mayor

ATTEST

Heather Robertson-Caraway, CCCII, TRMC
Interim City Manager / City Secretary

SEAL